

READINESS & PREPARATORY SUPPORT

PROPOSAL TEMPLATE



November 2019

Before completing this proposal template, **please read the guidebook** and learn how to access funding under the GCF Readiness & Preparatory Support Programme.

Download the guidebook:
<https://g.cf/xxxxx>



Proposal title:	Readiness Support for the Implementation of the IRMF for KEMITRAAN
Implementing Institution:	KEMITRAAN
Date of submission:	02 February 2024

When submitting the proposal, please name the file:
GCF Readiness DAE NFW – [DAE name] – [yyymmdd]

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How to complete this document?

This document should be completed by Direct Access Entities (DAE). Once completed, this document should be submitted by the DAE focal point via e-mail to the respective GCF regional manager copying the GCF team in the [GCF Entity Portal](#).

Please be concise. If you need to include any additional information, please attach it to the proposal.

If the Delivery Partner implementing the Readiness support is not a GCF Accredited Entity for project Funding Proposals, please complete the Financial Management Capacity Assessment (FMCA) questionnaire and submit it prior to or with this Readiness proposal. The FMCA is available for download at the [Library](#) page of the GCF website.

Where to get support?

If you are not sure how to complete this document, or require support, please send an e-mail to your GCF regional manager. Please refer to the [GCF Entity Portal](#) to identify the relevant GCF Regional Manager.

You can also complete as much of this document as you can and then send it to the GCF regional manager and GCF team as referred to the Entity Portal.

We will get back to you within five (5) working days to acknowledge receipt of your submission and discuss the way forward.

Note: Environmental and Social Safeguards and Gender

Throughout this document, when answering questions and providing details, please make sure to pay special attention to environmental, social and gender issues, particularly to the situation of vulnerable populations, including women and men. Please be specific about proposed actions to address these issues. Consult Annex IV of the Readiness Guidebook for more information.

When submitting the proposal, please name the file:
GCF Readiness DAE NFW – [DAE name] – [yyymmdd]

1. SUMMARY

1.1 DAE submitting the proposal

DAE name: KEMITRAAN (the Partnership for governance reform)

Name of DAE Focal Point (as communicated to the GCF in writing): Laode M Syarif

Name of contact person: Abimanyu Sasongko Aji

Contact person's position: Program Manager

Telephone number:

Email: abimanyu.aji@kemitraan.or.id

Full office address: Jl. Taman Margasatwa No 26C
Ragunan Pasar Minggu, South Jakarta.

Additional email addresses that need to be copied on correspondences: info@kemitraan.or.id
hery.sulistio@kemitraan.or.id

1.2 Date of submission

02 February 2024

1.3 Which institution will implement the Readiness and Preparatory Support project?

☒ Direct Access Entity (beneficiary)
☐ Delivery partner

Please provide contact information if the implementing partner is not the DAE (beneficiary).

Name of institution: Type here

Name of official: Type here

Position: Type here

Telephone number: Type here

Email: Type here

Full office address: Type here

Additional email addresses that need to be copied on correspondences: Type here

1.4 Title of the Readiness support proposal

Readiness Support for the Implementation of the IRMF for Partnership for Governance Reform [KEMITRAAN]

1.5 Type of Readiness support sought

Please select the relevant GCF Readiness objective(s) below (click on the box – please refer to Appendix in the [guidance note](#)):

- ☒ I. Capacity building
☐ IV. Pipeline development

1.6 Total requested amount and currency

USD200,000

1.7 Implementation period

12 months

1.8 Complementarity and coherence of existing readiness support

- ☐ Yes
☒ No

[IDN-RS-004]

Delivery Partner: GGGI

Title: “Enhancing Indonesia’s Access to International Climate Finance and Private Sector Investment for Climate Action”

Approved Amount: 2,504,422

Duration: 12 months (Approved in 2022)

The Readiness Project will contribute to outputs through IDN-RS-004 by raising awareness about and incorporating IRMF at least in pipeline concept note. It will compliment this proposal include:

- Four workshops with TA for DAEs (Kemitraan and PTSMI) and other entities to strengthen capacities to design and develop high quality concept notes and proposals.
- Support to strengthen one existing concept note and this includes required pre-feasibility studies. This is targeted to support the Adaptation Finance Facility (AFF).

