

Question Report

Annual Performance Reporting on GCF Funded Activities through the Updated PPMS (Session 1)

Question Details

#	Question	Answer
1	Hi there! When will be the APR 2023 template ready?	<p>Thank you for your question. The APR CY2023 based on previous PMF reporting requirements (approved before 31st Board meeting) will be ready starting tomorrow, and the new APR form based on IRMF requirements (from 32nd Board Meeting) will be out from 20 November. Thank you.</p> <p>If your funded activities were approved by GCF board before the thirty second meeting of the Board, you will use the existing template you have been using on PPMS to date. If your funded activities are approved by the GCF board at the thirty second meeting or onwards, we have developed a new template to comply with the requirements specified in the IRMF (integrated results management framework).</p>
2	Sorry, I don't understand. So there will be 2 different templates?	<p>No not yet. The iLearn module will be updated with the new APR reporting requirements, particularly on Section 2 Implementation Progress through detailed training videos soon.</p>
3	is the GCF ilearn training module include APR? is this already running?	<p>For 2024 APR cycle, GCF will intend to introduce a consistent methodology that can be used by our AEs. However, for up to now including the upcoming 2023 APR cycle, there is no fixed methodology specified by GCF side. Please use the methodology applicable for your organization or context. Thank you.</p>
4	what is the methodology to calculate implementation progress % required for each activity in Section 2.3?	<p>If the logframe was amended sometime between the last submission of APR (APR2022) and now, most likely the changes will not be reflected in the PPMS. Please reach out to your GCF portfolio manager to request for the update as necessary. Thank you.</p>
6	If there are changes to the approved log frame, through an FAA amendment, will the amended values be reflected in the APR?	

7	For UI/UX comms within AE - does this include allows AEs to, for example, provide internal comments to our internal inputs, make track changes, etc. prior to submitting the APRs to the GCF? Can you explain further on this?	Thank you for your question. The UI, UX pertains first to improvements in the platform between AEs and GCF first, rather than functions for AEs to utilize within. However, yes this is well noted and these features are surely points to think of to improve the PPMS functionalities in the coming future. Many thanks.
8	Are the indicative disbursements in the APR replacing the indicative disbursement traditionally requested by GCF in January of each year?	Thank you for your question. Yes, the information submitted by the AE in the APR section 3.3. will replace the previous information collection method.
9	The 1.7 section is only for project under IRMF ?	Section 1.7 regarding executing entities is applicable for all APRs. Thank you.
10	Is there any way to see the exact target areas/regions within the broader project area where the funding has gone? Will be there be a section to upload maps or diagrams, or even details about the specific region where the project is implemented?	As Ji kindly mentioned, please utilize Section 5 Attachments for these details. Thank you.
11	Are there guidelines to calculate the budget projection disaggregated by category in Section 3?	Thank you for your question. Section 3 entails a projection of disbursements of GCF proceeds to be requested by the AE. This projection is disaggregated by financial instrument. A projection on the utilization of budget is not required.
12	Is the project stories section mandatory?	It's not mandatory (yet!), but it's highly recommended! Yes: it takes some work and commitment, but the results are worth it!
13	information for the APR is collated from many different resources in the project team and other stakeholders. does the portal allow for multiple users to enter input for a single report? or is there another method/manual template/offline version available to assist with team collaboration?	live answered
14	When will you be sending the recording of this webinar?	Yes, the recording will be made available on GCF website after the webinar. Thank you.

- 15 What is the process to effectuate changes to approved logframe that only became evident during implementation?
Thank you for your question. Please reach out to your GCF portfolio manager to initiate the discussion on logframe changes. You may use the APR2023 as the opportunity to inform your Portfolio Manager of the potential changes, but the changes will need to be usually done via amendment of FAA. Thank you.
- 16 Will the Stories tab be open throughout the year or only during the APR period?
It will be open throughout the year.
- 17 What were the result areas that GCF are interested for the project stories in this quarter?
live answered
- 17 What were the result areas that GCF are interested for the project stories in this quarter?
Thank you for your question! Vulnerability, food security, water, and private sector are our focus areas for this quarter. However, all stories relevant to your project are welcome.
- 18 Is the project success story should be included in the APR?.
Thank you for your question. Yes, it would be highly encouraged to include and submit success stories as well when you submit APR2023. Thank you.
- 19 Thank you for this important webinar...!!! I know this is for APR, but I wonder if there will be information specifically for MIDTERM evaluation.
Thank you for your question. For mid-term evaluation, please see the resources available below. Thank you.
<https://www.greenclimate.fund/document/evaluation-operational-procedures-and-guidelines-accredited-entity-led-evaluations>.
- 20 could you please, share the main recommendations regarding the environmental and social safeguards plan, indigenous plan and gender plan reporting section?
On gender, please report on the implementation of the gender action plan of the project. Kindly ensure that all elements are correctly included in the APR, that is, activities and indicators. Also included targets and budget as applicable.
- 21 When there are several exchanges with the GCF regarding the review of an APR, has the GCF considered having meetings with the project teams? From my point of view, it seems to me that many of the questions or doubts are due to a misinterpretation on both sides.
Yes. In many instances we do engage directly with the project teams. Please also feel free to reach out to the respective portfolio manager(s) to organize meeting to discuss any issues you may have and provide clarifications/seek guidance.

