



**Save the Children**

# **Building climate resilience by linking climate adaptation and social protection through decentralised planning in Mozambique (LINK)**

## **Annex 8: Procurement Plan**

Accredited Entity: Save the Children Australia

Version B.39: 2024/06/14

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## I. General

1. **Project information:** LINK - Building climate resilience by linking climate adaptation and social protection through decentralized planning in Mozambique
2. **Version of the Plan:** 1
3. **Approval Date of the procurement Plan:** To be confirmed
4. **Date of General Procurement Notice:**
5. **Period covered by this procurement plan:** 18 months from project start
6. **General Arrangements** SCA will undertake procurement for evaluation and monitoring services, as applicable and required. As part of the Accredited Entity's Executing Entity and Implementing Partner due diligence processes Save the Children determined that SCI Mozambique (SCIMOZ) procurement policies and procedures are sufficiently equivalent to the AE's procurement policies and procedures. There was also evidence to demonstrate they are consistently implemented. For these reasons and to ensure project efficiency, all other procurement related to project implementation will be undertaken by SCIMOZ as the executing entity. Other partners are not expected to engage in procurement. For all procurement undertaken by an entity other than the AE, the AE will monitor and engage in oversight of the procurement process, in line with its normal procedures and clarified in the subsidiary agreement.
7. **Other Arrangements:** Accredited Entity's approved Procurement and Consultant Guidelines reviewed and accepted by the GCF will apply. Currently there is no procurement planned to be carried out by the government of Mozambique.
8. This project includes the procurement of solar dryers for agricultural produce. Save the Children understands the risk of forced and child labour with procurement of these systems. Save the Children will manage this risk through the procurement process. Suppliers are assessed against set criteria and as Save the Children are committed to the sustainability of our supply chain, sustainability assessment criteria (including modern day slavery) are included in the supplier selection process. Whilst these criteria are broader than forced labour alone, they include criteria such as "diversity, inclusion and equal opportunity" of staff they hire; the health and safety and working conditions of staff; the commitment to source local labour from communities where possible (specifically for construction) and policies and practice on road safety training.

**II. Goods, Works, Independent Partners and non-consulting services.**

The Save the Children thresholds for procurement values are listed below and will be used to determine the procurement procedure to be applied where Save the Children is performing procurement.

**1. Prior Review Threshold:**

Procurement Decisions subject to Prior Review by the Accredited Entity

The following thresholds shall apply where the Executing Entity SCIMOZ is performing the procurement in line with the procurement policies and guidelines:

	Procurement Method	Threshold for use of method (USD)	Prior Review Threshold	Comment
1.	Open Tender – Competitive Bidding	> \$100,001	> \$100,001	
2.	Formal Quotation (min 3)	\$10,001–100,000	> \$50,001	
3.	Simple Quotation (min 3)	\$1,001–\$10,000	none	
4.	Single Quotation (min 1)	\$ 101–1,000	none	
5.	Cash and Receipt	< \$100	none	

**2. Prequalification (for complex Civil Works)**

Not Applicable

**3. Procurement Packages with Methods and Time Schedule**

All procurement dates are based on the assumption that the project will have the FAA in place and ready to start by 01 September 2024. The table below includes only the procurement of goods planned for the first 18 months of the project.

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Item Description	Source of Funds	Planned vs Actual	Estimated Cost in US\$ <sup>1</sup>	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Tender Evaluation Criteria	Tender Advert Date	Bid-Opening Date	3 Weeks of tender evaluation up to contract	Comments
1.	Project motorcycles and riding gear	GCF	Planned		Open Tender	No	No	Prior	01 Oct 2024	24 Oct 2024	15 Nov 2024	Motorcycles (including safety gear)
			Actual									
2.	Laptops and tablets	GCF	Planned		Framework agreement (FWA)/Contract already in place	No	Yes	None	N/A	N/A	N/A	
			Actual									
3.	IT and Communication Equipment	GCF	Planned		Formal Quotation	No	Yes	Prior	01 Oct 2024	24 Oct 2024	15 Nov 2024	
			Actual									
4.	Office consumables	GCF	Planned		FWA (Contract) already in place	No	Yes	None	N/A	N/A	N/A	
			Actual									
5.	Office tables and chairs	GCF	Planned		Formal quotation	No	Yes	Prior	01 Oct 2024	24 Oct 2024	15 Nov 2024	
			Actual									
6.	Training, learning and dissemination materials (IEC, printing and stationery supplies)	GCF	Planned		Open Tender	No	Yes	Prior	01 Oct 2024	24 Oct 2024	15 Nov 2024	Activities 1.1.1, 1.1.2, 1.1.4, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 2.1.4, 2.2.1,
			Actual									

