

Logistics Note

32nd Meeting of the Board

16 –19 May 2022



VENUE

The thirty-second meeting of the Board (B.32) will be hosted at The Antigua and Barbuda's National Parks Authority, Nelson's Dockyard, English Harbour, St. Paul, Antigua and Barbuda.

Nelson's Dockyard is a former British Naval Dockyard and now a cultural heritage site and marina in English Harbour.

SEQUENCE OF MEETINGS

Sunday 15 May

Constituency meetings
Meetings of committees and panels
Field visit [TBC]

Monday 16 May – Thursday 19 May

Thirty-second meeting of the Board

MODALITY

B.32 will be held as an in-person meeting for Board members, alternate Board members, advisers, and active observers. Should a Board member not be able to attend, their alternate would be able to serve as member. If the Board member/alternate Board member are not available, they could be replaced

in accordance with the applicable rules. In accordance with the Information Disclosure Policy, B.32 will be webcast.

VISA

Whether you require a visa to enter Antigua and Barbuda is dependent on your nationality. Detailed visa requirements for entry into Antigua and Barbuda can be found at:

<https://immigration.gov.ag/visa-services/general-visa-information/>

Please also note the list of countries exempt from visa, available at:

<https://immigration.gov.ag/visa-services/countries-exempt-from-visa/>.

If you are not from one of the visa-exempt countries, you will require a visa for Antigua and Barbuda, which can be obtained on arrival **if all information required is provided in advance**, including: (1) a copy of your passport bio data page and (2) your flight itinerary. This information shall be submitted to delta.richardson@ab.gov.ag and jasiel.murphy@ab.gov.ag as soon as possible, preferably by Friday 29 April. Please include the subject line 'GCF B.32 Passport Info (with the name of the individual)'. A visa waiver letter will be issued by the immigration authorities in approximately one week from the time of submission.

Please note that arranging any required transit visas is the responsibility of the participant. Flight options for Antigua and Barbuda are limited and mainly involve transit through the US, UK, or the EU. The Secretariat encourages participants to initiate planning their travel and apply for any related transit visas, where necessary, as a matter of priority.

Letters of invitation issued by the Secretariat may be used in support of visa applications, including for transit visas. Flight itineraries can also be provided in advance for GCF-funded participants to support visa applications. For assistance with invitation letters, please contact secretarytotheboard@gcfund.org. For support with travel itineraries, GCF-funded participants may contact travel@gcfund.org.

FLIGHTS

Developing country Board members and funded advisers can apply for flights through the Concur system available on the Board portal once they have been registered through the Online Registration System. Other participants are responsible for booking their own flights.

REGISTRATION

Participants will be able to register through the Online Registration System set up by the Secretariat from April 26. Participants will receive a separate email with information on how to register using the system. Only registered participants can attend B.32.

ACCOMMODATION

Participants are responsible for their own hotel bookings and should contact the hotel of their choice directly. Participants are also responsible for payment of their accommodation and any cancellation/no-show fees, as applicable, according to hotel policies. A list of recommended hotels is provided below.

Hotel	Rates From (USD)
The Inn at English Harbour	\$911
Copper & Lumber Store Historic Inn*	\$148
The Admiral's Inn	\$230
The Moxy	\$125
South Point	\$360
Antigua Yacht Club Marina & Resort	\$95
The Ocean Inn	\$104
The Waterfront Inn	\$35
The Catamaran Hotel	\$144
St. James Club	\$320

*Subject to availability

ARRIVAL INTO ANTIGUA AND BARBUDA

COVID-19 requirements for arrival:

- Fully vaccinated arriving passengers are **not** required to present a PCR/Rapid Antigen Test negative result to be permitted entry into the country, unless they show symptoms of possible infection.
- All visitors will be subjected to a health screening on arrival (temperature check). Vaccinated passengers will be required to show their vaccination certificate.

