

Solomon Islands Knowledge- Action-Sustainability for Resilient Villages (SOLKAS) Project

Annex 24: Summary of Consultations

Contents

Stakeholder Consultation during Project Design	2
Stakeholder Identification	2
Consultations to Date	3
Community consultation surveys.....	3
Validation workshop	4
Appendix A: List of Project Stakeholders and Contact Details.....	15
Primary Stakeholders	15
Appendix B: Stakeholder consultation record during design phase	17
Appendix C: Concept and Design Validation workshop attendance list	23

1. Engaging and consulting with stakeholders are a key part of the Solomon Islands knowledge Action Sustainability for Resilient Villages (SOLKAS) design process. This project is targeting Provincial, ward and community level with commitment from designated government authority thus consultations at all levels is key for its design.
2. The summary of consultations documents how the relevant project stakeholders have been approached and engaged. It defines the types of consultation established during the project concepts and design. In developing this consultation and engagement, the goal was to identify all the people and organizations involved in or potentially affected by the project.

Stakeholder Consultation during Project Design

3. At various stages, consultation with stakeholders was key to the design. The designated government authorities were important actor in the whole process ensuring that the initiative was fully supported and align to the country priorities. Throughout the process other stakeholders were approached through one-on-one meetings and a joint stakeholders mapping exercise. Consultation itself for the design and project implementation is an ongoing process that all parties are informed of their involvement and expectation of them on how they will contribute meaningfully to the project initiative.

Stakeholder Identification

4. All **relevant stakeholders** were identified through one-on-one consultations and mapping output provided in Appendix A that includes specific contacts for each stakeholder group. Primary stakeholders were engaged early in the design phase (2019-2020) and throughout, and secondary stakeholders were engaged as the design was being finalised and consulted around the same period. Engagement was open and extensive, and many primary stakeholders will have an executing role for implementation. This stakeholder list will be updated throughout the project to ensure all key relevant stakeholders are included and a stakeholder needs matrix will be prepared to document the expectations of all interested parties, and how these will be managed.
5. In identifying stakeholders, particular attention has been given to ensuring vulnerable and marginalised groups within civil society, including women, children and people with disabilities, are included in the engagement plan to ensure effective engagement that is socially inclusive, has taken place. Stakeholder consultations are also an important part of the environmental and social, gender and vulnerable people safeguards and inputs from engagement will be incorporated into the Environmental and Social Safeguards Plan and the Gender Equity and Social Inclusion Plan.
6. **Direct beneficiaries** include communities, schools, and civil society organisations (CSO) and networks that represent communities and are included in the engagement plan with some CSOs and networks an important focus for meaningful participation. A representative sample of direct beneficiaries have been consulted during the design phase to capture their needs and inputs to the project activities and incorporated in the design of the project. Table 2 describes the kind and extent of consultations that have been conducted with direct beneficiaries during the design phase.

7. A project **National Steering group (committee)** has been established during the design phase with representatives invited from primary stakeholders who will be involved in implementation. The National Steering Group will provide general oversight of the project and guidance to ensure it aligns with government policies and initiatives, and stakeholder needs. Members of the National Steering Group are included in Appendix A.

Consultations to Date

8. The earliest consultation undertaken with NGOs and government stakeholders to develop the project concept commenced in 2017 with several concept development meetings held over 2017-2019. The period from 2019 – 2021 included a range of ongoing consultations at the national level, including a project theory of change developed and validated in a workshop in 2021.
9. Continued consultation during the design phase with government and other relevant stakeholders further progressed the project intent and development (consultations are detailed in Table 1) and included:
 - Initial information correspondence about the project concept and details of design process and timelines (November 2020 – February 2021);
 - Bilateral meetings with relevant personnel to discuss the project concept and details of design process and timelines (November 2020 – February 2021);
 - Community consultation surveys (December 2020 – January 2021), including community profiling, agriculture assessments, fish catch surveys and women's focus groups;
 - Establishment and representation of the project Reference Group during design; and
 - Participation in a validation workshop to validate the project design before submission to GCF (10 March 2021) (Attendees and outcomes listed in Appendix C).

Community consultation surveys

10. The design community consultation was done with five Provinces with teams deployed and meeting with Provincial authorities and community leaders including men, women, youth, and children. At the same time during the consultations, surveys were conducted to gather information that are significant to the design. Five Provinces were visited: Western, Isable, Malaita, Choiseul, and Makira Provinces. Across the five Provinces, 22 wards and 66 villages were reached. The reach reflects good representation especially with the information collected to inform the issues the project intends to address. The Provincial authorities, ward representatives and community leaders appreciated the process, especially enabling them to contribute to project development. For the surveys, various methodologies were adopted. They included focus group discussion for men, women, youth, and children. Key informant interviews from traders, fisherfolk, women leaders, youth leaders, village chiefs and lead farmers. School committees, principals and education authorities were also reached. Household surveys to gather demographic data to profile the provinces, wards and villages was also conducted. Key areas of the consultation survey includes:
 - Surveys to collect and build community profiles and establish baseline data;
 - Surveys to validate key natural resources and climate impacts;
 - Consultations to confirm willingness and interest in implementing adaptation interventions and enhanced DRR;

- Surveys to understand governance issues, gaps from government and external support
 - Surveys to understand, issues related to gender, youth, and broader social inclusion
 - Surveys to collect information and understand the market system, its implication given the changing conditions and how it support community's livelihood options
 - Consultations to identify key CCA, DRR and CIS needs; and
 - Surveys to validate the main focus of committee/group (e.g., women's groups, environmental committees, Community Disaster and Climate Change Risk Committees: CDCCRC), and issues faced.
11. Sites selection was done in collaboration with the department of Climate Change within the Government Ministry of Environment, Climate Change, Disaster Management and Meteorology. The sites provide a representative sample of vulnerable communities (nationally and at a Provincial level), and a range of biophysical and socio-economic conditions. The community surveys collected data that was used to validate the local context at these sites and the likely drivers of vulnerability. Details of community consultations are shown in Table 3. The number of male and female participants, as well as male and female youth shows effective, socially inclusive engagement took place. Quantitative and qualitative data was captured using tablets with the Kobo Toolbox application to facilitate easier data analysis post-implementation.

