

ADDENDUM NO. 1

Request for Proposals for Study on Adaptation Priorities in the Caribbean

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting their Proposal.

1.0 Responses to requests for Clarification

No	Clarification requested	Response
1.1	<p>In the Scope of work, it is mentioned that the study will focus on the following key areas: <u>Resilience of public services infrastructure and Fresh water supply for each country</u>.</p> <p>Does this mean the study is expected to cover all Caribbean countries/SIDS, plus mainland Guyana and Belize, given the fact that there are over 20 countries in the Caribbean and given the tight time line and the need to perform sea level rise and storm surge modelling, conduct field work and to liaise with local stakeholders?</p>	<p>The terms of reference refer in the background and objective section to the island nations. The study is thus restricted to the island nations of the Caribbean region.</p> <p>There is no expectation that modeling or field work will be undertaken in any of the assessments. Instead, the study will be based predominantly on existing information on climate change forecasts and infrastructure assessments.</p>
1.2	<p>Following up on question No.1.1 will it be possible to focus on a selection of the most vulnerable countries (e.g. Trinidad and Tobago; Saint Lucia; Barbados, Grenada, Guyana, Belize...) as Case Studies?</p>	<p>For the fresh water supply, a typology may be applied such as <i>inter alia</i> surface water capture (e.g. reservoirs), ground water pumping, desalination, rain water harvesting; grouping countries into these categories.</p> <p>For the infrastructure resilience a country-wise overview is requested.</p> <p>In both cases, the information presented should be in function of the investment options to be included in the final report (clause 9). In other words, it is not necessary to make an exhaustive and overly detailed description of the fresh water supply options and critical public infrastructure features; instead, the report should focus on those elements that could be expected to benefit from investments through the Green Climate Fund.</p> <p>The use of specific case studies in the report is encouraged.</p>



No	Clarification requested	Response
1.3	With respect to Organization and Staffing , will the firm be allowed to hire outside Consultants (Engineer (s) with experience in power supply systems & infrastructure; telecom infrastructure experience; water resources infrastructure experience) on a part-time basis to provide guidance and input to the firm?	Yes. It is up to the firm to assemble a team of capable professionals to undertake the assignment fully and to the highest standards of quality.
1.4	The Technical Approach and Methodology calls for consulting existing studies and in-country assessments of coastal areas, public and private infrastructure in risk zones, fresh water supply and demand: following up on questions No. 1 and No. 2, are all Caribbean countries to be visited?	There is no requirement to visit all countries. The firm is free to propose a methodology to engage with the local relevant stakeholders and to assess the existing information. This may be in the form of visits or through any other means deemed effective.
1.5	Will a complete list of Focal Points for each country be provided by GCF so as to have access to existing studies that we may not have and to assist in local logistics for stakeholder consultations?	Yes.
1.6	What islands in the Caribbean are included in the project;	See 1.1
1.7	Is it correct that any infrastructure not mentioned in Annex 1, Item 6a in the TOR's is not to be considered? (i.e. transport infrastructure).	Correct. The indicated utilities are the only ones to be covered.
1.8	In Form TECH-4 (page 13 it is suggested that the Consulting Firm will need to present its Technical Proposal (Not more than 40 pages , inclusive of charts and diagrams); Does this 40-page limit apply only to the Chapters on: a) Technical Approach and Methodology, b) Work Plan, and c) Organization and Staffing? Or does the 40-page limit also includes Form TECH-2 to Form TECH-8?	The 40 page limit applies only to the technical approach, methodology and work plan
1.9	If the Consulting Firm decides to make an electronic submission of its Technical and Financial proposals can the naming of the files be shortened from RFP No RFP/2017/C/026 – Study on Adaptation Priorities in the Caribbean – TECHNICAL PROPOSAL- (name and address of proposer) and DO NOT OPEN– RFP No. RFP No RFP/2017/C/026 – Study on Adaptation priorities in the Caribbean – FINANCIAL PROPOSAL (name and address of proposer) , since these long names may pose problems with transmitting the files by e-mail?	<p>Yes, so long as the file names clearly identify the bid identifier, bidder and the content of the file, such as:</p> <p>The files can be named as follows:- RFP-2017-C-026-Technical proposal-<<firm>>.pdf and RFP-2017-C-026-Financial proposal-<<firm>>.pdf</p> <p>The accompanying email MUST have the RFP reference in the subject line, i.e. RFP/2017/C/026 – Study on Adaptation Priorities in the Caribbean – (name of proposer)</p>

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No	Clarification requested	Response
1.10	For Form TECH-6: Curriculum Vitae (CV) for Proposed Professional Staff: the format of the Form does not allow for full divulgence of CVs (publications etc.). Can the full CVs be annexed to the Technical Proposal so as not to be counted as part of the 40-page limit?’	The CV should focus on the key qualifications and experience of the expert to undertake the assignment. It is not necessary to be exhaustive. The 40 page limit applies to the technical approach, methodology and work plan.
1.11	Seeing that the project is to be based on existing studies (National Communications, NAPAs, NAPs... and our own and other research in the region), how are stakeholder consultations and further data and information collection for each country to be carried out? Would this require travel and field work for each country and is there a list of the countries to be covered?	See 1.1 and 1.4.
1.12	The RFP mentions, under the <i>Scope of Work</i> (pg. 6 of the RFP), that two assessments will be conducted. One assessment will focus on climate risks to critical infrastructure of public utilities (water, power, telecommunications). The second assessment will focus on freshwater sources and future freshwater availability. The RFP highlights these assessments will be conducted “ <i>for each country in the region</i> . Can you specify which countries will require an assessment? For example, there are approximately 27 Caribbean countries, will individual assessments be conducted for each of these countries? Or will a subset of countries be targeted? Or will a regional assessment be conducted?	<p>See 1.1 and 1.2 for countries to be covered and the use of typologies for fresh water supply.</p> <p>With regards to insurance and risk pooling, there is explicit reference to a regional assessment (clause 11.c).</p> <p>A regional assessment is not explicitly called for in relation to the technical and investment options, but this may be a suitable option for reporting in the final report. The Green Climate Fund favours technologies and investments that can be scaled up, which in the case of the Caribbean island nations quickly extends to multiple countries.</p>
1.13	Do you expect in-country consultations in each country where assessments will be conducted? If so, is there flexibility on the due date for the deliverable ‘ <i>Draft Final Report,</i> ’ which is April 2018 (pg. 7 of the RFP)?	<p>See 1.4.</p> <p>The exact timeline for deliverables will be revised after contract award, if so required.</p>

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