



Risk Specialist

Grade	IS – 3/4	Duty station	Songdo, Incheon - Korea
Contract type	Secondment	Number of posts	1
Unit	Office of the Risk Management & Compliance	Vacancy code	GCF/Secondment/26
Reporting to	Head of Risk Management & Compliance		

Position description

The Risk Specialist in the Office of Risk Management & Compliance will be responsible for a wide range of analytical tasks related to reviewing GCF funding requests and concept notes to identify qualified funding requests for GCF senior management and Board consideration. The Specialist will also provide support in the implementation of the Risk Management Framework. Experience in risk analysis of projects and work experience in a multi-cultural setting are highly desirable.

Duties and responsibilities

- Collaborate with other Specialists and deliver support to Head of Risk Management and Compliance by providing initial risk screening and review of project / programme funding requests and concept notes, interactions with other divisions in the business line in bilateral meetings, preparation of assessment findings;
- Supporting the Office in various internal working groups;
- Conducting specific research and analytical work including financial analysis and reviewing financial models, drafting written reports to high quality standards;
- Assist in the maintenance and monitoring of the Risk Management Framework;
- Engagement with diverse stakeholders including the business line within the Fund, Board members and external parties;
- Provide organizational support for the Fund's Board meetings and other events and meetings related to the functioning of the Fund; and
- Additional analytical tasks as assigned by the Head of Office.

Expected experience and qualifications

- Master's degree in economics, finance, sustainable development, climate policy, environmental sciences, social sciences, law, or related fields;
- At least seven (7) years of relevant work experience;
- Experience in drafting risk assessments, ability to conduct research analysis, articulating findings and recommendations;

- Demonstrated experience in conducting analyses of climate investments is highly desirable;
- Experience in a multi-cultural setting, and ability to work independently and take initiative in response to the Fund's needs;
- Familiarity with multi-lateral climate funds, project financing, and the UNFCCC framework;
- Proactively applies relevant international best practices to own work;
- Excellent business writing and presentation skills;
- Ability to articulate complex issues verbally and in writing in a concise manner in a complex institutional environment;
- Strong competency and autonomy in the use of standard software programs: Excel, Word, PowerPoint, and Outlook; and
- Fluency in English is essential; knowledge of another United Nations language is an advantage.

Required competencies

- Excellent oral and communication skills in English; ability to work in a team with different nationalities and cultural backgrounds, possesses organizational and project cycle planning and execution skills;
- Draws on one's own and other's multi-country and multi-sector experience to identify viable courses of action when conducting analyses;
- Highlights possible solutions for project issues based on relevant multi-country and/or multi-client experiences;
- Overcomes unexpected difficulties and challenges to produce desired outcomes in a timely fashion;
- Regularly investigates / shares knowledge on new international best practice trends in comparator situations.