Validation workshop

12. A validation of the Vulnerability Assessment was held in Honiara on 28th April 2022 to finalise the selection of Provinces and wards that will be targeted for by SOLKAS project activities. A key part of the workshop was gaining an understanding of vulnerable and high-risk Provinces and wards and complementary projects to avoid duplication. An overview of the national vulnerability assessment results was presented and were well-received, with input from participants on how the results be used. Workshop attendees were from the Ministry of Education, department of Climate Change, Climate Change advisory and program management unit of the designate ministry, representative from the Ministry of Provincial Government and the National Agriculture extension services from the Ministry of Agriculture. Further details including a list of workshop attendees are provided in Appendix C.
13. Table 1 describes consultations that took place during the development of the project concept note and the design phase. Appendix B provides a record of consultations that have been conducted during the design phase and main discussion points.

Table 1. Stakeholder consultations in concept and design phases for SOLKAS.

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
Concept Phase			
Ministry of environment, climate change, disaster management and meteorology. This also includes other key line ministry like the Ministry of Agriculture and livestock, Ministry of Education and human resource development	October 2017: Consultation and scoping on Climate change priorities leading to development of project ideas and theory of change	National designated Authority (NDA)	The consultation was done through one-on-one meeting with key line Ministry. This was the initial stage of the initiative. At this stage the MECDM was the main target as the designated authority
World Vision Oxfam ADRA Caritas Live & Learn	October 2017: Experiences in working with rural communities and implementing disaster and climate resilience project across the country	Consulted given their experiences on their reach across the country, working with rural communities and various intervention on the areas of disaster risk management and climate resilient programs.	Workshop to share learning on Climate and environmental issues, mapping of climate resilient activities across the country and areas of focus. The workshop is part of the scoping leading to the development of the theory of change
Ministry of Environment Climate change and disaster management and meteorology	September 2019 - 2020	Ongoing consultation, information gathering on the development of the theory of changes and concept notes	During this period Save the children working remotely with the NDA on the concept note and Theory of change
National Disaster Management Office	October 2019: One on One meeting and ongoing engagement with them through workshops and consultations. NDMO is a critical stakeholder given	As part of the key line ministry and NDA, NDMO has critical role in the concept and design of the project.	Engagement through workshops, ongoing one on one and member of the national steering group.

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	the frame they have in place that explicitly define the link from National, Provincial, ward and community level	They will also have key part in project implementation	
Solomon Islands Chamber of Commerce	May 2021: The Solomon Islands Chamber of commerce is the umbrella body of private sector businesses in Solomon Islands. Coordinate and influence private sector engagement and how they can contribute to development at different levels.	The Solomon Islands chamber of commerce has a lot to contribute to the project. The project was able to consult with them through one on one to discuss how they can contribute to the project development and how private sector can contribute during project implementation.	Engaging with the Solomon Islands Chamber of commerce was through one-on-one meeting, invites to workshops and validation of information. Given the low capacity of the chamber, its often difficult to fully engage with them as the project development progresses thus they have been consulted and pledge support on the project on its development and implementation.
Design Phase			
Ministry of Environment, Climate Change, Disaster Management and Meteorology. The ministry includes the department of environment, climate change, national disaster management office and department of meteorology	MECDM has a critical interest in the project as the lead Ministry for all climate change projects and related activities; It has the responsibility to ensure that climate change activities reflected in the concept note and design captures government priorities and its policies. It also seeks to ensure that the design falls within the GCF relevant policies and guidelines. The ministry on this project is the lead ministry who has initial mandate to execute and oversee the project implementation.	NDA / Operational Focal Point and Implementing Entity. Chair of the National Steering Group; execution of project activities, in particular those related to access to CIS (output 2.2) action to increase community climate resilience are implemented and enhanced local-provincial-national linkages (output 3.2).	Engagement through: (i) Bilateral meetings with relevant personnel to discuss the project concept and details of design process and timelines, Oct 2020 – April 2022; (ii) Chair of the Project National Steering Group during concept, design and implementation. Part of project management unit to oversee project during implementation phase.
Ministry of Finance and Treasury	MoFT has an interest in the project as a delivery mechanism for reaching a substantial portion of Solomon Islands Provincial, Ward and rural remote	Member of the project National steering Group; oversight and management of government funds	Engagement through: (i) Bilateral meetings with relevant personnel to discuss the project concept