2. SITUATION ANALYSIS

As one of the largest archipelagos in the world, Indonesia comprises over 18,000 islands (including populated and unpopulated islands) and has a population of around 230 million. The country's islands are home to an extremely varied geography, topography, and climate, ranging from sea and coastal systems to peat swamps and montane forests. Indonesia is highly vulnerable to climate change impacts, including extreme events such as floods and droughts, and long-term changes from sea level rise, shifts in rainfall patterns and increasing temperature. Indonesia is ranked in the top-third of countries in terms of climate risk, with high exposure to all types of flooding, and extreme heat. The intensity of these hazards is expected to grow as the climate changes. Without effective adaptation, population exposure will also rise.¹ With such a unique profile, Indonesia's climate resilient pathway reflects the importance of synergy between adaptation and mitigation. The country's resilience strategy requires balance between environmental and economic development, while taking into account the social dimensions. Indonesia classifies resilience into: ecosystem and landscape resilience, social and livelihoods resilience, and economic resilience, which are translated into long-term investments and enhanced human resource capacities, through, but not limited to, creation of green-job opportunities and integrated sectoral and regional-based adaptive development.

The country adaptation pathways set goal to reduce impact of climate change on national GDP loss by 3.45% in 2050, through increased resilience of four basic necessities (food, water, energy, and environmental health) in selected priority areas/regional/sectoral, and taking into consideration climate sensitive, non-climate sensitive, and social economy aspects.

In addition to the Updated 2022 National Determined Contribution that extending details of adaptation strategies into regional and sectoral pathway means, Indonesia has also developed a Climate Resilience Development Strategy as one of the six National Priorities in the country's 2020-2024 National Medium-Term Development Planning, that covers how the country protect the environment, increase disaster resilience and undertake climate change actions.

KEMITRAAN as a direct access entity of GCF develops its programme based on the above-mentioned country priorities and strategies, while considering implementation gaps in order to ensure the deliverable of the adaptation targets.

It is pivotal for KEMITRAAN to have the ability to develop proposals and to ensure that the activities are executed accordingly. In addition to GCF, KEMITRAAN is also a National Implementing Entity (NIE) with Adaptation Fund (AF) and is currently managing five AF projects under implementation with two more in the pipeline.

The organisation wants to deepen understanding and capacity of its staff to deploy the best M&E practices including use of SMART (Specific, Measurable, Attainable, Realistic, Timely) principles in selection of key project indicators for all projects, including those being supported by GCF, in line with the GCF's IRMF.

KEMITRAAN, at present, is not implementing any GCF funded activity. However, KEMITRAAN is leading on the development of four GCF project concept notes (shown below). To do that smoothly, KEMITRAAN needs to align its monitoring and evaluation systems with IRMF to ensure effective

¹ <https://www.preventionweb.net/publication/climate-risk-country-profile-indonesia#:~:text=Indonesia%20is%20ranked%20in%20the,population%20exposure%20will%20also%20rise.>

implementation, while at the same time increasing its staff capacities to integrate IRMF in future proposal development.

