

18 November 2021

**Reference: RFP 2021/046 - Consultancy services for Supply, Build and Installation of the Green Climate Fund Financial Management Suite**

**ADDENDUM NO. 1**

This Addendum is issued to complement and will constitute integral part of the Request for Proposals. The original Request for Proposals Document will remain in full force and effect. Respondents shall take this Addendum into consideration when preparing and submitting their proposal.

**I. Responses to Requests for Clarifications**

No	Clarification requested	Response
1.	We have checked the timeline on RFP which is scheduled by the submission, then could you let us know the timeline after the submission? As far as I presume, mostly presentation comes after the submission. Could you tell us the detailed timeline (ex. The date of presentation of proposal.. etc) after the one already written in RFP?	Estimated timeframe for presentations will be within 2 weeks from the date of proposal submission. Kindly note that this may change depending on the number of proposals we receive.  Specific invitations for presentations/demonstration will be sent out after the RFP submission. However, it will be done online possibly through Teams Platform with dedicated time for presentation and Q and A Session.
2.	We have noticed that the project resources should work in KR time, then does it mean that project actually takes place in Korea on-site basis in certain location? This would be crucial to plan our project resources.	Yes. Implementation will take place in the Republic of Korea (ROK). Currently, GCF only has one office.

**II. Amendment to the Section 3 Evaluation Criteria Part A Section 1 of the RFP:**

**A. Evaluation and Comparison of Proposals**

1. The proposals will be evaluated in a three-stage procedure, starting with administrative compliance to ensure the proposals includes all necessary required documents and is duly signed by the authorized representative. Evaluation of the technical proposal will follow and will be completed prior to any financial proposal being opened and evaluated. The financial proposal will be considered only if the submissions fulfil the minimum technical requirements.

~~Evaluation of the initial technical proposal will follow along with the opening of the initial financial proposal.~~ Tenderers will be required to prepare and deliver a detailed demo based on GFMS requirements. This will be a comprehensive demo across the full scope and is expected to last several days.

~~Based on the demo, GCF reserves the right to update the RfP and requirements. Written feedback will be provided to Tenderers with, if required, the updated RfP and requirements. Tenderers will then submit their final technical and financial proposal.~~

Evaluation of the final technical proposal will follow and will be completed prior to any financial proposal being opened and evaluated. The financial proposal will be considered only if the submissions fulfil the minimum technical requirements.

Kind regards, Green Climate Fund