

CLARIFICATION NO. 1

Consultancy Services for a Fact-Finding Exercise on the use of GCF Applications Portal

This Clarification No. 1 is issued to complement and will constitute integral part of the Request for Proposal - RFP 2022/001 – Provision of Consultancy Service for a Fact-Finding Exercise on the Use of GCF Applications Portal. The original Request for Proposal Document will remain in full force and effect. Respondents shall take this Clarification into consideration when preparing and submitting their proposal.

I. Responses to Requests for Clarifications

No	Clarification requested	Response
1.	The mandatory criteria for the consulting firm states: <i>“Please provide at least one (1) completed provision of fact-finding services to relevant international development organizations during the last three (3) years.”</i> To illustrate this, do you require a full published report or are references sufficient? Most of our work is not published in the public domain, due to the nature of the fact-finding exercises. Therefore, to obtain best insight into our most relevant work, references are more suitable. Please let us know your preference.	We wouldn’t require a full published report; therefore references should be sufficient.
2.	Is it possible to obtain temporary guest access to the GCF Applications Portal? This will assist our specialists in tailoring the approach.	Yes, we can grant temporary guest access to the final selected consultancy firm, subject to the signing of a non-disclosure agreement.
3	“Must be based or have working experience in all regions where GCF operates” – Could you clarify exact locations/regions where this experience is required	GCF operates in the Annex 1 Countries. Please refer to the below link. Countries Green Climate Fund Experience in these countries will be required.
4	“The Consulting firm will arrange and conduct interviews with AEs and NDAs; these interviews may be face-to-face or online but should be conducted in the interviewee’s mother tongue or working language.” – We wanted clarification on whether English will be enough for this engagement, if not then what kind of language proficiency is expected by GCF?	Yes, English will be sufficient for this engagement. However, if the consultant can demonstrate the additional language skills, that would be an added advantage.

Kind regards

Green Climate Fund