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	<p>communities using existing systems and processes during project implementation. The ministry will also has interest in enhanced institutional and governance systems and linkages between all levels of government. MoF through the Government of Solomon Islands currently explore opportunity to seek accreditation as a national Direct Access Entity (DAE) with the GCF. Engagement in this project will assist them to further develop the systems and processes required for AE status.</p>	<p>for project activities using existing systems and processes</p>	<p>and details of design process and timelines, 2020 & 2022; (ii) Representation on the project National Steering Group during design and implementation phases. Intensive consultation with them to look at financial system, strength, weaknesses and opportunity as how the project will work them was carried out in Dec 2021 – April 2022</p>
<p>Ministry of Agriculture and Livestock,</p>	<p>Interest in project activities that promote food security and livelihood to increase community resilience in the face of the changing environmental condition. In particular (output 2.2) actions to increase climate resilience are implemented and (output 2.3) Targeted youth are applying resilience skills to create sustainable livelihood opportunities. The food security and livelihood component will ensure implemented in accordance with the agriculture sector priorities along with resilience and adaptation planning with in the Ministry. Given the reach of the national extension services of the ministry, extension officers across the country will be key to the project on its implementation.</p>	<p>Implementing Entity; member of the project National Steering Group; execution of project activities through their national extension services stationed in Provinces and wards across the country.</p>	<p>Engagement through: (i) Bilateral meetings with relevant personnel to discuss the project concept and details of design process and timelines, Nov 2020 – April 2022. Furthermore with the Ministry, an intensive analysis of food security and livelihood was commissioned from Oct 2021 to April 2022 to look at the impact of climate change to the sector. The report of the analysis informs the activities relevant to the project and how the ministry will engage in project implementation. (ii) Representation on the project national Steering Group during design and implementation phases. Engage in various consultation and validation workshop during the period of concept and design phases. April 2021 to May 2022.</p>

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
Ministry of women, youth, children and family affairs	Interest in project activities that relate to national priorities for gender equity especially how the national gender and social inclusion policies will be well reflected and implemented during project implementation.	General interest in project activities related to each Ministry's portfolio.	Engagement through: (i) Initial information correspondence and one on one meeting with them about the project concept and details of design process and timelines, April 2021 – Dec 2022; (ii) Participation in the project concept and Design validation meeting in August 2021 (iii) A gender and social inclusion analysis was commissioned from August 2021 to April 2022. The ministry's policy documents were key to the process to ensure that gender and social inclusion activities are embedded across all levels of project activities. The ministry is also a member of the project national steering group. They will support the project in monitoring, training at all level to influence social norms and ensure that all resilience and climate adaptation actions are gender and social inclusion sensitive.
Ministry of Provincial Government and Institutional Strengthening	Interest and have influence over the project in particular their roles governing wards and links to communities across the country. They also have past project like PCDF that sets example about the role of the Ministry of Provincial government in ensuring governance and sustainability. This project therefore engages with the ministry during the concept and design to ensure how the project will be	The ministry will play bigger role in linking community, wards, provinces, and national systems ensuring governance and sustainability is embedded across the project from the start. (Output 3.2) Ward, Provincial and National systems support sustainable, locally-led adaptation at community and school levels. Governance and	Engagement through: (i) Initial information correspondence about the project concept and details of design process and timelines, April 2021 to May 2022 (ii) Participation in the project Design meeting in Oct 2021 to validate the concept and design. (iii) Member of the Project national steering group

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	sustainable and promote decentralisation and governance at local level.	sustainability will be key to this ministry.	
Ministry of Education and Human Resources Development.	The ministry has interest and influence on the project in particular relates to climate information, curricular development and engagement of youth and children. On the concept and, design, education sector and youth engagement were prioritised and part of some of the key outcome areas. Relevant to this are (outcome 1.1) relates to curriculum development and rolling out schools, (outcome 1.2) implementation of local adaptation actions in schools and communities (Outcome 1.3) relates to schools, youth and communities' governance (outcome 2.1) actions to increase schools climate resilience. The ministry therefore throughout the concept and design were engaged in various consultation, meetings, and validation workshop to contribute to the design processes.	Direct and indirect beneficiaries. Execution of specific climate-resilient outcome areas as specified in the first column and will have role to support sustainability, monitoring, and evaluation. Their presence across the country is an added value that will enable the project to have greater reach.	Engagement through: (i) Bilateral meetings with relevant personnel to discuss the project concept and details of design process and timelines, April 2021 to May 2022 (ii) Representation on the project steering group (iii) engaged in a wider consultation in August 2021 to April 2022 to develop gaps analysis on education and climate issues in Solomon Islands. Priority in the sector were identified and contribute to the project design.
INGO, national NGO coordination	Interest in project activities that reach rural communities especially in the areas of disaster risk management, small scale community adaptation includes food security livelihood, early warning and DRR. NGOs in Solomon Islands have wider coverage with lots of experience working with rural	Execution of specific interventions and how NGOs will be engaged (to be decided at project onset for each site) and training/awareness-raising for communities.	Engagement through: (i) Initial information correspondence about the project concept and details of design process and timelines, (ii) Engaging with them in a separate meeting regarding project Design in August 2021 to validate the concept and design ideas.

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	communities. Given their reach influence at community level, they are known and trusted by local communities.		

Table 2. Direct beneficiaries consultation in design phase of the SOLKAS project.

