

PRACTICAL INFORMATION

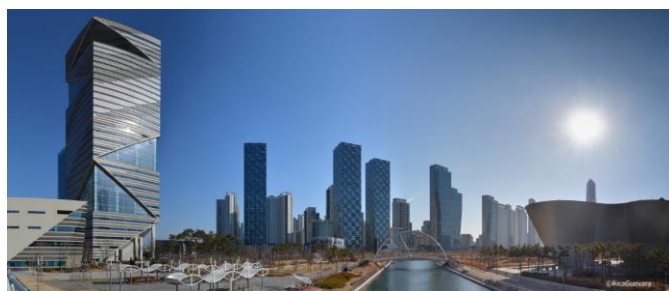
VENUE

All working sessions of the GCF Global NDA Conference on 8-9 October 2018 and the GCF Private Investment for Climate Conference on 10-11 October 2018 will take place at the Grand Hyatt Incheon.

The Global NDA Conference will take place in the East Tower meeting rooms. The registration desk will be on the second floor of the East Tower in front of the Ballroom.

Working sessions of the Global NDA Conference Technical Workshop on 12 October 2018 will be held at Songdo G-Tower. Further information will be provided in the coming days.

Grand Hyatt Incheon [8-11 October]
208 Yeongjonghaeannam-ro, 321 Beon-gil,
Jung-gu
Incheon 22382, South Korea



Green Climate Fund / G-Tower [12 October]
Songdo International Business District
175, Art Center-daero
Yeonsu-gu, Incheon 22004
Republic of Korea

Please note the location of [Grand Hyatt Incheon](#) and [G-Tower / GCF Headquarters](#) on Google Maps.

VISA & PROTOCOL

Detailed visa information is available on the website of the Ministry of Foreign Affairs of the Republic of Korea at: https://www.visa.go.kr/openPage.do?MENU_ID=10101

Participants are advised that any protocol assistance for high-level arrivals and departures should be requested through the respective countries' diplomatic missions in the Republic of Korea.

GROUND TRANSPORTATION

After arriving at Incheon International Airport, you can take a free airport shuttle as follows:

Incheon International Airport → Grand Hyatt Incheon

Terminal 1	1st floor / Gate 3C	5:30 AM – 10:00 PM	Every 30 minutes
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* Last shuttle bus at 10:00 PM

Terminal 2	1st floor / Gate 2A	5:30 AM – 10:00 PM	Every 30 minutes
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* Last shuttle bus at 10:00 PM



You may contact the hotel at incheon.grand@hyatt.com to confirm the free shuttle arrangements.

For the Technical Workshop taking place on 12 October at the GCF Headquarters, the GCF will provide buses from the Grand Hyatt to the G-Tower Songdo. Shuttle busses for the workshop will depart at 8:30.

SOCIAL EVENTS

Two social events will be organized at the Grand Hyatt for the Global NDA Conference participants:

- Welcome Dinner Reception on 8 October at 18:00 at the Restaurant 8;
- Dinner on 9 October at 19:30 at the Grand Café.

ARRANGEMENTS FOR SPONSORED PARTICIPANTS

Lunch and tea/coffee breaks will be provided for all participants on 8-12 October 2018.

Hotel reservation is provided for all confirmed sponsored participants at Grand Hyatt Incheon. Please note that the refundable security deposit of USD50 is required by the hotel at the time of check in.

Sponsored participants are provided with a daily subsistence allowance (DSA) for the duration of their stay, in line with the GCF travel policy. Relevant deductions will be applied for the meals provided during the event and the accommodation arranged directly by the GCF.

MISCELLANEOUS

Time Difference

Korean Standard Time is nine hours ahead of Coordinated Universal Time (UTC+9).

Weather

Korea is renowned for its four distinct seasons. Average temperature in October would be from 23°C to 15°C, high level of humidity and occasional rains might be expected.

Currency

The unit of the Korean currency is Korean Won (KRW).

Electricity

The standard voltage in Korea is 220 volts. The outlet is the same type used in continental Europe and many other countries.

Mobile Phones

You may rent a mobile phone at Incheon International Airport or purchase a prepaid visitor sim card to use with your own mobile phone for calls, texts as well as internet access. The desks offering these services are clearly marked in the arrivals hall of the airport.



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Emergency phone numbers

112: Police

119: Emergency Fire, Rescue & Hospital Services

Visiting Korea

For information regarding tourist attractions and restaurants in Seoul, please visit:

<http://english.seoul.go.kr> or <http://www.korea.net>.

For information about Songdo and the City of Incheon, please visit: <http://english.visitincheon.org/>.

DRESS CODE

The dress code for the event is smart casual.

INTERPRETATION ARRANGEMENTS

Please note that French and Spanish interpretation will be provided throughout the event.

SOCIAL MEDIA & CONFERENCE RECORDING

The GCF will be communicating about the Conference via its social media channels:

Twitter: twitter.com/GCF_News

Instagram: [instagram.com/greenclimatefund](https://www.instagram.com/greenclimatefund)

flickr: <https://www.flickr.com/photos/greenclimatefund/albums>

Please note that a number of photos from the event will be posted on the GCF social media (outlined above). Participants are kindly requested to inform the GCF should they prefer to not have their photos taken. The conference will also be recorded for knowledge capture purposes. Speakers are kindly requested to inform the GCF should they prefer to not have their interventions recorded.

All relevant materials will be posted on the GCF Global NDA Conference web page:

<https://www.greenclimate.fund/meetings/2018/ndaconference>.

EVENT CONTACTS

Should there be any queries, participants are requested to contact:

Mr Marsel Kuzyakov, GCF Events Coordinator	gcf-events@gcfund.org
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