<sup>1</sup> \*\* This column has been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity \*\*

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Item Description	Source of Funds	Planned vs Actual	Estimated Cost in US\$ <sup>1</sup>	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Tender Evaluation Criteria	Tender Advert	Bid-Opening Date	3 Weeks of tender evaluation up to contract	Comments
												3.1.1, 3.1.2, 3.3.3, 3.3.4, 3.3.5
7.	Agro-processing kits and materials a. Small-scale milling machines plus maintenance and repair kits	GCF	Planned		Open Tender	No	No	Prior	15 Oct 2025	10 Nov 2025	25 Nov 2025	Activity 2.1.1
			Actual									
	b. Seed kit packs		Planned		Formal Quotation	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025	
			Actual									
	c. Planting tools		Planned		Formal Quotation	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025	
			Actual									
	d. Paper vouchers	GCF	Planned		Formal Quotation	No	Yes	Prior	15 Oct 2025	10 Nov 2025	25 Nov 2025	
			Actual									
	e. Solar dryers pack	GCF	Planned		Simple Quotation	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025	
			Actual									
	f. Storage containers and packing materials	GCF	Planned		Simple Quotation	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025	
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13	
Ref. No.	Item Description	Source of Funds	Planned vs Actual	Estimated Cost in US\$ <sup>1</sup>	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/ no)	Tender Evaluation Criteria	Tender Advert	Bid-Opening Date	3 Weeks of tender evaluation up to contract	Comments	
8.	Livestock (Materials, animals and shelter kits) a. Paper vouchers	GCF	Planned		Open Tender	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025	Activity 2.1.2	
			Actual										
	b. Building materials for livestock shelters (Nails, wires, zinc plates, sisal ropes and cement)		Planned		Formal Quotation	No	Yes	None	15 Oct 2025	10 Nov 2025	25 Nov 2025		
			Actual										
	c. Small animals (Rabbits and goats)		Planned		Formal Quotation	No	Yes	Prior	15 Oct 2025	10 Nov 2025	25 Nov 2025		
			Actual										
9	Hydroponic kits a. Hydroponic system equipment (Frame and main structure)	GCF	Planned		Open Tender	No	No	Prior	01 Feb 2026	24 Feb 2026	15 Mar 2026	Activity 2.1.4	
			Actual										
	b. Hydroponic growing seedlings pack		Planned		Formal Quotation	No	Yes	None	01 Feb 2026	24 Feb 2026	15 Mar 2026		
			Actual										
	c. Solar powered small-scale water pump		Planned		Formal Quotation	No	Yes	None	01 Feb 2026	24 Feb 2026	15 Mar 2026		
			Actual										
	d. Small green house building materials		Planned		Formal Quotation	No	Yes	Prior	01 Feb Oct 2026	24 Feb 2026	15 Mar 2026		

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Item Description	Source of Funds	Planned vs Actual	Estimated Cost in US\$ <sup>1</sup>	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Tender Evaluation Criteria	Tender Advert Date	Bid-Opening Date	3 Weeks of tender evaluation up to contract	Comments
			Actual									
10	Non-timber forest products (NTFP) collection/harvesting and pre-processing kits a. Solar dryers and digital scales b. Laboratory test kits and analysis packs	GCF	Planned		Formal Quotation	No- Any supplier	Yes	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 2.1.5
			Actual									
			Planned		Formal Quotation	No	Yes	None	15 Oct 2024	10 Nov 2024	25 Nov 2024	
			Actual									
11	Essential beekeeping equipment (Bee hives, smokers, capture boxes, bee suits and kits with knives and brushes)	GCF	Planned		Open Tender	No - Any supplier	No	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 2.1.6
			Actual									
12	Procurement of tools and spare parts for maintenance and retrofitting/improving existing waterpoints/systems	GCF	Planned		Open Tender	No - Any supplier	No	Prior	15 Oct 2024	15 Dec 2024	1 Jan 2025	Activity 2.2.1
			Actual									
13	Procurement of sorghum and millet seeds	GCF	Planned		Open Tender	No	No	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 3.2.2
			Actual									
14	Project launch workshop	GCF	Planned		Formal quotation	No - Any supplier	Yes	Prior	01 Sept 2024	15 Sept 2024	5 Oct 2024	
			Actual									



