

## **Agence Française de Développement**

### **E-Motion Program – Annex 10 – Procurement Plan**

#### **I. General**

1. **Project information:** E-Motion
2. **Version of the Plan:** Version 3.1 dated 29 May 2024
3. **Approval Date of the procurement Plan:**
4. **Date of General Procurement Notice:**
5. **Period covered by this procurement plan:** 18 months
6. **Other Arrangements:**

Procurement will take place at Program level and at Project level.

- At program level, calls for tenders concern consulting services relating to the general monitoring of E-Motion (PMU, audit, evaluation, other expertise) as well as technical assistance services that will be mobilized for each project (TA for Project Preparation). These contracts will be procured by AFD as contracting authority and comply with the French public procurement code to which AFD is subject. The other technical assistance activities (national level, regional level, local level) will be implemented by GIZ. GIZ procurement and awarding rules apply for procurement of those technical assistance activities for which GIZ is the procuring agency.
- At project level, calls for tender will depend on the nature of the investment and the category of project (direct or intermediated). They will be abide be AFD's procurement guidelines for AFD-financed contracts in foreign countries.

Considering that the full pipeline of the projects that will be financed under E-Motion is not identified, the present document states the procurement plan related to calls for tender at program level. AFD will then provide to the GCF an updated procurement plan in the APR.

## **II. Goods, Works and non-consulting services.**

Goods, works, and non-consulting services will be procured at project level by project sponsors according to AFD's procurement guidelines. A detailed procurement plan at project level will be provided by AFD according to a timetable to be agreed with GCF.

### **1. Prior Review Threshold:** Procurement Decisions subject to Prior Review by the Accredited Entity/Fund

As a public entity, AFD is required to ensure that the funding it provides for its activities in foreign countries is used for the intended purpose. Hence, regarding AFD-financed contracts in foreign countries, beneficiaries<sup>1</sup> must comply with AFD's procurement guidelines that are provided in Annex 19 that specify AFD's requirements for procurement, to render them binding upon the beneficiary and to specify the scope of reviews that AFD undertakes on AFD-financed procurement.

	Procurement Method		Threshold for use of method	Prior Review Threshold	Comments
	AFD-Financed contracts in Foreign Countries				
1.	Direct contracting or request for cotation		<15,000 EUR	Unless otherwise notified by AFD to the beneficiary AFD shall carry out prior reviews of the procurement processes financed by AFD and issue No Objection Letters when it is satisfied that the beneficiary has complied with AFD Guidelines (annex 19). Hence, there is no threshold for prior review.	
2.	Request for quotation for works, or plants contracts		< 300,000 EUR		
3.	Request for quotation for goods, non-consulting services contracts		<200,000 EUR		
4.	National procurement competition for works, equipments supply or plants contracts		< 5,000,000 EUR		
5	International procurement competition for works, equipment supply, or plant contracts		> 5,000,000 EUR		
6.	National procurement competition for goods, or non-consulting services contracts		<200,000 EUR		
7	International procurement competition for goods, or non-consulting services contracts		> 200,000 EUR		

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<sup>1</sup> Beneficiary means any direct or indirect recipient of AFD financing, acting as a contracting authority, regardless of whether it received or will receive a loan or a grant under a financing agreement.

## 2. Prequalification (for complex Civil Works)

A prequalification stage is recommended in the case of procurement of complex works or plants through an international procurement competition for which the risk of collusion between prequalified applicants is low. It stimulates competition, particularly when the bid preparation costs are high. Unless otherwise approved by AFD, it is required for “design, build and operate” contracts, in the form of an ‘Initial Selection’ phase

## 3. Any Other Special Selection Arrangements:

Retroactive financing: When AFD's financing becomes effective after the procurement process has already started or even got accomplished or when AFD refinances a contract that has already been awarded or is in the process of being awarded or is partly or entirely performed it shall ensure that the corresponding works, plants, goods, consulting services or non-consulting services have been procured in compliance with International Good Practices. AFD shall systematically check that the competitive selection procedure is deemed effective. AFD shall systematically ensure that the refinanced contracts are economical, fair and reasonable. Retroactive financing under the program will comply with the rules regarding retroactive financing as per the AFD Procurement Guidelines.

## 4. Procurement Packages with Methods and Time Schedule

Procurement for goods, works and non-consulting services will be carried out at project level. Detailed project procurement plan at project basis will be provided by AFD on a schedule agreed with GCF. There are no procurement needs in terms of Goods, Works and Non-Consulting services for the initial 18 months of the programme. Project identification, selection and preparation will be carry out during this initial period.

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$ (excluding local taxes)	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
1			Planned									
			Actual									
2			Planned									
			Actual									
3			Planned									
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$ (excluding local taxes)	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
Total For Goods												

### III. Selection of Consultants

#### **1. Prior Review Threshold:** Selection decisions subject to Prior Review by AE/Fund:

As a public entity, AFD is required to ensure that the funding it provides for its activities in foreign countries is used for the intended purpose. Hence, regarding AFD-financed contracts in foreign countries, beneficiaries<sup>2</sup> must comply with AFD's procurement guidelines that are provided in Annex 19 that specify AFD's requirements for procurement, to render them binding upon the beneficiary and to specify the scope of reviews that AFD undertakes on AFD-financed procurement.

Regarding AFD's public procurement, AFD is subject to the French public procurement code. This imply that, apart from a few exceptions allowed by the texts, all purchases must systematically be subject to a call for competition adapted to the need, whatever the amount of the purchase. In order to comply with this regulatory constraint, AFD has set up internal procurement procedures that must be respected for all purchases.