Access Window	Project Title	Estimated GCF Financing
Simplified Approval Proposal	Building Flood Resilient Community through Adaptive Livelihood and Runoff Management in Petanglong Area of Central Java Province of Indonesia (BRAVE)	10M
Simplified Approval Proposal Enhanced Direct Access (EDA)	Advancing Adaptation Finance Facility (AFF) to Highly Vulnerable Communities in Central and Eastern Indonesia (Receiving support through IDR-RS-004)	10M
Simplified Approval Proposal Enhanced Direct Access (EDA)	Local Food Diversification Project for Climate Change Adaptation in East Nusa Tenggara, Indonesia	7,5M
Simplified Approval Proposal Enhanced Direct Access (EDA)	Strengthening Climate Resilience Through Strategic Agriculture Zone in Gorontalo District: Transforming Food Crops, Coconut and Livestock Industries	9,9M

This Readiness project aims at strengthening the capacity of KEMITRAAN management and technical staffs to effectively apply the GCF's Integrated Results Management Framework (IRMF) for both project pipeline development and monitoring, reporting and evaluation of GCF funded activities carried out by KEMITRAAN. To achieve these aims, , the request intends to seek GCF's support for:

1. Capacity needs assessment and development staff in IRMF and its application (at the concept/proposal development stage as well as during implementation and reporting of a project); and
2. Enhancement of the current M&E processes and systems of KEMITRAAN for alignment with IRMF's requirements.

3. LOGICAL FRAMEWORK

4. THEORY OF CHANGE

Please note that the section on Theory of Change is **not required** for this readiness proposal template.

5. BUDGET, PROCUREMENT, IMPLEMENTATION AND DISBURSEMENT PLAN

5.1 Budget plan

Please complete the Budget Plan in Excel using the template available in the [Library](#) page of the GCF website.

See Appendix for Budget

5.2 Procurement plan

Please complete the Procurement Plan in Excel using the template available in the [Library](#) page of the GCF website. For goods, services, and consultancies to be procured, please list the items, descriptions in relation to the activities in section 2, estimated cost, procurement method, relevant threshold, and the estimated dates. Please include the procurement plan for at least the first tranche of disbursement requested below and provide a full procurement plan for the entire duration of the implementation period if available at this stage.

See Appendix for Procurement Plan

5.3 Implementation Plan

Please complete the Implementation Plan in Excel using the template available in the [Library](#) page of the GCF website. Please note that the deliverables (e.g., completed funding proposal(s) aligned with the IRMF) should be submitted to the GCF Secretariat at least three months prior to the grant completion. This review process will be supplementary to the existing Proposal Approval Process of the GCF.

See Appendix for Implementation Plan

5.4 Disbursement schedule

Please specify the proposed schedule for requesting disbursements from the GCF and the amount requested. Please ensure that the first disbursement is for no more than 90% of the total grant award and the second disbursement is for 10% of the total grant award.

The proposed disbursement schedule:

- First Payment (90%): upon approval and contract signing
- Second Payment (10%)

Please choose one option among the two below and delete the one that does not apply to you. Please fill in information under brackets:

☒ **Readiness Proposal that requires a bilateral Grant Agreement**

- Please reflected the expected amounts to be requested in multiples of USD 5,000.
- The first disbursement *amounting* USD 180.000 will be transferred upon approval of the readiness request and effectiveness of the Grant Agreement;
- The second disbursement *amounting* USD 20.000 will be made upon submission of a completion report and financial report, in form and substance acceptable to the Fund, including an audited expenditure statement.