1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Item Description	Source of Funds	Planned vs Actual	Estimated Cost in US\$ <sup>1</sup>	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/ no)	Tender Evaluation Criteria	Tender Advert	Bid-Opening Date	3 Weeks of tender evaluation up to contract	Comments
15	Radio equipment a. Radio repeater hardware kits	GCF	Planned		Open Tender	No	No	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 3.4.1
			Actual									
	b. Radio broadcast materials and printed resources for community kits		Planned		Formal quotation	No	Yes	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	
			Actual									
16	a. DrySat humidity and climate data collection sensors	GCF	Planned		Open Tender	No	No	Prior	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 3.4.1
			Actual									
	b. Hardware kit for DrySat installation	GCF	Planned		Simple Quotation	No	Yes	None	15 Oct 2024	10 Nov 2024	25 Nov 2024	Activity 3.4.1
			Actual									

### III. Selection of Consultants

#### 1. Prior Review Threshold:

Selection decisions subject to Prior Review by Accredited Entity:

	Selection Method	Threshold for use of method (USD)	Prior Review Threshold	Comment
1.	Single Quotation (min 1)	< \$ 1000	none	
1.	Simple Quotation (min. 3)	\$1,001- \$10,000	none	
2	Formal Quotations (min 3)	\$ 10,001-10,000	none	
3.	Open Tender	> \$ 50,001	\$50,001	

Competitive Methods are the following:

- Quality Cost Based Selection method (QCBS)
- Quality Based Selection (QBS)
- Fixed Budget Selection (FBS)
- Least Cost Selection (LCS)
- Consultants Qualifications Selection (CQS)

#### 2. Any Other Special Selection Arrangements

Not applicable.

#### 3. Consultancy Assignments with Selection Methods and Time Schedule

All procurement dates are based on the planning assumption that the project will have the FAA in place and ready to start by *01 April 2024*. *The table below includes only the procurement of services planned for the first 18 months of the project.*

1	2	3	3	4	6	7	9	10	11	12
Ref. No.	Description of Assignment	Source of Funds	Estimated Cost USD <sup>2</sup>	Selection Method	21-day Tender Advert	Bid Opening	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
1	Baseline assessment	GCF		QCBS  Open Tender  Firms will be required to submit two separate proposals (technical and financial) in one sealed envelope	01 October 2024	25 October 2024	05 November 2024	10 November 2024	30 November 2024	
2	Professional services contracted to conduct context and opportunities assessment for climate adaptation investments and training sessions for income generating activities (IGAs)	GCF		QCBS  Open Tender  Firms will be required to submit two separate	10 October 2024	01 November 2024	11 November 2024	22 November 2024	12 December 2024	

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<sup>2</sup> \*\* This column has been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity \*\*

				proposals (technical and financial) in one sealed envelope						
3	Professional services to be contracted to guide and support cooperative development initiatives at the community-level and legal registration process for the successful cooperative business plans,	GCF		QBS  Open Tender	01 Novemb er2024	24 Novemb er 2024	05 Decemb er2024	20 Decemb er2024	20 Januar y2025	Activity 2.1.3
4	Professional service provider contracted to support the development and operation of cooperatives, thereby facilitating market linkages and promoting fair trade for Income Generating Activities (IGAs)	GCF		QCBS  Open Tender  Firms will be required to submit two separate proposals (technical and financial) in one sealed envelope	01 Febru ary 2025	23 Febru ary 2025	15 Marc h202 5	255 Marc h 2025	25 April 202 5	Activity 2.1.7

5	Professional services provider to provide technical expertise and equipment setup for hydroponics, offering a novel approach to agricultural production	GCF		QCBS Formal Quotation  Firms will be required to submit two separate proposals (technical and financial) in one sealed envelope	01 February 2025	25 February 2025	15 March 2025	19 March 2025	15 May 2025	Activity 2.1.4
6	Professional service provider to support to NTFP (non-timber food production) groups involved in the collection and pre-processing of honey and wild fruits	GCF		QCBS Open Tender  Firms will be required to submit two separate proposals (technical and financial) in one sealed envelope	01 May 2025	01 June 2025	20 June 2025	30 June 2025	20 July 2025	Activity 2.1.5 Includes full cost of contract over the life of the project.