	Selection Method	Threshold for use of method	Comment
AFD-Financed contracts in Foreign Countries			
1.	Direct contracting or request for quotation	<15,000 EUR	Unless otherwise notified by AFD to the beneficiary AFD shall carry out prior reviews of the procurement processes financed by AFD and issue No Objection Letters when it is satisfied that the beneficiary has complied with AFD Guidelines (annex 19).
2	Request for quotation	<200,000 EUR	
3.	National procurement competition	<200,000 EUR	
4.	International procurement competition	> 200,000 EUR	
AFD’s procurement			

<sup>2</sup> Beneficiary means any direct or indirect recipient of AFD financing, acting as a contracting authority, regardless of whether it received or will receive a loan or a grant under a financing agreement.

1.	Direct contracting	<40,000 EUR	Beyond 40,000 EUR, direct contracting is authorized for the cases described in the Public Procurement Code (articles R2122-1 to R2122-8 and R2122-10)
2.	Request for quotation	<90,000 EUR	
3.	Open procurement competition	> 90 000 EUR	

**2. Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$100,000 equivalent per contract, may comprise, upon approval of AFD, entirely of national consultants in accordance with the Fund's interest in encouraging the development and use of National Consultants from partner countries of operation.

**3. Any Other Special Selection Arrangements: Retroactive financing:** When AFD's financing becomes effective after the procurement process has already started or even got accomplished or when AFD refinances a contract that has already been awarded or is in the process of being awarded or is partly or entirely performed it shall ensure that the corresponding works, plants, goods, consulting services or non-consulting services have been procured in compliance with International Good Practices. AFD shall systematically check that the competitive selection procedure is deemed effective. AFD shall systematically ensure that the refinanced contracts are economical, fair and reasonable. Retroactive financing under the program will comply with the rules regarding retroactive financing as per the AFD Procurement Guidelines.

#### 4. Consultancy Assignments with Selection Methods and Time Schedule

As described above, the table below presents the calls for tender at Program level. At project level, project sponsor will carry out calls for tender. Examples of consultants' procurement at project level are project management services.

1	2	3	3	4	5	6	7	8	9	10	11	
Ref No.	Description of Assignment	Source of Funds	Estimated Cost (MEUR)	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
1	Mid-term evaluation	AFD	0.075	QCBS	n.a.(* )	4 years after GCF board	2 months after EoI	3,5 months after EoI	5 months after EoI	6 months after EoI	7 months after EoI	
2	Final evaluation	AFD	0.1	QCBS	n.a.(* )	9 years after GCF board	2 months after EoI	4 months after EoI	5 months after EoI	6 months after EoI	7 months after EoI	
3	Audit	AFD	0.3	QCBS	n.a.(* )	2 months after signing of Funded Activity Agreement (FAA)	2 months after EoI	4 months after EoI	5 months after EoI	6 months after EoI	7 months after EoI	Contract duration: 7 years (implementation period)

1	2	3	3	4	5	6	7	8	9	10	11	
Ref No.	Description of Assignment	Source of Funds	Estimated Cost (MEUR)	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
4	Technical assistance: Implement a local e-mobility conducive framework	AFD/GCF	~1 per Project	QCBS	n.a.(*)	1 month after Signing FAA	2 months after EoI	4 months after EoI	5 months after EoI	5 months after EoI	5 months after EoI	Around 4 consulting firms + individual consultants Note that the timing of these contracts will be dependent upon approval of specific Projects in specific countries.
5	Technical assistance: Implement a national e-mobility conducive framework	AFD/GCF /German Government	~ 1 per country	QCBS	n.a.(*)	1 month after Signing FAA	2 months after EoI	4 months after EoI	5 months after EoI	5 months after EoI	5 months after EoI	Around 7 consulting firms + individual consultants
6	Technical assistance: Implement a regional e-mobility conducive framework (Develop and implement training modules, workshops and publications, etc)	GCF/German Government	~ 0,5 per country/project	QCBS	n.a.(*)	1 month after Signing FAA	2 months after EoI	4 months after EoI	5 months after EoI	5 months after EoI	5 months after EoI	Around 7 consulting firms + individual consultants Note that the timing of these contracts will be dependent upon approval of specific Projects in specific countries.
7	Technical assistance: Implement a Gender Action Plan	GCF	~ 0,2 per project	QCBS	n.a.(*)	1 month after Signing FAA	2 months after EoI	4 months after EoI	5 months after EoI	5 months after EoI	5 months after EoI	Around 4 consulting firms/individual consultants. Note that the timing of these contracts

1	2	3	3	4	5	6	7	8	9	10	11	
Ref No.	Description of Assignment	Source of Funds	Estimated Cost (MEUR)	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
												will be dependent upon approval of specific Projects in specific countries.
8	Technical assistance for program preparation managed by AFD and GIZ	AFD	13	QCBS	n.a.(*)	Funds committed during E-motion program structuring period and being implemented between 2020 and 2026						Around 30 contracts signed with consulting firms
9	PMU consultants	GCF	~1	QCBS	n.a.(*)	1 month after signing of FAA	1 months after EoI	2 months after EoI	3 months after EoI	3months after EOI	4 months after EoI	Around 6 individual consultants at the same time, depending on the workload during program duration.

(\*) in the mentioned assignment, AFD will be the contracting authority.

Competitive Methods are the following:

- Quality Cost Based Selection method (QCBS)
- Quality Based Selection (QBS)
- Fixed Budget Selection (FBS)
- Least Cost Selection (LCS)
- Consultants Qualifications Selection (CQS)