- 22 This year it is great that you have the webinar way prior to the submission deadline compared to last year, when it was a few weeks prior to the APR submission deadline. I think this is a good practice going forward especially for AEs with big portfolio. Please keep it up. Thank you very much for your positive feedback. Very much appreciated.
- 23 From the interface point of view, when I saw the observations and queries, this year it happened to me that the window moved and I could not follow up on the observations in order. May I ask you to clarify if this is a technical, system-related issue?
- 24 The excel template of the APR is a budget utilization report and not a traditional financial report that is prepared by projects. This implies a heavy manual burden to fill the excel that raises the risk of human error. The excel is also not part of the projects financial system so is not subject to any financial controls or audits. Would the GCF be open to relying on the financial reports prepared by projects instead of using an excel spreadsheet? Thank you for the question. The Section 3 excel template allows GCF to monitor the financial health and progress of projects against the budget, and is vital for GCF's information and monitoring purposes. We will review these reports in parallel with financial reports. Please note a digitalization of Section 3 is planned which hopefully will lighten the manual burden for AEs.
- 25 Please what is the actual due date for APR submission on PPMs? Unless otherwise stated in your FAA/AMA, APRs need to be submitted within sixty (60) days after the end of the relevant annual period. So that would be before March 1st 2024 for the 2023 year reporting period.
- 26 Thank you for offering this training well in advance. Also appreciate the written and verbal Q&A session. Perhaps doing follow up sessions on topics raised that seem to be the most challenging would be useful. Thank you for your positive feedback. This is well noted. Please feel free to share any concerns/challenges. Thank you.

27	<p>Yes, it is a challenge to report on gender and safeguards, given that some indigenous communities do not fully trust in providing information, it is a bit difficult for us to have traceability. But, we are happy to share with them as much as possible, in order to include them in the benefits.</p>	live answered
27	<p>Yes, it is a challenge to report on gender and safeguards, given that some indigenous communities do not fully trust in providing information, it is a bit difficult for us to have traceability. But, we are happy to share with them as much as possible, in order to include them in the benefits.</p>	Report on the challenges
30	<p>Can you elaborate more on the private sector co-investment section in the new APR? What sort of information is required?</p>	live answered
32	<p>Thank you for clarifying that the deadline is March 1st. Earlier in the webinar the deadline was stated to be Feb 28th. The additional time welcome!</p>	<p>Thank you for pointing out the confusion. For clarity, please kindly submit by 28th Feb in order for us to start reviewing from 1 March 2024. Thank you.</p>
33	<p>Please take into account that for the second round of 2022 APRs comments, we did not receive the automatic PPMS notification. Thank you.</p>	live answered
34	<p>Could the GCF confirm that there will be no additional changes to the APR beyond what was mentioned in this webinar?</p>	live answered
35	<p>Very happy to hear that GCF is looking to be slicker and quicker. Will the backlog in CY21/CY22 APR approvals be cleared before the deadline to submit the CY23 APR? Feedback on previous APRs would be useful to have before finalizing the CY23 APR.</p>	live answered

36 Next year will be leap year (there is 29 Feb),
does that mean we need to submit the APR on
the 29 Feb instead of 28 Feb (COB South Korea
time)? Thanks live answered

37 We noticed that the portfolio managers
typically wait until all the GCF departments
send their comments to submitted APR, and
our experience is that usually, the
recommendations of each area are live answered
independent. Perhaps you could send us the
preliminary comments as you receive them to
speed up the review process and reduce the
time it takes to receive feedback on submitted
APR.