6. IMPLEMENTATION ARRANGEMENTS AND OTHER INFORMATION

6.1 Implementation arrangements

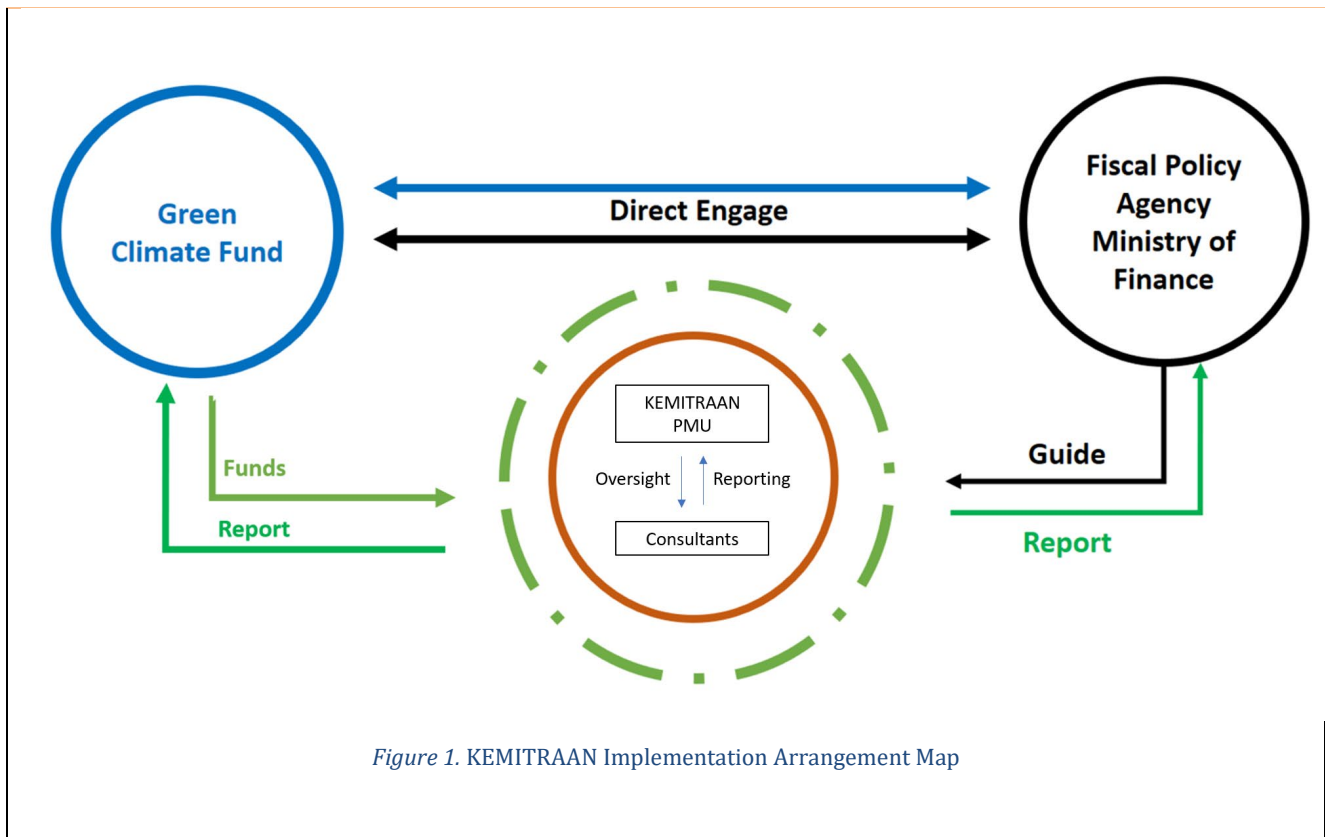
Please describe how implementation arrangements will be made and how funds will be managed by the DAE and/or the Delivery Partner.

KEMITRAAN will be the sole implementing entity of this project, with proposed stakeholders/beneficiaries being managed and coordinated under KEMITRAAN Project Team. A Project Management Unit (PMU) will be formed, as can be seen in the proposed program structure below, which will oversee the day-to-day activities and deliverables of the project. The PMU will work closely with Indonesia's NDA to ensure that capacities developed are aligned with the country's targets and priority areas.

The project is intended to increase Kemitraan's technical and management teams' capacities in applying fund management tools and instruments and in developing reports to GCF, by aligning and referring to GCF's IRMF. The lessons undertaken in this project will also support Kemitraan in adopting both GCF's IRMF and the Indonesia NDA into guidance of GCF Project Implementation. In this context, tools and instruments of the projects' monitoring, reporting, and evaluation, including pipeline development concept notes and/or proposal of the funded project or program carried out by Kemitraan, will be using robust IRMF and also be aligned with Indonesia's national development plan. In addition, Kemitraan's staff will be advised by a group of advisors that are contracted on an output basis.

