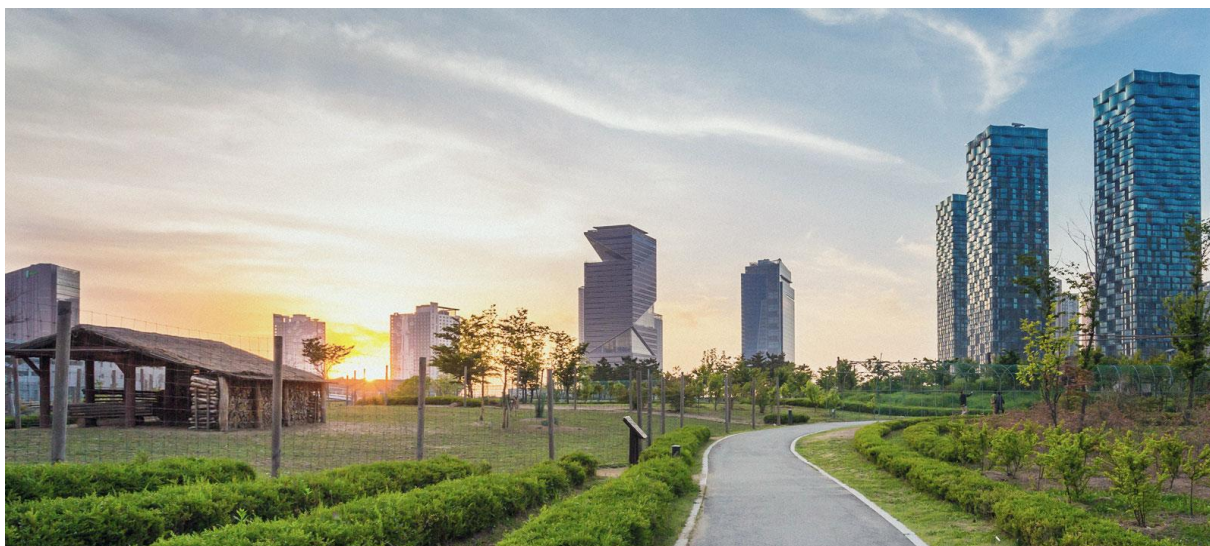


Logistics Note

28th Meeting of the Board

16 – 19 March 2021



SEQUENCE OF MEETINGS

Tuesday 9 March	12:00 – 15:00 (UTC) 21:00 – 00:00 (KST)	Co-Chairs consultations on policies scheduled for consideration at B.28
Thursday 11 March	12:00 – 16:00 (UTC) 21:00 – 01:00 (KST)	Technical session on B.28 funding and accreditation proposals*
Tuesday 16 March – Friday 19 March	12:00 – 16:00 (UTC) 21:00 – 01:00 (KST)	Twenty-eighth meeting of the Board*

Board members and advisers will be informed on the scheduling and timing of constituency meetings by the relevant Co-Chair. Board Committees and Panels are invited to schedule their B.28 preparatory meetings at a convenient date and time for their committee members.

The virtual meeting room for the formal Board session will open thirty minutes in advance of the official start time at 11:30 AM (UTC) / 8:30 PM (KST). All Attendees are requested to join the meeting room at that time to ensure proper connectivity and allow adequate time to address any technical issues. Attendees will be placed in the waiting room and will be admitted into the main Boardroom by the Secretariat.

REGISTRATION & PARTICIPATION

Given the health concerns related to the COVID-19 pandemic, the twenty-eighth meeting of the Board (B.28) will be held virtually **via Zoom** (video conference software).

* Events open for the participation of active observers.

REGISTRATION FOR B.28 ATTENDEES

Board and alternate members have been contacted by the Secretariat to confirm their participation in the meeting and to nominate their two primary and additional advisers. Active observers and representatives from accredited entities will also be contacted to confirm their participation via email.

Attendees should join B.28 from their offices or homes in accordance with their local government guidelines. Members and alternate members of the Board who are unable to join the meeting from their offices, homes or with their current technology infrastructure will be provided assistance to connect through alternative arrangements.

For any issues related to registration, please contact registration@gcfund.org.

For further information on procedures for participating in the meeting as well as notes on specific Zoom features, please see the separate document ***Manual for Virtual Board Meetings***.

Attendee Type	Registration	Access			
		Boardroom	Constituency Meeting Rooms**	Co-Chairs consultations on policies	Technical session FPs & acc. proposals
Board members and alternate members	Registration will be in two stages:	Yes	Yes	Yes	Yes
Registered Primary Advisers ***	1. Initial registration via email;	Yes	Yes	Yes	Yes
Other Registered Advisers	2. Subsequent registration via Zoom.	No	Yes	Yes	Yes
Active Observers		Yes	No	No	Yes
Relevant accredited entities	Upon confirmation of the registration via email, Attendees will be provided with Zoom access. For Attendees who are unable to access Zoom, the Secretariat will provide an alternative connection.	Yes	No	No	Yes
All other participants	The formal Board meeting will be webcast live and can be accessed via the GCF website.				

** Separate virtual meeting rooms for each constituency will be made available.

*** Only two primary advisers per Board member and two per alternate Board member will be allowed in the virtual Board room.

DRESS CODE

Please note that business casual is expected at B.28.

LIVE WEBCAST

The B.28 proceedings will be webcast live and can be accessed via the GCF website.

For further ICT inquiries, please contact the GCF ICT servicedesk at servicedesk@gcfund.org.