

Green Climate Fund

Empowering Direct

Access Workshop

23-25 May 2017 | Songdo, Incheon, Republic of Korea

Primary Target Audiences:

- Direct Access Entities (DAEs)
- National Designated Authorities (NDAs) / Focal Points (FPs)

Objectives:

- (1) Strengthen direct access entities' capacity on development of concept notes, project preparation facility (PPF) and funding proposals including enhancing direct access (EDA) and Micro, Small Medium Enterprises (MSMEs)
- (2) Expedite the implementation of direct access entities readiness support through assistance and peer to peer collaboration; including prepare DAEs on reports required by the GCF (inception report, disbursement request and progress reports).
- (3) Stimulate interaction between direct access entities and the NDA/FPs of the countries by which they were nominated, in order to prepare early drafts of priority pipelines of projects/programmes, including plans to develop them further.
- (4) Enhance South-South knowledge exchange and build partnership to address climate change.



Day 1: Tuesday, 23 May, 2017

08:00 – 09:00	Registration (Location: Ground floor – GCF Headquarters, G-Tower, Songdo)
09:00 – 10:00	<p>SETTING THE SCENE (Location: 12F Board Room)</p> <p><u>Welcoming remarks (10 mins)</u></p> <ul style="list-style-type: none"> - Javier Manzanares, OIC – Executive Director Green Climate Fund <p><u>Remarks (5 mins)</u></p> <ul style="list-style-type: none"> - Yoonkyung Kim, Director General – Ministry of Strategy and Finance, Korea <p><u>Introductory session (30 mins)</u></p> <p>Presenter: Clifford Polycarp, Director a.i., Country Programming Division</p> <ul style="list-style-type: none"> - Strategic relevance of organizing a DAE’s workshop (PPT) <p>Presenter: German Velasquez, Director, Mitigation and Adaptation Division</p> <ul style="list-style-type: none"> - Scope, investment criteria and strategic issues/performance related to Funding Proposals (PPT) <p>Presenter: Ayaan Adam, Director, Private Sector Facility</p> <ul style="list-style-type: none"> - Scope, strategic relevance to private sector mobilization (PPT) <p><u>Looking ahead – workshop organization</u></p> <p>Presenter: Anupa Rimal Lamichhane, Accredited Entity Specialist, Country Programming Division (PPT)</p>
10:00 – 10:30	Coffee / Tea Break (Location: 12F Atrium)
10:30 – 12:00	<p>Designing a GCF funding proposal and Q&A</p> <p>Location: 12F Board room Format: Plenary Duration: Presentation 15 mins each and Q&A 1 hour</p> <p>Presenters and moderators:</p> <p>Juan Chang, Forest and Land Use Officer, Mitigation and Adaptation Division (PPT) Andreas Lunding, Senior Structured Finance Specialist, Private Sector Facility (PPT)</p>
12:00 – 13:00	Lunch (Location: 12F)
13:00 – 14:00	<p>Get ready for project design: Readiness support and Project Preparation Facility</p> <p>Location: 12F Board room Format: Plenary Duration: Presentation 15 mins each and Q&A 30 mins</p> <p>Presenters:</p> <p>Jessica Jacob, Country Dialogue Specialist, Country Programming Division Zhengzheng Qu, Associate Professional, Country Programming Division</p>
14:00 – 15:30	<p>Learning from experience - Country Programme and Entity Work Programme</p> <p>Location: 12F Board Room Format: Plenary Duration: Presentation 15 mins each and Q&A 1 hour</p> <p>Presenters:</p> <p>Strategic pipeline development</p> <ul style="list-style-type: none"> - Stephanie Kwan, Senior Accredited Entities Specialist - Adeyemi Sandra Freitas, Country Dialogue Specialist <p>Country level presentations</p> <ul style="list-style-type: none"> - El Salvador and CABEI (Jessica to follow up)