The list of personnel and their specific responsibilities can be seen in the table under Section 6.2 below.

There are no entities or individuals who are subject to or affected by United Nations Security Council sanctions regimes that will be involved in such projects/activities, either as counterparties or as beneficiaries.



6.2 Implementation and execution roles and responsibilities

Please briefly describe how the activities will be implemented and outputs delivered by project staff and consultants.

Position	Qualification	Outputs and Activities Responsible	Level of Effort
PROGRAMME MANAGEMENT TEAM (STAFF)			
Program Director, Jakarta based	5+ years climate change-related program oversight and coordination; At least master's degree in environmental studies, development studies, climate change, or related issues. 2+ experience as program director Exceptional communications skills, both oral and written.	- Coordinates project interconnections with the organization's strategy and work plan. - Oversees project achievement to contribute in organizational capacities.	8 Working Days

Position	Qualification	Outputs and Activities Responsible	Level of Effort
Programme Manager, Jakarta based	3+ years climate change program management and strategic implementation programs. At least bachelor's degree in management, environmental studies, development studies, climate change, or related issues 2+ experience as a program manager Good communication skills, both oral and written.	- Formulate and organize project implementation and monitor alignment with the organization's strategic and work plan. - Decide strategies and approaches in project implementation - Develop and control deadlines, budgets, and activities - Apply change, risk, and resource management	31 Working Days
Finance/Admin Officer, Jakarta based	Bachelor's degree in accounting, and finance 2+ experience as finance/admin officer Good practical skills with office management software like MS Office Strong problem-solving and organization skills Excellent communication skills with close attention to detail	- Monitor budgets and expenditures Contribute to budget planning and revision; - Ensure the financial transactions are authorized, recorded, and filed with adequate supporting documentation. - Processing payments for vendors and suppliers	47 Working Days
Procurement Officer, Jakarta Based	3+ Bachelor's degree in management, or a related field 2+ years of experience as a procurement officer or in a similar position. 2+ experience in supervision and procurement management for both services and construction Proficiency in Microsoft Office and purchasing software.	Responsible for attending and developing summaries (procurement-related issues) at all capacity development sessions during this project. Responsible for developing design and operational tools in managing procurement processes that contribute to paradigm shifts toward low-emission and climate-resilient development pathways.	27 working days

Position	Qualification	Outputs and Activities Responsible	Level of Effort
	Strong communication and negotiation skills.		
PROGRAMME TEAM (STAFF)			
Green Economic Officer, Jakarta Based	2+ years climate change-related program implementation; At least bachelor's degree in environmental studies, forestry studies, climate change, or related issues. 2+ experience as a program officer; Good communication skills, both oral and written. 2+ experience in maintaining and archiving project records such as reports, and records of decisions related to green economy issues Having a good knowledge regarding forest management Understanding the political environment related to climate change and forestry sector	Responsible for attending and developing summaries at all capacity development sessions during this project. Responsible for assessing project contributions to low-emission and climate-resilient pathways by developing tools and mechanisms in reporting requirements as a follow-up of capacity development during the project. Responsible for developing project tools and mechanisms on report-related management in ensuring projects that are assigned and/or selected under GCF grants will meet the objective of NDA and DAE's mitigation objectives.	60 working days
Knowledge Management & Learning Officer Jakarta Based	Relevant Bachelor's degree in closely related inter-disciplinary fields or 3+ experience implementing knowledge management and learning (Master's degree preferred). Experience in capacity-building of local staff and partners Proficiency in addressing factors that maximize gender and social inclusion Familiarity with international donor regulations and procedures, Strong background in qualitative and quantitative monitoring and evaluation of development programs,	Responsible for attending and developing summaries at all capacity development sessions during this project. Responsible for developing tools and mechanisms in project management to translate project outcomes, success stories, and lessons learned into knowledge and management platforms and databases that will be used to inform projects' outputs within the projects and to wider audiences. As a part of follow-up action during the project, it will ensure that all paradigm shifts towards low-emission and climate-resilient development pathways are recorded.	108 working days

