

Development Bank of Southern Africa

Procurement Plan

I. General

1. **Project information:** (National Water Reuse Programme, South Africa, Project)
2. **Version of the Plan:** Version 8.0 dated __09 June 2023_____
3. **Approval Date of the procurement Plan:**
4. **Date of General Procurement Notice:**
5. **Period covered by this procurement plan:** 18 months
6. **Other Arrangements:** The DBSA, as Accredited Entity, will utilize its own approved Procurement and Consultant Guidelines reviewed and accepted by the Fund and this will be applied by the DBSA working in close conjunction with the programme’s Water Partnerships Office. All procurement under the programme will be carried out by the DBSA where the funds of the programme are utilized. This will be audited annually using the DBSA’s internal audit system.

II. Goods, Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the AE

	Procurement Method	Threshold for use of method	Prior Review Threshold	Comment
1.	Tenders Quality Cost Based Selection method (QCBS)	All tenders over the value of US\$30 000	All procurements will be reviewed and managed by the DBSA Supply Chain Management Unit	
2.	Tenders least cost method	Tenders under the value of US\$30 000		

2. **Prequalification** (for complex Civil Works)

Not applicable

3. **Procurement Packages (for Goods, Works and Non-consultancy services) with Methods and Time Schedule**

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
1	Office setup (space planning and layout, decoration, furniture, branding etc)	Country Grant	Planned		Least cost selection	No	Yes	Yes	01 September 2023	7 October 2023	30 October 2023	Planned 60 day turnaround from issuance to final contracting
			Actual									
2	Office setup (ICT Hardware and software, connectivity, telecoms and mobile)		Planned		Least cost selection	No	Yes	Yes	01 September 2023	7 October 2023	30 October 2023	Planned 60 day turnaround from issuance to final contracting
			Actual									
3	Office rental, cleaning and maintenance, rates and utilities		Planned		Least cost selection	No	Yes	Yes	01 September 2023	7 October 2023	30 October 2023	Planned 60 day turnaround from issuance to final contracting
			Actual									
Total For Goods												

III. Selection of Consultants

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by AE:

	Selection Method	Prior Review Threshold	Comment
1.	Quality Cost Based Selection method (QCBS)	No threshold with DBS SCM always being engaged	Consultancy services above US\$ 30 000
2	Least Cost Selection (LCS)	No threshold with DBS SCM always being engaged	Consultancy services below US\$ 30 000
3.			

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the Fund's interest in encouraging the development and use of National Consultants from partner countries of operation.

3. **Any Other Special Selection Arrangements:** The use of the Broad-based Black Economic Empowerment criteria, as stipulated by the Government of South Africa will be applied where only nationally based consultants are required

3. **Consultancy Assignments with Selection Methods and Time Schedule**

The procurement for the first 18 months is outlined below and is solely focused on the establishment of the WPO and the WRP programme, recruitment of staff, purchase of office equipment as well as initial consultancy to start project preparation.

1	2	3	3	4	5	6	7	8	9	10	11	
Ref . No.	Description of Assignment	Source of Funds	Estimated Cost	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
1A	Establishment and Operationalisation of the WRP: <ul style="list-style-type: none"> Auditor 	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	No	No	01 Sept 2023 (issuance of RF)	13 October 2023	27 October 2023	3 November 2023	Least cost selection methods may be applied on smaller projects

1	2	3	3	4	5	6	7	8	9	10	11	
Ref . No.	Description of Assignment	Source of Funds	Estimated Cost	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
1B	Project pipeline preparation support: <ul style="list-style-type: none">Climate Vulnerability Assessments	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	15 January 2024	19 January 2024	26 January 2024	Least cost selection methods may be applied on smaller projects
	Project pipeline preparation support <ul style="list-style-type: none">Environmental, social and gender assessments in line with ESMF and Gender Action Plan	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	15 January 2024	19 January 2024	26 January 2024	Least cost selection methods may be applied on smaller projects
	Project pipeline preparation support <ul style="list-style-type: none">Project definition (identification of desired outputs; action planning; terms of reference, etc; pre-feasibility studies)	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	16 January 2024	19 January 2024	26 January 2024	Least cost selection methods may be applied on smaller projects
	Project pipeline preparation support <ul style="list-style-type: none">Project feasibility (organizational /administrative; financial modelling; economic, social, technical/engineering and	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	16 January 2024	22 January 2024	29 January 2024	Least cost selection methods may be applied on smaller projects

1	2	3	3	4	5	6	7	8	9	10	11	
Ref . No.	Description of Assignment	Source of Funds	Estimated Cost	Selection Method	Review by AE (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
	environmental studies)											
	Project pipeline preparation support <ul style="list-style-type: none"> Project structuring (public/private options assessment; technical/engineering; project finance and legal structuring) 	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	17 January 2024	22 January 2024	31 January 2024	Least cost selection methods may be applied on smaller projects
	Project pipeline preparation support <ul style="list-style-type: none"> Transaction support (legal structuring; procurement; negotiation and post-signing financial agreements) 	National and GCF Grants		Quality Cost Based Selection method (QCBS)	Yes	27 October 2023	24 November 2023	15 December 2023	17 January 2024	23 January 2024	31 January 2024	Least cost selection methods may be applied on smaller projects

Competitive Methods are the following:

- Quality Cost Based Selection method (QCBS)
- Quality Based Selection (QBS)
- Fixed Budget Selection (FBS)
- Least Cost Selection (LCS)
- Consultants Qualifications Selection (CQS)
- Individual Consulting (IC)