	<p>- Mongolia and XacBank (Diane to follow up)</p> <p>Moderator: Ramona Calin, Associate Professional, Country Programming Division</p>												
	<p>Coffee / Tea Break (Location: 12F Atrium)</p>												
<p>16:00 - 18:00</p>	<p>DAEs bilateral meetings with the GCF Secretariat Location: 13F Format: One to one meeting with entities</p> <p>Lead by: Division of Mitigation and Adaptation (DMA) Participants: Respective NDAs/FPs and Entities (accompanied by CPD specialists)</p> <table border="1" data-bbox="290 678 1458 786"> <thead> <tr> <th></th> <th>13F Meeting Room 1 CPD team: CDS/RAs</th> <th>13F Meeting Room 2 CPD team: CDS/RAs</th> <th>13F Meeting Room 3 CPD team: CDS/RAs</th> </tr> </thead> <tbody> <tr> <td>16:00-17:00</td> <td>UCAR (Demetrio/Lixiang)</td> <td>MOFEC (Drazen/Brett)</td> <td>CCCCC (Patrick/Joseph/Adria)</td> </tr> <tr> <td>17:00-18:00</td> <td>DBSA (Drazen/Lixiang)</td> <td>EIF (Patrick/ Brett)</td> <td>SPREP (Demetrio/Mara)</td> </tr> </tbody> </table>		13F Meeting Room 1 CPD team: CDS/RAs	13F Meeting Room 2 CPD team: CDS/RAs	13F Meeting Room 3 CPD team: CDS/RAs	16:00-17:00	UCAR (Demetrio/Lixiang)	MOFEC (Drazen/Brett)	CCCCC (Patrick/Joseph/Adria)	17:00-18:00	DBSA (Drazen/Lixiang)	EIF (Patrick/ Brett)	SPREP (Demetrio/Mara)
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<p>18:00 – 20:00</p>	<p>Group Photo - 12th Floor Evening reception - 12th Floor</p> <p>In charge: Hanah for Photo session (CPD)</p>												

Day 2: Wednesday, 24 May, 2017

08:45 – 09:00	CPD team pre-meeting (HQ team and Regional Advisers. Location: 12F Board Room)																		
09:00 – 09:05	<p>Highlights of Day 1 – recap session Location: 12F Board Room Format: Plenary Duration: 5 mins</p> <p>Presenter: Eduardo Freitas, Country Dialogue Specialist, GCF</p>																		
09:05 – 10:10	<p>Learning from experience – Approved Projects Location: 12F Board Room Format: Plenary Duration: Presentation 10 mins each and Q&A 40 mins</p> <p>Presenter:</p> <ul style="list-style-type: none"> • XacBank “Business loan programme for Greenhouse Gases Reduction” • EIF “Climate Resilience Agriculture in three of the Vulnerable Extreme northern crop growing regional (CRAVE)” <p>Moderator: Stephanie Kwan, Senior Accredited Entities Specialist, CPD</p>																		
10:10 – 10:30	Coffee / Tea Break (Location: 12F Atrium)																		
10:30 – 12:00	<p>Improving for better results: Presentation of live proposals and feedback session Location: 13F Format: Break out rooms Duration: Presentation by DAEs 10 mins each and Q&A session for 1 hour</p> <table border="1"> <thead> <tr> <th></th> <th>Group A (13F Room 1) Moderator: DMA Support and Notes: Ramona</th> <th>Group B (13F Room 2) Moderator: DMA Support and Notes: Flora</th> <th>Group C (13F Observer Room) Moderator: DMA Support and Notes: Pragua</th> </tr> </thead> <tbody> <tr> <td>10:30-11:00</td> <td><i>Devolved access to climate finance for sustainable development – NEMA (Patrick / Brett)</i></td> <td><i>Commercialisation of Passenger Rail Agency of South Africa (PRASA)’s Energy Assets - Solar PV project – DBSA (Drazen/Lixiang)</i></td> <td><i>Coastal and Marine Ecosystem Resilience Programme - SPREP (Demetrio/Mara)</i></td> </tr> <tr> <td>11:00-11:30</td> <td><i>Project of energy recovery from olive waste in Fez-Meknes Region – ADA (Janie/Brett)</i></td> <td><i>Access to Clean Energy Fund for Off-grid energy – NARBARD (Drazen/Lixiang)</i></td> <td><i>Energy-Water-Nutrient nexus for Sustainable Coastal Infrastructure Barbados (EWN – SCI Barbados) – CCCCC (Patrick Mara/Joseph)</i></td> </tr> <tr> <td>11:30-12:00</td> <td><i>Programme for Adaptation, Agroforestry and Farming Enterprises – CSE</i></td> <td></td> <td></td> </tr> </tbody> </table>				Group A (13F Room 1) Moderator: DMA Support and Notes: Ramona	Group B (13F Room 2) Moderator: DMA Support and Notes: Flora	Group C (13F Observer Room) Moderator: DMA Support and Notes: Pragua	10:30-11:00	<i>Devolved access to climate finance for sustainable development – NEMA (Patrick / Brett)</i>	<i>Commercialisation of Passenger Rail Agency of South Africa (PRASA)’s Energy Assets - Solar PV project – DBSA (Drazen/Lixiang)</i>	<i>Coastal and Marine Ecosystem Resilience Programme - SPREP (Demetrio/Mara)</i>	11:00-11:30	<i>Project of energy recovery from olive waste in Fez-Meknes Region – ADA (Janie/Brett)</i>	<i>Access to Clean Energy Fund for Off-grid energy – NARBARD (Drazen/Lixiang)</i>	<i>Energy-Water-Nutrient nexus for Sustainable Coastal Infrastructure Barbados (EWN – SCI Barbados) – CCCCC (Patrick Mara/Joseph)</i>	11:30-12:00	<i>Programme for Adaptation, Agroforestry and Farming Enterprises – CSE</i>		
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12:00 – 13:00	Lunch (Location: 12F)																		