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
Design Phase			
Smallholder communities lead farmers	Communities have been identified as extremely vulnerable to climate variability and extremes, which is impacting their food security and DRR effectiveness and demonstrating a deficit in adaptive capacity. Remote communities receive limited training and support. Interest is aligned with the project's output 2.2 and 2.3 to improve food security, output 3.1 relates to sustainability and enhanced community resilient and adaptive capacities	A representative sub-set of smallholder communities lead farmers were consulted during the Provincial, ward and communities visit as part of the design process, particularly identifying community needs and willingness to participate. In project implementation, the lead farmers can be used as community facilitator to train other community members on adaptive practice, crop diversification and improved farming techniques for enhance food security and livelihood.	Engagement through: (i) surveys to validate key agriculture, food security, livelihood and climate impacts; (ii) consultations to confirm willingness and interest in implementing adaptation interventions and enhanced community resilience; (iii) consultations to identify key CCA, DRR and CIS needs. (iv) Ongoing engagement during project implementation
Traditional Chiefs	Provide a voice for their community and kastom laws. Facilitate community coherence and mobilisation. Interest is aligned with the project's output 2.2 relates to implementation of adaptation action, 2.3 relates to supporting youth to apply resilience skills 3.2 relates to sustainability. Linking communities to wards and provincial systems. With the	The Chiefs in the representative sub-set of communities were involved in the project design, particularly identifying community needs, local laws, and willingness to participate. This included communities in all Provinces, wards and communities visited.	Engagement through: (i) surveys to validate key natural resources, food security and livelihood issues, community governance, education and awareness issues and climate impacts; (ii) consultations to confirm willingness and interest in implementing adaptation interventions and enhanced resilience and DRR;

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	influence of the chief to ensure community governance and coherence, relevant outcome area will be supported to increase engagement in adaptive management resilience actions.		(iii) consultations to identify key CCA, resilience and adaptive capacity issues, DRR and CIS needs.
Heads of community committees; this includes: women's groups leaders, youth group leaders, health committee leader, education committee leader Community Disaster and Climate Risk Committees: (CDCRC)	Provide a voice for their group. Interest is aligned with the project's output 1.1 relates to knowledge, information, and awareness, 1.2 relates to inclusive adaptation, 1.3 relates to empowering youth with skills to engage in adaptive management and diversified livelihood, 2.2 relates to implementation of adaptation actions and improved food security and diversified livelihood. output 3.2 relates to sustainability. Linking community ward and provincial system for enhanced DRR and climate adaptation programming.	Heads of community committees and groups in the representative sub-set of communities will be involved in the project design and implementation; particularly identifying community needs, local governance, and willingness to participate. This is likely to be communities in the targeted Provinces, wards, and communities.	Engagement through: (i) surveys to validate main focus of committee/group and issues faced; (ii) consultations to confirm willingness and interest in implementing adaptation interventions and enhanced adaptive management; (iii) consultations to identify key CCA, DRR, CIS, and other needs.
Small holder community local traders	Small holder community traders provide voice for their grouping regarding access to market and building economic base of the communities on livelihood options. Given the changing environment and increased demand in cash economy, the group has critical role to understand the changes that influence market system and access. Relevant for this group for the project would be outcome 2.2 action to implement climate resilience activities	The small holder community trader will engage in community level participatory assessment on livelihood options, market access ideally to diversify opportunity. At the same time provide support to youth in their own communities in training and mentorship on application of practical resilience skills.	Engagement through: (i) surveys to gather information on different livelihood options, market chain and access (ii) Validate issues and different challenges faced; (iii) consultations to confirm willingness and interest in implementing adaptation interventions and enhanced adaptive management; (iii) consultations to identify key CCA, DRR, CIS, and other needs

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	and livelihood options 2.3, youth are supported to apply resilience and adaptation management skills to create sustainable livelihood options.		
School chairman, Principal and education authority	Provides voices for the education sector especially children and youth on issues relates to climate information streamlined into curricular, teacher training, adaptive management and wider engagement on children and youth taking action on climate adaptation and resilience building. Align to this sector are outcome 1.1 relates to “knowledge” children, youth and communities understands the implication of climate change. Outcome 3.1; relates to climate resilience information management systems supports school and communities adaptation decision making using technology as planning tools. Outcome 3.2 relates to governance and sustainability.	Executing roles to relevant outcome as indicated in column two. Consulted during the survey to contribute to the concept and development of the design. Willingness to work with the formal structure on project planning and implementation.	Engagement through: (i) surveys to gather information on issues relates to education and climate change (ii) Validate issues and different challenges faced; (iii) consultations to confirm willingness and interest in implementing adaptation interventions and enhanced adaptive management; (iv) consultations to identify key CCA, DRR, CIS, and other needs
Church leaders; Pastors, clergies	Churches have critical role and influence in communities. They hold dynamics of power to influence communities in information & dissemination, community mobilisation, promoting Christian values and enhancing coherence. Churches therefore are consulted during the design to get their views on how they	During the inception and onset of the project implementation, further consultation will be done to determine the role of churches and how they will contribute.	Engagement through (i). Surveys during community level consultation and information gathering to contribute to the design (iii). Consultation to confirm willingness and interest to implement climate adaptation interventions (iii) consultations to identify key CCA, DRR, CIS, and other needs