Position	Qualification	Outputs and Activities Responsible	Level of Effort
	Excellent interpersonal communication skills	Responsible Monitoring of the impact of project supported and learning identified from capacity building process based on the needs assessment report. Supporting the project leader to develop written (project) reports and learning outcomes to implement IRMF. Responsible for writing training reports including lesson learned and analysis of pre-test and post-test prepared by programme assistant.	
Data & GIS Officer, Jakarta Based	3+ Bachelor's degree in geography, cartography, forestry or a related field 2+ experience as a program officer; Good communication skills, both oral and written. 2+ Experience in all-encompassing GIS mapping features with databases and database design and management, GIS customization, Database mapping, property surveying, mapping with a complete database of all utilities 2+ experience in collecting and analyse data for making decision	Responsible for attending and developing summaries at all capacity development sessions during this project. Responsible for developing design and operational tools in managing databases that identified all indicators and measurements that contribute to paradigm shifts toward low-emission and climate-resilient development pathways. Responsible for managing, translating, and analysing data outcomes and needs, including but not limited to provision of spatial database and platform management to capture all paradigm shifts toward low-emission and climate-resilient development pathways.	60 working days
Programme Assistant, Jakarta based	Bachelor's degree in a relevant field, such as project management or business administration. 2+ experience as a program assistant	• Coordination of Project-Activities • Preparing documentation and reports • Administration and Reporting on achievement • Managing resources	96 Working Days

Position	Qualification	Outputs and Activities Responsible	Level of Effort
	2+ experiences in a climate change project, facilitation, and participatory research Having excellent communication skills	Preparing summary of Pre-Post Test as an Annex of the training reports.	
EXPERT TEAM (CONSULTANT)			
Capacity Needs Assessment Consultant	Masters's degree in management or business-related study and in the field closely related inter-disciplinary fields with 5+ experience facilitating climate change issues.	Responsible for translating needs assessment reports into strategic recommendations to implement IRMF.	18 working Days/ \$ 150
Climate Change Advisor, Jakarta based	Masters's degree in environmental study and in the field closely related inter-disciplinary fields with 10+ experience advocating climate change issues and actively engaged in development of national climate change policies Strong background in qualitative and quantitative monitoring and evaluation of development programs, Familiarity with international donor regulations and procedures, Excellent interpersonal communication skills	Responsible for supporting Program Director and Program Manager in selecting strategies and approaches in project implementation that aligned with Kemitraan's overall climate change strategies. Responsible for ensuring that the improved M&E systems developed through this project are aligning GCF projects under KEMITRAAN to the country's targets and specific objectives, as decided together with the country's NDA. Responsible for ensuring that the development of Kemitraan's IRMF practical handbook will covering all aspects needed for identifying paradigm shift potential and impact potential	29 working days \$ 400/day
Knowledge Management and Learning Expert, Jakarta Based	Masters's degree in economics or economic development and in the field closely related inter-disciplinary fields with 5+ experience implementing knowledge management and learning	Responsible for developing KML part as translation of needs assessment report in practical handbook. Responsible for developing guidance for implementing IRMF in	27 working days \$ 200/day

Position	Qualification	Outputs and Activities Responsible	Level of Effort
	Experience in capacity-building of local staff and partners Proficiency in addressing factors that maximize gender and social inclusion Familiarity with international donor regulations and procedures, Strong background in qualitative and quantitative monitoring and evaluation of development programs, Excellent interpersonal communication skills	project management including report template and standard. Responsible for strategizing and supervising the deliverables of projects knowledge-based products, including success stories and lesson learns. Responsible for aligning KEMITRAAN M&E System with IRMF.	

6.3 Risks and mitigation measures

Please include a set of identified risks and mitigation actions for each. Please utilize the risk table below that identifies the probability of a given risk occurring and the entity that will manage the risk. Please refer to Part III Section 6.3 of the Readiness Guidebook for further information on how to complete this section.