13:00 – 13:45	<p>Navigating pilot programme Enhancing Direct Access (EDA) + Q&A Location: 12F Board Room Format: Plenary Duration: Presentation 15 mins and Q&A 30 mins Objective: To deliver a comprehensive guidance on designing EDA funding proposal for GCF; share learnings, processes and strategic importance of EDA.</p> <p>Presenter: Introduction of EDA</p> <ul style="list-style-type: none"> - Demetrio Innocenti, Senior Agriculture & Food Security Specialist, Division of Mitigation and Adaptation (DMA) - EIF “Empower to Adapt: Creating Climate -Change Resilient Livelihoods through Community Based Natural Resource Management in Namibia” <p>Moderator: Demetrio Innocenti, Senior Agriculture & Food Security Specialist, DMA and Lixiang Wang, Operation Analyst, DMA</p>									
13:45 – 14:30	<p>Understanding Micro, Small and Medium Enterprises pilot programme and mobilization Location: 12F Board room Format: Plenary Duration: Presentation 15 min each and Q&A 30 mins</p> <p>Presenter: Hyejin Lee, Associate Professional, Private Sector Facility Moderator: XXXX, Private Sector Facility</p> <p>Objectives: To provide a comprehensive overview on the MSME programme; share learnings, processes and strategic importance of the MSME programme</p>									
14:30 – 15:00	<p>Coffee / Tea Break (Location: 12F Atrium)</p>									
15:00 – 16:00	<p>Improving for better results: Presentation of live PPF and EDA projects Location: 13F Format: Break out rooms Duration: Presentation by 6 DAEs 10 mins each and Q&A session for 1 hour</p> <table border="1" data-bbox="290 1473 1465 1854"> <thead> <tr> <th></th> <th>Group A (13F Room 1) EDA Moderator: DMA Support and Notes: Alpha/Carmen, CPD</th> <th>Group B (13F Room 2) PPFs Moderator: DMA Support and Notes: Flora (and Zhengzheng)</th> </tr> </thead> <tbody> <tr> <td>15:00 – 15:30</td> <td><i>Climate Action for Rural Development: community-based adaptation and mitigation in Argentina (EDA) – UCAR</i> (Demetrio/Lixiang)</td> <td><i>Modernization of Souss traditional irrigation project - ADA</i> (Patrick/Brett)</td> </tr> <tr> <td>15:30 – 16:00</td> <td><i>An early stage EDA - SANBI</i> (Demetrio/Lixiang)</td> <td><i>Public and Private Sector Energy Efficiency Programme (PPSEEP) - DBSA</i> (Drazen)</td> </tr> </tbody> </table>		Group A (13F Room 1) EDA Moderator: DMA Support and Notes: Alpha/Carmen, CPD	Group B (13F Room 2) PPFs Moderator: DMA Support and Notes: Flora (and Zhengzheng)	15:00 – 15:30	<i>Climate Action for Rural Development: community-based adaptation and mitigation in Argentina (EDA) – UCAR</i> (Demetrio/Lixiang)	<i>Modernization of Souss traditional irrigation project - ADA</i> (Patrick/Brett)	15:30 – 16:00	<i>An early stage EDA - SANBI</i> (Demetrio/Lixiang)	<i>Public and Private Sector Energy Efficiency Programme (PPSEEP) - DBSA</i> (Drazen)
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16:00-18:00 (Parallel Sessions)	<p>DAEs bilateral meetings with the GCF Secretariat Location: 13F Format: One to one meeting with entities</p> <p>Lead by: Division of Mitigation and Adaptation (DMA) and Private Sector Facility (PSF)</p>									