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	will engage during project implementation. Align to their influence (outcome 1.1) relates to knowledge on the implication of climate change (outcome 1.2) supporting at the community level the development of adaptation planning (outcome 2.2) climate resilience actions are implemented.		
Focus group for children aged 6 to 15	The project has greater interest for children relates to education. Knowledge about the implication of climate and how it will affect them. Align to this project (outcome 1.1) implication of climate change to children on its effects on their future. (Outcome 2.1) action to increase school climate resilience are implemented	School children will be target beneficiaries for knowledge and implementation of certain climate resilience action through the education authorities. Engagement will be further determined during the onset of the project implementation.	Engagement with children was through focus group discussion done during the field visit. This was done to gauge the level of understanding on children on the implication of climate change and its effect going into the future. Engagement of the project for its target will be through the ministry of education for its implementation.
Development partners	Interest in synergies between relevant projects and ensuring project design considers existing and future activities and outputs. Potential opportunities for value-adding activities and co-financing.	Development partners will provide information on current and future planned projects that are relevant to the design, to avoid duplication and maximise collaboration.	Engagement through: (i) Initial information correspondence about the project concept and details of design process and timelines June 2020 (ii) Targeted meetings as required; (iv) Participation in the concept and validation workshop in Dec 2020 for concept and planning for the design
Private sector (Solomon Islands Chamber of Commerce)	Interest in promoting the development of skills and businesses in Solomon Islands. Provide a platform for the private sector to both manage impacts to themselves, and support government, civil society and development partners in building	Private sector organisations and industry will help to identify relevant national and local skills and capacity building mechanisms and provide access to cooperatives in the project's target sites.	Engagement through: (i) Initial information correspondence about the project concept and details of design process and timelines, Dec 2020, Nov 2021- February 2022. (ii) Targeted meetings as required;

Stakeholder Group	Interest and Influence Relevant to the Project	Proposed Role in Project	Engagement Strategy
	climate resilience and preparing for and responding to disasters and emergencies.		(iii) Further collaboration will be developed during the project onset align to (outcome 3.3) relates to private sector partnership facilitating youth engagement in sustainable livelihood.

Table 3: Community consultation surveys undertaken as part of the design phase

Province	Total # wards	Total # Comm	Total # adult females	Total # of adult males	Total # female youth Age 15 to 30	Total # male youth Age: 15 to 30	Total # male children 5 to 15	Total # of female children 5 to 15	Total attendee
Western Prov	6	15	435	480	105	90	105	90	1,305
Makira Prov	4	12	336	384	84	96	72	60	1,032
Isabel Prov	3	12	300	360	108	96	84	96	1,044
Malaita Prov	4	14	434	406	112	98	84	70	1,204
Choiseul Prov	4	13	390	377	91	117	78	52	1,105
			<ul style="list-style-type: none"> The total provided by gender disaggregation are calculated based on the total number of surveys collected from the different survey and consultation methodologies in communities by wards and Provinces Youth and children are calculated separately by gender based on separate consultation 						

Appendix A: List of Project Stakeholders and Contact Details

Primary Stakeholders

Stakeholder Group	Organization	Position	Name	National Steering Group rep
Ministry of Environment, Climate Change, Disaster Management and Meteorology	National Designated Authority rep	Permanent Secretary	Dr Melchior Mataki	Yes
	Dept of Climate Change	Director	Hudson Kauhiona	Yes
	Dept of Climate Change	GIS specialist	Reginald Rueben	
	Dept of Climate Change	Senior Climate Change research and communication	Marlchom Zion Row	
	National Designated Authority (MECDM)	National Program Coordinator	Barnabas Bango	Yes, Chairman of NSG
	National Designated Authority (MECDM)	National Climate Finance Advisor	Dr Michael Ha'pio	Yes
	National Designated Authority (MECDM)	Deputy Secretary	Channel Iroi	Yes
	Solomon Islands Meteorological services & Geo-Hazards	Director	David Hiba	
	National Disaster Management office	Director	Jonathan Tafeariki	Yes
	National Designated Authority (MECDM)	National Program management unit	Nelly Kere	Yes
	Director General			
Ministry of Finance and Treasury	Department of Finance and Treasury (DoFT)	Deputy Accountant General	Douglas Sade	
	Ministry of Finance and Treasury (DoFT)	Chief Budget officer	John Vaefa	Yes
Ministry of Agriculture and Livestock	National extension service of Ministry of Agriculture and Livestock	Director	Andrew Melanolu	Yes
	Department of Agricultural and Livestock (extension research)	Senior Researcher	Lily Wame	Yes
		Deputy Secretary	Michael Ho'ota	Yes
Ministry of Women, Youth and Children Affairs	Management	Deputy Secretary	Aaron Pitaqae	
	Children Division	Director	Loreta Ta'ake	Yes
	Research, Policy, Planning and information Division	Director	Hezilyn Lang	Yes
Ministry of Provincial Government and Institutional Strengthening		Deputy Secretary	John Niroa Misitee	Yes
Ministry of Education and Human Resource Development	EiE, Climate Change, DRR department	Focal point	Abel Likaveke	Yes
		Deputy Secretary technical	Christopher Sakiri	Yes

Stakeholder Group	Organization	Position	Name	National Steering Group rep
Ministry of fisheries and Marine Resources		Permanent Secretary	Christian Ramofafia'a	
Ministry of Planning and Aid Coordination		Permanent Secretary	Susan Sulu	
Ministry of Home Affairs		Permanent Secretary	Jeffery Deve Sade	
Ministry of Health and Medical Services		Permanent Secretary	Pauline McNeil	
Ministry of lands housing and survey		Permanent Secretary	Stanley Waleanisia	
Ministry of Rural Development		Permanent Secretary	Allan Daonga	

Secondary Stakeholders (This table provides information of secondary stakeholders consulted and have role to contribute thus will be determined during the onset of project implementation)