Risk category	Specific risk(s) / Risk(s) description	Probability of occurrence (low, medium, high)	Impact level (low, medium, high)	Mitigation action(s)	Entity(ies) responsible to manage the risk(s)
Start-up delay risk	Efficient and timely launch of implementation due to delays in project agreement with procurement and other implementation processes.	Low	Low	• Increase communications with GCF NDA and Teams	KEMITRAAN
Execution risk	Specific activities unable to be completed on time (workshops, conferences, dialogues or forums, reports) and lack of data or challenges	Low	Medium	• Impose Work Plan that limit failure in conducting / executing action plan, including through scenarios of implementation	KEMITRAAN

Risk category	Specific risk(s) / Risk(s) description	Probability of occurrence (low, medium, high)	Impact level (low, medium, high)	Mitigation action(s)	Entity(ies) responsible to manage the risk(s)
	in accessing information				
Strategic risk	Risk of duplication or failure to leverage outputs and outcomes of other Readiness projects and climate change plans / projects / programmes / strategies	Low	Medium	- Conducting periodical strategic reviews, in which alignment with readiness indicators are being assessed. - Ensuring flexibility and rooms for maneuvering and/or shifting strategies	KEMITRAAN
Compliance risk	Risk of GCF grant proceeds are used to provide support of entities or individuals associated with money laundering, terrorist financing, or prohibited practices.	Low	Low	KEMITRAAN owns safeguard policies that will be used to ensure that none of the activities or strategies will open rooms for compliance risks.	KEMITRAAN

6.4 Monitoring

Please describe the monitoring plan. Please refer to **Part III Section 6.4 of the Readiness Guidebook** for further information on how to complete this section.

KEMITRAAN will undertake quarterly project reporting as a mechanism for regular collection of information on progress to support oversight and adaptive management in alignment with the DAE's targets. The DAE shall provide technical oversight for project monitoring against the logical framework and budget, in line with the implementation arrangements. The monitoring activities include site visits and remote monitoring through regular coordination meetings with the Project Management Team. In addition, final evaluation will be conducted involving an external auditor. All of these are based on KEMITRAAN's own standard of procedures in monitoring and evaluation that involves internal and external auditors/evaluators. Project expenditure reports will be submitted a month after the completion of the implementation period from DAE to GCF Secretariat.

6.5 Other Relevant Information

The outputs of the project, including skills and tools developed, will be developed and intended to be inputs to improve and strengthen KEMITRAAN's capacity to sustainably manage programmes. The selected capacity building programmes as proposed in this proposal covered substantive and project management affairs required to effectively and efficiently manage projects under GCF and other relevant programmes. The substantive-related capacity building programmes are intended to enhance understanding of the staff to climate change and SDGs issues. As a result, the staff' improved knowledge should enable the internalisation of all core and supplementary indicators in IRMF which contribute to enhancing the M&E framework in KEMITRAAN.

All lessons learned will then applied to KEMITRAAN's M&E systems, including an interactive data platform called BASKARA (acronym for the Database for Outcome Analysis for Strategic Governance Focus in Visual and Numbers) (<https://sgs.kemitraan.or.id/>) that aims to capture and store lessons learnt, best practices and other knowledge management components derived from project activities and deliverable. BASKARA is currently used by KEMITRAAN and its Delivery Partners and Counterparts to trace and record activities and outcomes from projects on the ground. This project will also contribute to the improvement of BASKARA and other M&E systems through development of capacities and resources on both software and hardware.

Capacity building which conducted through this project will produce syllabus and training material delivered by consultants and resource persons. The training material will be used to increase KEMITRAAN staff knowledge in understanding IRMF. The syllabus and material are also used as main references in developing practical handbook and Project Management Guidance which covered report template and standard. Those outputs will be one of the key deliverables as it contributes to sustainability of IRMF institutionalization at KEMITRAAN. As this project will also facilitate SOP enhancement to align with IRMF, it will be sustained as part of integrated M&E system in KEMITRAAN.