Participants: Respective NDAs/FPs and Entities (accompanied by CPD specialists)

Entities schedule for meetings with DMA

	13F Meeting Room 1 CPD team: CDS/RAs	13F Meeting Room 2 CPD team: CDS/RAs	13F Meeting Room 3 CPD team: CDS/RAs
16:00-17:00	SANBI (Demetrio/Lixiang)	NEMA (Patrick/Brett)	CSE (Janie/Mara)
17:00-18:00	NABARD (Drazen/Lixiang)	CAF (Jerry/Brett)	ADA (Janie/Demetrio)

Entities schedule for meetings with PSF

	15F Meeting Room 1 CPD team: CDS/RAs	15F Meeting Room 2 CPD team: CDS/RAs	15F VCR CPD team: CDS/RAs
16:00-17:00	CABEI Lead: Ayaan Z. Adam	XacBank Lead: Hyejin Lee	PT SMI Lead: Andreas Lunding
17:00-18:00	CDB Lead: Ayaan Z. Adam	DBSA Lead: Rajeev Mahajan	BOAD Lead: Leo Park
18:00-19:00	CAF Lead: Leo Park	NABARD Lead: Ayaan Z. Adam	KDB Lead: Hyejin Lee

Additional meetings organized for entities who are willing to participate:

- a. Readiness Proposals
- b. Independent Integrity Unit

Note: Team members from CPD and IIU will be present in 12 Floor Atrium, kindly register yourself for these meetings with Pragya Gupta in advance (pgupta@acfund.org)

18:00 – 20:00

Networking Dinner - Oakwood Premier hosted by the Ministry of Strategy and Finance of the Republic of Korea