Stakeholder Group	Organization	Position	Name
INGO/NGO Development partners and Private Sector	World Vision	Manager Operation	Vatina Devesi
	World Vision	Director	Jimmy Nadapdap
	Live & Learn	Director	Elma Panisi
	Oxfam	Director	Dolores Devesi
	Plan International	Climate/DRR Manager	Jamal Namu
	ADRA SI	Director	Stephen Tasker
	ADRA SI	Emergency Management Coordinator	Raynick Ray
	Plan International	Director	Ella Kauhue
	Caritas SI	DRR/CC Coordinator	Dominic Baona
	Caritas SI	Director	Dennis Uba
	UNDP	DRR/Climate Change and resilience Coordinator	Joanne Aihunu
	New Zealand MFAT	Second Secretary	Annabel Lusk
	Australia DFAT	Second Secretary	Heather Randall
	Solomon Islands Development Trust	Director	Longden Manedika
	Development Services Exchange	General Secretary	Jennifer Wate
Solomon Islands Red Cross Society	General Secretary	Clement Manuri	
Private sector	Solomon Islands Chamber of commerce	Executive officer	Florence Rhibbie

Appendix B: Stakeholder consultation record during design phase

Stakeholder	Ministry of Provincial Government and Institutional Strengthening
Ministry	As above
Date	27 th September 2021
Venue	MoPGIS. “Deputy Secretary Operation Office”
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • John Niroa Misitee (Deputy Secretary – Operation)

Key Messages:

- Strong complementarity and supporting role of the Provincial Governance system on effort for decentralisation of such project as SOLKAS and institutional strengthening of wards and community governance
- Meaningful collaboration of the ministry with SCSI
- Commitment to be member of the National Steering Group
- Opportunity and improvement of existing provincial government service delivery mechanisms

Key Outcome:

- The Provincial Government is the Ministry that links rural communities in the Solomon Islands with service delivery through the Provincial government system. Given the intension of the project to establish sustainable model that have greater reach down to community level, they are willing to work with SOLKAS and MECDM to embed the project into their planning and service delivery mechanisms.
- The ministry is open to work with SCSI and MECDM to explore further opportunities on sustainable governance model at all levels
- SOLKAS seen to be a national project, the ministry is willing to be part of the national steering group to provide strategic and management oversight.
- The Ministry is keen to see that climate risk and building resilience is embedded into government policies to ensure that services delivered are risk informed
- SOLKAS activities support Provincial corporate plans and existing ‘service delivery mechanisms’
- Institutional support to help update/amend relevant policies related to community-level governance (e.g., formalisation linkage of CDCRC at ward, Provincial & linkages to national level)
- Collaboration on Provincial, ward and community risk mapping and vulnerability assessments, community profiling
- Support to ward & community-level planning and implementation of climate adaptation activities
- Institutional support’ to scope/procure/provide technical assistance for data management (e.g., software application, design of easy-to-use interface that is useable by subnational staff via mobile app device and other appropriate technologies

Key Recommendation:

- SOLKAS will need to ensure that there is investment for institutional strengthening. The Provincial government currently have investment with support from external and government fund however, this needs to be complemented to amplify existing plans and interventions.
- SOLKAS will need to establish clear partnership with Provincial Government and consider embedding human resources into the system
- Ensure to have better understanding through consultation with the provincial government and communities about the existing governance structures and use them as entry point to roll out project activities at the same time improve system and processes
- Capacity building support of Provincial planning, ward committees and extension officers (e.g. fisheries, agriculture, education) on project management, leadership governance and other relevant skills requirement identified during the onset of the project
- Ensure that the project implementers are aware of the limit the project, what it will offer and manage expectations of its target

Stakeholder	Department of Climate Change (DoCC)
Ministry	Ministry of Environment Climate Change, Disaster Management and Meteorology (MECDM)
Date	28 th September 2021
Venue	Department of Climate Change Office
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • Hudson Kauhiona (Director of Climate Change) • Reginald Rueben (GIS) • Marlchom Zion Row (Senior Climate Change research and communication)

Key Messages:

- The role and engagement of Climate change department during project design
- Accessing of data, contributing to climate rational and strategic focus of the Solomon Islands Government at Provincial, ward and community
- Supporting the planning and deployment of the field assessment and consultation at the Provincial, wards and community level
- Commitment to the national steering group

Key Outcomes:

- The climate change department clearly indicates their commitment to support the design process. They are aware of the project initiative given their engagement in the initial consultation when the project initiative was introduced
- The director commits two of his officers to be consulted from time to time to support the country team throughout the design. These includes attendance to design workshops, planning for the field assessment and consultation at Provincial and community level, research, and access to required data that will contribute to the design

- The director commits that he will be part of the national steering group to contribute to strategic oversights of the project planning and management
- As part of their engagement, the department would also like to ensure that the project clearly articulate government priorities and their role in the design
- Direct support towards existing strategic frameworks, such as:
 - Operationalisation of the Vulnerability Assessment Framework
 - Support implementation of DoCC existing plans
- The department would also like to see that they are represented in the project management system during implementation with focus at Provincial and community level

Key Recommendation:

- Capacity at Provincial level needs to be recognised. Needs investment for capacity building and institutional strengthening
- At community level ensure to work with existing community mechanism. Communities needs to be at the centre and driver of project implementation
- Support the department of climate change to establish institutional links to Province and community level
- Institutional support to the department of climate change to thoroughly undertake vulnerability assessment across the country. This will be critical for the SI Government on climate risk informed policy planning and decision making

Stakeholder	Ministry of Women, Youth, Children and Family Affairs
Ministry	As above
Date	29 th September 2021
Venue	Deputy Secretary's office
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • Aaron Pitaqae (Deputy Secretary Technical) • Loreta Ta'ake (Director Children) • Hezilyn Lang (Director Research and policy planning)

Key Messages:

- The role of the ministry during project design to ensure gender and social inclusion are reflected. Ensure that women, youth, and children are consulted during the project design.
- Invitation and willingness to be part of the national steering group.
- How the ministry can engage at the broader project level to influence provincial and ward system to ensure that gender and social inclusion is embedded in all project activities.

