

29 November 2021

**Reference: RFP 2021/046 - Consultancy services for Supply, Build and Installation of the Green Climate Fund Financial Management Suite**

**ADDENDUM NO. 2**

This Addendum is issued to complement and will constitute integral part of the Request for Proposals. The original Request for Proposals Document will remain in full force and effect. Respondents shall take this Addendum into consideration when preparing and submitting their proposal.

**I. Submission deadline.**

The submission deadline for the RFP has been extended to **Thursday, 30 December 2021 at 15:00 hrs Korean Standard Time**

**II. Amendment to Paragraph 2, Sub-paragraph 2.2 of the RFP**

Paragraph 2, Sub-paragraph 2.2. of the RFP is hereby amended and replaced with the following:

“2.2 Proposals must be submitted to the GCF no later than **30 December 2021 at 15:00 hrs Korean Standard Time**”

**III. Amendment to Annex 6: Timeline**

Annex 6 -Timeline of the RFP is hereby amended and replaced with the following:

**“Annex 6**

**Timeline**

The Green Climate Fund will follow the timeline below for this RFP. Any changes to this timeline will be posted on the GCF website. Please note that the target dates and may be adjusted.

|   | <b>Event</b>   | <b>Responsible Party</b> | <b>Date (and time, KST*)</b>      |
|---|--|--------------------------|-----------------------------------|
| 1 | Issuance of RFP  | GCF                      | 15 November, 2021                 |
| 2 | Last day to send completed Acknowledgement Letter of RFP receipt     | Tenderer                 | 20 December 2021                  |
| 3 | Last date for requests for clarification of the RFP                  | Tenderer                 | 13 December 2021                  |
| 4 | Last date to reply to questions received/<br>Last date for amendment | GCF                      | 20 December 2021                  |
| 5 | Date by which proposal must be received in Korea by GCF              | Tenderer                 | 30 December 2021 by 15:00 hrs KST |
| 6 | Date of opening of Technical & Financial Proposals                   | GCF                      | 30 December 2021 by 16:00 hrs KST |

\* Proposal can be submitted before the deadline irrespective of whether the Acknowledgement Letter was submitted or not

\*KST: Korean Standard Time (Seoul Time)

#### IV. Amendment to Annex 5: Acknowledgment Letter

Annex 5 – Acknowledgement Letter of the RFP is hereby amended and replaced with the following:

##### “Annex 5

##### Acknowledgment Letter

To whom it may concern,

We, the undersigned, acknowledge receipt of your Request for Proposal (RFP) No. RFP 2021/046 dated 15 November 2021, and hereby confirm that we:

INTEND                       DO NOT INTEND

to submit a proposal to the secretariat of the Green Climate Fund (GCF) by the deadline date of 30 December 2021 at 15:00hrs Korean Standard Time, and that we:

INTEND                       DO NOT INTEND

to send one (1) authorized representative<sup>1</sup> to observe the public opening procedure on 30 December 2021 at 16:00hrs Korean Standard Time (Note: attendance to the public opening procedure is optional.)

We acknowledge that this RFP is confidential and proprietary to the GCF, and contains privileged information.

Name of Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Name and Address of Vendor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

If you do not intend to submit a proposal to the GCF, please indicate the reason:

We do not have the capacity to submit a proposal at this time.

We cannot meet the requirements for this RFP.

We do not think we can make a competitive offer at this time.

Other (please specify): \_\_\_\_\_

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<sup>1</sup> Please provide name, last name, position and email address of the representative to which the virtual meeting invitation will be provided on the day of proposal opening.

Kindly return this acknowledgement letter immediately via e-mail to [procurement@gcfund.org](mailto:procurement@gcfund.org)

**NOTE: Due to Covid 19, public opening procedure is held online via Teams based on the requests for attendance. “**

Kind regards

Green Climate Fund