Day 3: Thursday, 25 May, 2017

08:45 – 09:00	CPD team pre-meeting (HQ team and Regional Advisers. Location: 12F Board Room)					
09:00 – 09:05	Highlights of Day 2 – recap session Location: 12F Board Room Format: Plenary Duration: 05 mins Presenter: Anupa Rimal Lamichhane, Accreditation Entities Specialist					
09:05 – 09:50	Brief on accreditation upgrade + Q&As Location: 12F Board Room Format: Plenary Duration: Presentation 15 mins each and Q&A 30 mins Objective: To deliver a comprehensive presentation on accreditation upgrade, process, timeline and its relevance Presenter and Moderator: Stephanie Kwan, Senior Accredited Entities Specialist					
09:50 – 10:40	Understanding evaluation, monitoring tools, reporting formats, quality and standards Location: 12F Board room Format: Plenary Duration: Presentation 20 mins and Q&A 30 mins Presenters: Jyotsna Puri, Head, Independent Evaluation Unit Andrew Reed, Portfolio Management Consultant, Portfolio Management Unit Objectives: Detailed information please refer to Annex II					
10:40 – 10:50	Adhering to the highest level of integrity, transparency and accountability Location: 12F Board room Format: Plenary Duration: Presentation 10 mins (Q&A continue during the coffee break) Presenters: Ibrahim Pam, Head, Independent Integrity Unit					
10:50 – 11:15	Coffee / Tea Break (Location: 12F Atrium)					
11:15 – 12:30 (Parallel Sessions)	Break Out Sessions Location: 13F Format: Break out rooms Duration: Presentation by lead experts 10 mins each and Q&A session for 45 minutes <table border="1" data-bbox="288 1648 1469 1906"> <tr> <td data-bbox="288 1648 683 1906"> Evaluation and Portfolio Management (13F Room 1) Moderator: Dr. Jo Puri and Andrew Reed Support and Notes: Yaejun <i>*Objective and format enclosed as Annex2</i> </td> <td data-bbox="683 1648 1066 1906"> Risk Management and Legal matters (13F Room 2) Presenter: Risk and Legal Support and Notes: Sam </td> <td data-bbox="1066 1648 1469 1906"> Environmental and Social Safeguards, Gender and Redress Mechanism (13F Observer Room) Moderator: Leonardo Paat, Rajib Ghosal Support and Notes: Faith <i>*Objective and format enclosed as Annex1</i> </td> </tr> </table>			Evaluation and Portfolio Management (13F Room 1) Moderator: Dr. Jo Puri and Andrew Reed Support and Notes: Yaejun <i>*Objective and format enclosed as Annex2</i>	Risk Management and Legal matters (13F Room 2) Presenter: Risk and Legal Support and Notes: Sam	Environmental and Social Safeguards, Gender and Redress Mechanism (13F Observer Room) Moderator: Leonardo Paat, Rajib Ghosal Support and Notes: Faith <i>*Objective and format enclosed as Annex1</i>
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DAEs bilateral meetings with the GCF Secretariat

Location: 13F | **Format:** One to one meeting with entities

Lead by: Division of Mitigation and Adaptation (DMA) and Office of General Counsel (OGC)

Participants: Respective NDAs/FPs and Entities (accompanied by CPD team members)

Entities schedule for meetings with OGC

9F respective lawyers' offices			
11:15-12:00	ADA-FAA negotiation Lead: Raj Bavishi Support and Notes: Rouna	NABARD-AMA negotiation Lead: Francesco Giuliano Support and Notes: Flora	MINIRENA-AMA Effectiveness Lead: Solongo Zulbaatar Support and Notes: Youjin
12:00-12:40	SANBI-AMA negotiation Lead: Raj Bavishi Support and Notes: Rouna	Fundacion Avina-AMA negotiation Lead: Francesco Giuliano Support and Notes: Flora	SPREP-FAA negotiation Lead: Solongo Zulbaatar Support and Notes: Youjin
12:40-13:20	DBSA-FAA negotiation (16:30 11F VCR) Lead: Raj Bavishi Support and Notes: Rouna	XacBank-FAA negotiation Lead: Solongo Zulbaatar Support and Notes: Flora	PT.SMI-AMA Effectiveness Lead: Katie Nam Support and Notes: Youjin

Entities schedule for meetings with DMA

	15F Meeting Room 1 CPD team: CDS/RAs	15F Meeting Room 2 CPD team: CDS/RAs
11:15-12:15	XacBank (Drazen/Lixiang)	PT SMI (Andrea/Grace)

12:30 – 13:30

Lunch

13:30 – 14:30

(Parallel Sessions)

Break Out Sessions

(repeated to ensure full participants and engage participants from bilateral meetings)

Location: 13F | **Format:** Break out rooms | **Duration:** Presentation by lead experts 10 mins each and Q&A session for 45 minutes