Key Outcomes:

- The Ministry is grateful to be consulted. The project on its scope is a national project and wish to acknowledge SCSI to be working with the government on the undertaking. They wish to highlight that the effect of climate change has been experienced with women and children are impacted differently. To adapt to the changing condition,

inclusive engagement throughout the process will be key to make informed decisions on adaptation options and how they will be inclusively implemented. The ministry on that note pledge commitment to support the design process and shows willingness to be part of the national steering group.

- Three people were allocated as focal point to support the process at the same time members of the national steering group

Key Recommendation:

- SOLKAS to allocate adequate resources for capacity building of implementing partners on gender sensitivity and inclusion approaches
- Ensure that gender technical support at Provincial level is institutionalised. The ministry on that process is open to work with the ministry of Provincial Government to look at different options on how it can be embedded into the system
- Clear understanding, ways of working will need to be established between the Ministry and SOLKAS on expectation and how it will support project implementation and alignment with other ministries

Stakeholder	Extension Services of the MoAL
Ministry	Ministry of Agriculture and Livestock
Date	30 th September 2021
Venue	Office of the Deputy Secretary technical
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • Michael Ho’ota (Deputy Secretary technical) • Andrew Menalo (Director Extension Service)

Key Messages:

- Food security and livelihood is one major component the project intends to address due to exposure and impact of climate change
- Planning of the feasibility study and how extension services in the Provinces will be able to support the process given their presence across the country
- As a key technical player to support the implementation of the component, request for willingness to sit in the national steering group and support the planning of the implementation
- Engagement of MAL throughout the design to provide guidance on food security and livelihood rational on climate impacts and its priorities

Key Outcomes:

- The ministry has clearly articulated climate change impacts to food security and livelihood as one of its national priorities. The ministry through its extension services across the country have engage in various field assessment and working with communities on different options on agricultural adaptation practices. The project having prioritised the sector, will add value to the work of the agricultural extension services and will increase reach through its resourcing supports. The ministry therefore commits support to the design process and willingness to be represented in the national steering group. Three people have been specifically allocated to be

represented in the steering group. The field extension services personnel will also be available to support.

Key Recommendation:

- The ministry recommends that during the field consultation, ensure that the field extension services are consulted and engaged during the field assessment
- Further recommends, food security, livelihood, and broad agricultural analysis to be conducted to provide specific recommendation to the project on priority areas of intervention as per project intentions.
- The ministry would like to see clear roles and expectation of them in the project design on how they will support the implementation especially the engagement of the extension personnel in the provinces
- There are existing plans and undertaking the extension services currently implement in the Provinces, the project should therefore consult with the ministry to support resourcing some of the existing priorities

Stakeholder	UNDP Presence in Solomon Islands
Date	13 th May 2021
Venue	UNDP Office
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • Joanne Aihunu (DRR/Climate Change and resilience Coordinator)

Key Messages:

- UNDP appreciates being consulted by SCSi, noting the ongoing support it provides to support the Government in DRR, Climate resilience and other development programs
- They felt that there is strong complementarity to some of the existing initiatives especially the shift to decentralise the focus to Provincial, wards and communities
- UNDP currently provides financial support to NDMO, Ministry of Agriculture and other relevant ministries on climate resilience programming and disaster risk reductions
- The also provided some funds related to climate resilience and disaster risk reductions by way of small grants to community-based organisations to support implement their community plans following various participatory vulnerability assessments
- The agency on the SOLKAS initiative will be available from time to time based on the needs to provide information required for the concepts and designs
- Parallel and or co-financing of activities can be further discussed depending on existing initiatives and involvement of senior members of the agencies

Key Recommendations

- Coordination and ongoing consultation will be critical to ensure alignment of initiatives and understanding of how parallel support can be provided
- The role of the ministry (MECDM) to be supported to ensure that they coordinate existing and new initiatives and how they can be complemented to each other
- Very much in support of the project focus to ensure emphasis is placed on need for local ownership and alignment with Provincial level planning, speaks to sustainability
- Inclusion of Ecosystem-Based Adaptation (EbA) investments where possible

- Recognise the lack of capacity at the Provincial level thus institutional support' and/or 'capacity building' towards providing financial and human resource support at the provincial level
- Ensure respect for role of traditional governance/kastom, speaking to impact on ensuring sustainability/local ownership and linking back to indigenous values

Stakeholder	INGO's NGO
Date	30 th March 2021
Venue	SCSI Office
Attendance	<ul style="list-style-type: none"> • Lorima Tuke (SCSI Climate Change Manager) • John Lilo (Humanitarian Director) • Vannesa Zulueta (SCSI Country Director) • Jimmy Nadapdap (WV National Director) • Stephen Tasker (ADRA Country Director) • Elma Panisi (Live & Learn Country Coordinator) • Rebecca Sade (Plan International Country Coordinator)

Key Messages:

- The NGO's consulted are appreciative for the opportunity to reach out to them about the GCF project development.
- NGO's have vast experience and reach at provincial and community level. With existing project undertaken by NGOs through support from different donors in climate change, DRR and disaster risk management, the SOLKAS project will be able to support many of the gaps do exist in climate resilience space
- The level of coordination with the government will be important to ensure complimentary approach than being competitive.
- NGO's will be keen to collaborate with SC where needed to support project implementation

Key Recommendation:

- Coordination for such national project as SOLKAS will be critical. NGO's encourages SCSI to have clear strategy with relevant stakeholders on its approach given some of the experiences on lack of coordination and clear ways of working
- NGO's will be keen to support the concept and project design hence, SCSI will need to lead and provide guidance on what they require of them.

