

## Logistics Note

### 37<sup>th</sup> Meeting of the Board

23 – 25 October 2023

#### VENUE

The thirty-seventh meeting of the Board (B.37) will be hosted at **Pullman Tbilisi Axis Towers**  
Address: 37m Chavchavadze Ave., 0179 Tbilisi, Georgia



Please note [the location of the venue on Google Maps](#).

#### SEQUENCE OF MEETINGS

Saturday 21 October	Constituency meetings Meetings of committees and panels
Sunday 22 October	Informal meeting of the Board
Monday 23 Oct. – Wednesday 25 Oct	Thirty-seventh meeting of the Board
Thursday 26 October	Site Visit (PDF attached)

#### MODALITY

B.37 will be held as an in-person meeting.

In accordance with the Rules of Procedure (paragraph 10), If a Board Member cannot attend all or part of a meeting of the Board, his or her alternate would attend on his or her behalf serving as the Board Member. In accordance with the Information Disclosure Policy, B.37 will be webcast.

#### REGISTRATION

Participants will be able to register through the Online Registration System (ORS) from **16 August to 1 September 2023**. For Board members, alternate Board members and advisers, the ORS is available on the Board portal. Other participants will receive an email with details of how to log into the system separately.

With any queries regarding registration, please contact [registration@gcfund.org](mailto:registration@gcfund.org).

***Only registered participants can attend B.37.***

## VISA

Visitors to Georgia must obtain a visa from Georgian diplomatic missions unless they come from one of the visa exempt countries or one of the countries whose citizens can obtain an e-Visa. The visa policy of Georgia is comparatively liberal, allowing citizens of 98 countries to enter into Georgia without the necessity to obtain a visa. In addition, the Georgian Government approved the list of 50 countries whose visa and/or residence permit holders may enter Georgia without a visa for an appropriate period and under appropriate conditions.

Participants are invited to consult with the official information (please click “**DO I NEED VISA**”) at the following link: <https://new.geoconsul.gov.ge/en/entering-georgia-visa>

In case of any issues in the process of visa application, participants are advised to contact Mr. Giorgi Kavtaradze at [gkavtaradze@mfa.gov.ge](mailto:gkavtaradze@mfa.gov.ge) and Ms. Ana Tavartkiladze at [atavartkiladze@mfa.gov.ge](mailto:atavartkiladze@mfa.gov.ge), Ministry of Foreign Affairs of Georgia

### Transit visas

Please note that arranging any required transit visas is the responsibility of the participant. Letters of invitation issued by the Secretariat may be used in support of visa applications, including for transit visas. For assistance with invitation letters, please contact [secretarytotheboard@gcfund.org](mailto:secretarytotheboard@gcfund.org).

## ACCOMMODATION

All participants are responsible for their own hotel bookings and should contact the hotel of their choice directly. A list of hotels recommended for the event by the Host Country is provided below.

Pullman Tbilisi Axis Towers	Superior Room Single Occupancy - \$120 + VAT18%; breakfast included	Distance: venue
	Contacts: <a href="https://businessstravel.accor.com">businessstravel.accor.com</a>	
Hilton Garden Inn Tbilisi Chavchavadze	Standard Single \$95 + VAT18%	Distance: 270m
	Contacts: <a href="https://tinyurl.com/bdfmf7p2">https://tinyurl.com/bdfmf7p2</a>	
Best Western Tbilisi City Center	Single: \$65; Standard King/Twin: \$75; Superior King/Twin: \$85 incl. VAT	Distance: 2km
	Contacts: <a href="https://tinyurl.com/2p85hkch">https://tinyurl.com/2p85hkch</a>	
Rooms Hotel Tbilisi	Single: \$120 + VAT 18%; Double: \$135 + VAT 18%	Distance: 2.9km
	Proposed rates are based on the minimum of 7 nights per night Contacts: <a href="https://tinyurl.com/bdhhb3fmd">https://tinyurl.com/bdhhb3fmd</a>	
Hotel Atlas Abashidze	Standard Single room: \$100 incl. breakfast and VAT	Distance: 800m
	Contacts: <a href="https://rb.gy/oh3om">https://rb.gy/oh3om</a>	
Gallery art hotel	Standard double room: \$98 incl. VAT, Breakfast \$13	Distance: 1km
	Contacts: <a href="https://tinyurl.com/yc2d8e5j">https://tinyurl.com/yc2d8e5j</a>	
Hotel Orion Tbilisi	Standard double room: \$72 incl. VAT, Breakfast \$12	Distance: 2km
	Contacts: <a href="https://tinyurl.com/bdz92uek">https://tinyurl.com/bdz92uek</a>	

The Secretariat kindly requests participants to avoid sharing accommodation in order to minimize the risk of COVID-19 transmission.

## FLIGHTS

Developing country constituency Board members and funded advisers can apply for flights through the Concur system available on the Board portal once they have been registered through the Online Registration System. The Secretariat requests that Concur submissions are made after participants register and are done so by 10 September 2023.

Other participants are responsible for booking their own flights.

## ARRIVAL INTO GEORGIA

Participants will arrive in Georgia by air at Tbilisi International Airport (airport code TBS). Accommodation in Tbilisi is most conveniently accessed by taxi, available from Tbilisi International Airport. Participants are advised to check with their hotels for airport transfer options if available.

## COVID-19 MEASURES

Travelers to Georgia are no longer required to present either COVID-19 vaccination certificate or PCR-test result from 15 June 2022.

Participants who are unwell or experiencing COVID-19 symptoms are requested to avoid travelling.

## GENERAL INFORMATION

### Time zone

Georgia Standard Time is 4 hours ahead of Coordinated Universal Time (UTC+4).

### Weather

Georgia has a Mediterranean climate along its coastal areas, a humid subtropical climate in the western regions, and a more continental climate in the eastern parts and highlands. Temperatures in Tbilisi in October during the daytime usually range between around 16°C to 20°C (61°F to 68°F).

### Dress code

The dress code for the event is smart casual.

### Currency

The Georgian unit of currency is Georgian Lari (GEL).

### Electricity

The standard voltage in Georgia is 220 volts. The outlet is the same type used in continental Europe and many other countries.



**Emergency telephone numbers**

Police, Ambulance, Fire 112

**Getting around**

Taxis are safe, convenient and can be hired at a taxi rank, hailed on the street or called using the **Bolt** app (with payment possible within the app).

**Visiting Georgia**

For information regarding tourist attractions, please visit <https://georgia.travel/>.

**Contacts**

For any queries regarding information not covered in this document, please contact [GCF-events@gcfund.org](mailto:GCF-events@gcfund.org) and [secretarytotheboard@gcfund.org](mailto:secretarytotheboard@gcfund.org).