Evaluation and Portfolio Management (13F Room 1)	Risk Management and Legal matters (13F Room 2)	Environmental and Social Safeguards, Gender and Redress Mechanism (13F Observer Room)
Moderator: Dr. Jo Puri and Andrew Reed	Presenter: Risk and Legal	Moderator: Leonardo Paat, Rajib Ghosal
Support and Notes: Yaejun <i>*Objective and format enclosed as Annex2</i>	Support and Notes: Sam	Support and Notes: Faith <i>*Objective and format enclosed as Annex1</i>

13:30 – 15:30

(overlaps with parallel session)

DAEs bilateral meetings with the GCF Secretariat

Location: 13F | **Format:** One to one meeting with entities

Lead by: Division of Mitigation and Adaptation (DMA)

Participants: Respective NDAs/FPs and Entities (accompanied by CPD specialists)

Entities schedule for meetings with DMA

Time slot	11F VCR CPD team: CDS/RAs	15F VCR CPD team: CDS/RAs	15F meeting room #1 CPD team: CDS/RAs	15F meeting room #2 CPD team: CDS/RAs
13:30-14:30	Fundacion Avina	BOAD	Profonanpe	FECO



Time slot	13F Meeting Room 1 CPD team: CDS/RAs	13F Meeting Room 2 CPD team: CDS/RAs	13F Meeting Room 3 CPD team: CDS/RAs	13F Observer room CPD team: CDS/RAs
14:30-15:30	CDB	MINIRENA	CABEI	KDB

15:00 – 15:30

Coffee / Tea Break

15:30 – 16:00

Taking stock: Where do we go from here

- Clifford Polycarp, Director a.i., Country Programming Division

Closing remarks:

- Javier Manzanares, OIC – Executive Director Green Climate Fund

Annex 1:

Break-Out session for ESS and Gender

Objectives:

- To present an overview of ESS & Gender documents and processes required for GCF FPs, including review by GCF
- To enrich understanding of ESS and gender requirements by discuss case studies

Structure:

- Short presentation on ESS & Gender documents required for GCF FPs, including review by GCF
- Case study discussions
- Q&A

Materials/handouts that can be shared with the AEs:

1. Before the workshop, if needed
 - a. **ESS:** GCF ESMS (PPT attached)
 - b. **Gender:** GCF/UN Women handbook on leveraging co – benefits between gender equality and climate action (PDF attached)
2. At the ESS/Gender sessions during the workshop, if needed
 - a. **ESS:** TBD
 - b. **Gender:** Template for GCF gender assessment and gender action plan for FPs (MS Word doc. attached)

Annex 2:

Detailed information on session “Understanding evaluation, monitoring tools, reporting formats, quality and standards” (day 3)

The Independent Evaluation Unit of the GCF is responsible for reporting on and measuring the overall impact of the Fund. Its mandate is also to inform the Board of key areas for learning, strategy and policy. During this presentation, Dr. Puri will focus on the goals of the IEU and the roles that individual projects and programmes play in informing the overall results of the Fund. We will also discuss the current state of the results measurement framework, the overall evaluability standards for projects and programmes, quality of entry concerns and what standards the IEU requires for results reporting and overall evidence.

During the breakout session IEU will discuss these elements in more detail including standards for articulating theories of change, results indicators and impact.

PMU will address the role of the Unit in the Project Cycle, the reports that will be submitted to PMU, and the development of formats for the Annual Performance Report. The presentation will address the mandate of the Unit stemming from the Governing Instrument and the Accredited Master Agreements focusing on operational efficiency (implementation delays), effectiveness (delivery of financial support), and impacts/outputs as proposed in the logical frameworks of the Funded Activity and Funded Activity Agreement. The focus of monitoring will be to ensure that those project elements/components, implementation milestones, and component impacts and outputs are implemented as foreseen in the project approval. PMU will also receive mid-term and final evaluation and unaudited and audited financial reports from AEs and will assess them. PMU will report annually to the Board in the context of the Portfolio Performance Report. The APR will seek information on the status of the FA and planned activities for the next reporting period as well as any adjustments to the implementation timetable and measures planned to address implementation impediments. It will also include reports on the fulfillment of conditions of approval relevant to the implementation period, Gender and Environment and Social Safeguards.