Appendix C: Concept and Design Validation workshop attendance list

*** The contact detail portion of the table has been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity***

Planned Engagement for design phase	Invite Names	Status	Possible # of Attendee	Email
National Coordinator (PMU, MECDM)	Barnabas Bango	Confirm attending workshop	1	
MECDM	Dr. Melchior Mataki	Confirm attending workshop	1	
MECDM	Channel Iroi	Confirm attending workshop	1	
Department of Climate Change	Hudson Kauhiona	Confirm attending workshop	1	
SIMET Services	Davide Hiba	Confirm attending workshop	1	
National Disaster Mgmt. Office	Johnathan Tafeariki	Confirm attending workshop	1	
Solomon Islands Red Cross	Clement Manuri	Confirm attending workshop	1	
Live & Learn	Augustine Eloga	Confirm attending workshop	1	
Live & Learn	Elmah Panisi	Confirm attending workshop	1	
WVSI	Vatina Devesi	Confirm attending workshop	1	

Solomon Islands Knowledge Action Sustainability for Resilient Villages Project
Annex 24 - Summary of Consultations

Planned Engagement for design phase	Invite Names	Status	Possible # of Attendee	Email
WVSI	Kathy Sevese	Confirm attending workshop	1	
WVSI	Jimmy Nadapdap	Confirm attending workshop	1	
ADRA	Stephen Tasker	Confirm attending workshop	1	
ADRA	Raynick Ray	Confirm attending workshop	1	
Oxfam	Dolores Devesi	Confirm attending workshop	1	
Oxfam	Lorima Tuke	Confirm attending workshop	1	
Solomon Islands Development Service Exchange	Jennifer Wate	Confirm attending workshop	1	
Plan International	Jamal Namu	Confirm attending workshop	1	
Plan International	Ella Kauhue	Confirm attending workshop	1	
Caritas	Dominic Baona	Confirm attending workshop	1	
Caritas	Dennis Uba	Confirm attending workshop	1	
Ministry of finance & Treasury	Walolyn Hamata	Confirm attending workshop	1	
Ministry of Fisheries	Christian Ramofafia	Confirm attending workshop	1	
Ministry of Agriculture & livestock	Ethel Frances	Confirm attending workshop	1	
Ministry of Planning & aid coordination	Susan Sulu	Confirm attending workshop	1	

Solomon Islands Knowledge Action Sustainability for Resilient Villages Project
Annex 24 - Summary of Consultations

Planned Engagement for design phase	Invite Names	Status	Possible # of Attendee	Email
MFAT	Annabel Lusk	Confirm attending workshop	1	
DFAT	Heather Randal	Confirm attending workshop	1	

The selection of target communities in the Provincial wards was done in conjunction with key stakeholders on the 28th April 2022. Criteria were used to prioritise communities within Provincial wards as target beneficiaries, based on:

- Current enabling activities (i.e., whether there are any existing community-based project(s) focusing on food security, livelihoods, NRM, DRR, children and youth climate focus climate adaptation actions);
- Opportunities for value-adding (i.e., ability build on any existing community-based project(s) through SOLKAS to increase benefits);
- Alignment with government priorities (i.e., how potential SOLKAS activities align with government priorities);
- Avoiding duplication (i.e., whether any existing Schools and community-based project(s) are implementing adaptations that are the same as potential SOLKAS activities).

The validation workshop was facilitated by SCSl country team in collaboration with the Department of Climate Change with technical support from a consultant who undertook the analysis. A word of welcome was made by SCSl country director, thanking relevant stakeholders for making the time to engage on the important discussion to identify where the project will target its effort to deliver the activities and how the decision of the targets were made. A general overview was provided of the country's significant climate and disaster risk and the aims of SOLKAS to address underlying vulnerability as a means of strengthening adaptive capacity of communities at different levels.

Followed on, the consultant who led the vulnerability assessment with the department of climate change, Dr. Johanna Johnson, proceeded to lead the participants with a presentation discussing how the assessment was conducted, results and how the targeting process will be done.

The participants on the presentation were satisfied of the outcome especially on the analysis of the significant climate at risk provinces and wards. To make some decision on where SOLKAS may focus its effort, participants were engaged on the exercise to validate some information and collect additional data about wards regarding their vulnerability ranking, potential activities focus and importantly mapping out of government priorities and existing projects currently implemented or carried out in the past. This information is regarded important to ensure that target wards are significant in terms of cost benefit, add value, avoid duplications, and align to government priorities. With time constraints and stakeholders wanting more time to provide information to the exercise, stakeholders were allocated with Provinces and wards to make inputs in order to make final decisions of target project locations.

At the time this stakeholders consultation document was produced, the target locations were yet to be finalised however it was later completed on the third week of May with separate documentation.