It is recommended that all participants bring physical copies of documentation with them, including:

- COVID-19 PCR / rapid antigen test results, if any. Note that while not required for entry into Antigua, it may be a requirement for transit countries that the traveler presents tests results as an entry requirement.
- COVID-19 vaccination certificate (in English)
- Certificate of recovery from COVID-19, even if vaccinated. Note that if a traveler has contracted COVID-19 recently it may result in a false positive PCR test result.

Updated travel advisory for Antigua and Barbuda can be found at:

<https://visitantiguabarbuda.com/travel-advisory/>

Participants will arrive in Antigua and Barbuda by air at the V.C. Bird International Airport (airport code ANU). Airport taxis are available for onward transport to participants' hotels. Board members are invited to share their flight itineraries to delta.richardson@ab.gov.ag and Jasiel.murphy@ab.gov.ag with the subject title 'GCF B.32 Board Member Itinerary (with the name of the individual)', for transportation upon arrival that will be facilitated by the Antiguan authorities.

In addition to the Board members, all participants will be met at the Airport by the Local representatives.

COVID-19 MEASURES

Health and safety is a priority at this event and strict COVID-19 protocols will be maintained as per requirements of the Antigua and Barbuda Ministry of Health. Participants are expected to maintain

physical distancing and wear a face mask at all times during the meeting. Regular hand-washing and sanitizing is strongly encouraged, and hand sanitizing stations will be provided throughout the venue.

Important note: To ensure that the venue can be sanitized on a daily basis, it is important that the Board meeting ends on time at 6pm each day.

PCR Test on Arrival

Participants will be asked to undertake a PCR test after arrival, and before participation in formal Board activities and meetings. Details of this testing, including location and timing, will be shared closer to the date of the meeting.

Daily Rapid Antigen Tests

Participants will be asked to take a daily COVID-19 rapid antigen test before attending each day of the Board meeting and should immediately report a positive test result. Details of how to report a positive case will be shared closer to the date of the meeting.

Departure Testing Requirements

Testing arrangements for departure from Antigua and Barbuda will be facilitated by the organizers, with the costs to be covered by the participants directly, based on the requirements of their respective airline and final destination. Therefore please make sure to check the requirements for your return journey, including your home country and any transit countries, and inform the organizers so that the appropriate arrangements can be made.

GENERAL INFORMATION

GCF is moving to eliminate the use of disposable, plastic water bottles at Board meetings. We would like to encourage all participants to bring their own reusable bottles.

Time zone

Antigua and Barbuda is located in the Atlantic Standard Time Zone (GMT -4).

Weather

As part of the Caribbean, Antigua experiences a tropical climate year-round. During the conference, the weather will be mostly sunny. Temperatures range from 24°C to 27°C depending on the time of day. As this is before the hurricane season, this is the ideal time to visit Antigua and Barbuda.

Dress Code

The host country is inviting all participants including Board members to consider relaxed clothing.

Currency and forms of payment

Eastern Caribbean Dollars (XCD) is the national currency of Antigua and Barbuda. Currency exchange can be done at the airport or at any local bank. Some hotels also offer a currency exchange service. It is advisable to convert all currencies to either United States Dollars (USD) or Eastern Caribbean Dollars (XCD) before travel. The event venue has a bank branch on-site.

Credit cards and debit cards (primarily VISA and MasterCard) are widely accepted but it is prudent to keep some cash on hand, especially if you intend to shop at any of the local vendor markets. Please note that United States Dollars are widely accepted for payment.

Electricity

The domestic power supply is either 110 or 220 volts. Be sure to verify the voltage before plugging in any appliances. Sockets are generally for American standard design. It is therefore recommended that you bring an adapter.

Emergency telephone numbers

In case of emergency, you can call the following numbers from anywhere in Antigua and Barbuda:

911: for all emergencies

562-2433: medical emergencies

462-0044: fire emergencies

462-0125: police emergencies

Visiting Antigua and Barbuda

For information regarding various activities and attractions in Antigua and Barbuda, please visit:

<https://visitantiguabarbuda.com/>