4. LOGICAL FRAMEWORK

Objective	Outcome	Output	Indicator	Target	MoV	Notes	Activities
Objective 1. Capacity Building	Outcome 1.2. Direct access applicants and accredited entities have established capacity to meet and maintain the GCF's accreditation standards; and accredited DAEs have capacity to develop a pipeline of projects and effectively implement them	Output 1.2.4. Capacity needs assessment conducted, and relevant training delivered for monitoring and reporting of the new indicators in the IRMF	Indicator 1.2.4.1. Capacity needs assessment of the DAE conducted for monitoring and reporting of the new indicators of the IRMF	Yes	-Capacity needs assessment report, including gaps and recommendations + FGD notes, uploaded on Kemitraan's website	<i>At least 20 staffs' capacity are going to be assessed that cover IRMF Core indicators both mitigation (focus on energy and FOLU sector) and adaptation (focus on climate hazard resilience, livelihood, food and water security). The instrument of staffs' assessment are administering individual questionnaires, FGD, one-to-one interviews.</i>	-Developing Framework and Methodology - Conducting Data Collection - Conducting Data Analysis - Developing Recommendation
Objective 1. Capacity Building	Outcome 1.2. Direct access applicants and accredited entities have established capacity to meet and maintain the GCF's accreditation standards; and accredited DAEs have capacity to develop a pipeline of projects and effectively implement them	Output 1.2.4. Capacity needs assessment conducted, and relevant training delivered for monitoring and reporting of the new indicators in the IRMF	Indicator 1.2.4.2. Training(s) conducted to build the DAE capacity gaps on the monitoring and reporting of new IRMF indicators	Yes	Training Evaluation Report including Pre-Post Test Training Evaluation.	<i>Approximately 20 participants, and 3-5 facilitators, seggregate by gender, function (finance, M&E, Knowledge and learning) and sector specific (mitigation-energy and FOLU sector; and adaptation -climate hazard resilience, livelihood, food and water security) trained in application of IRMF.</i>	Conduct training(s) and workshop(s) to increase Kemitraan's staff capacities to deliver actions to address requirements for the baseline setting and reporting against new indicators in the IRMF and how to align with Kemitraan M&E systems
Objective 1. Capacity Building	Outcome 1.2. Direct access applicants and accredited entities have established capacity to meet and maintain the GCF's accreditation standards; and accredited DAEs have capacity to develop a pipeline of projects and effectively implement them	Output 1.2.4. Capacity needs assessment conducted, and relevant training delivered for monitoring and reporting of the new indicators in the IRMF	Indicator 1.2.4.3. M&E plan or system strengthened to monitor and report new indicators of the IRMF	Yes	- Guidelines for implementing revised M&E and reporting system, aligned with IRMF, uploaded on KEMITRAAN's Website - Training Evaluation Report including Pre-Post Test Training Evaluation	<i>Approximately 20 participants and 3-5 facilitators seggregate by gender, function (finance, M&E, Knowledge and learning) and sector specific (mitigation-energy and FOLU sector; and adaptation -climate hazard resilience, livelihood, food and water security).</i> <i>In order to develop gap analysis, We will interview PMU and M&E Unit at Kemitraan. Additionally in developing guideline we employ FGD with M&E Unit and PMU at Kemitraan.</i>	- Conduct gap analysis between existing M&E and reporting system at Kemitraan and IRMF. - Develop guideline in implementing M&E and reporting system that aligned with IRMF. - Conduct training(s) and workshop(s) to increase Kemitraan's monitoring, reporting, and evaluation plan/ systems to be aligned with IRMF. - Prepare and present the new M&E systems to Kemitraan's management and GCF's IRMF Team including proposal to adjust Kemitraan's M&E related SOP (Self-implementing, Grant management and M&E system).