

Accredited Entity: JICA

Procurement Plan

I. General

1. **Project information:** Community-based Landscape Management for Reduction of Deforestation and Strengthening of Climate Resilience of Local Livelihoods in Important Watersheds, Timor-Leste
2. **Version of the Plan:** Version 3.0 dated February 03, 2021
3. **Approval Date of the procurement Plan:** TBD
4. **Date of General Procurement Notice:** TBD
5. **Period covered by this procurement plan:** This initial procurement plan covers the first **18 months** of the project and will be updated every 12 months afterward or earlier as necessary.
6. **Other Arrangements:** The grants will be provided to the Accredited Entity (AE). The AE's approved Procurement and Consultant Guidelines reviewed and accepted by the Fund will apply under these grants. Procurement will be carried out by AE under the supervision of the steering committee led by Executing Entity (EE). The procurement plan will be agreed between the AE and EE.

II. Goods, Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the AE/Fund: Please find the details in the attached 'Procurement and Control Procedures to be applied for GCF-CBNRM Project in Timor-Leste (November 2020)'
2. **Prequalification (for complex Civil Works):** The pre-qualification will be carried out for the contract packages of Activities 1.1 and 1.2 and those of Activities 2.1 and 2-2. The contractors for those works will be required to deploy significant number of field staff to the target villages around the same time and supervise their performance in an efficient and effective manner; therefore, their management and administrative skills, experiences in similar projects in the past, and financial capacity should be evaluated prior to the bidding.

3. Procurement Packages with Methods and Time Schedule

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
1	Contract with an NGO or aid organization for orientation, facilitation, and guidance for local communities in "PLUP with CCVA" (Activity 1.1.1) and "Enhancement of local governance capacity" (Activity 1.2.1) in Lacro watershed	GCF	Planned	890,552	QCBS	Yes	Yes	Procured by AE	April. 2022	May. 2022	June. 2022	-
			Actual									
2	Contract with an NGO or aid organization for orientation, facilitation, and guidance for local communities in "PLUP with CCVA" (Activity 1.1.1) and "Enhancement of local governance capacity" (Activity 1.2.1) in Comoro watershed	GCF	Planned	374,146	QCBS	Yes	Yes	Procured by AE	April. 2022	May. 2022	June. 2022	-
			Actual									
3	Contract with an NGO or aid organization for orientation, facilitation, and guidance for local communities in "PLUP with CCVA" (Activity 1.1.1) and "Enhancement of local governance capacity" (Activity 1.2.1) in Tafara watershed	GCF	Planned	310,220	QCBS	Yes	Yes	Procured by AE	April. 2022	May. 2022	June. 2022	-
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
4	Contract with an NGO or aid organization for orientation, facilitation, and guidance for local communities in "PLUP with CCVA" (Activity 1.1.1) and "Enhancement of local governance capacity" (Activity 1.2.1) in Caraulun watershed	GCF	Planned	600,386	QCBS	Yes	Yes	Procured by AE	April. 2022	May. 2022	June. 2022	-
			Actual									
5	Contract with an NGO or aid organization for orientation, facilitation, guidance for local leaders in "Formation and operations of watershed management councils" (Activity 1.2.2) in Lacro and Comoro watersheds	GCF	Planned	74,064	QCBS	No	Yes	Procured by AE	Jan. 2023	Feb. 2023	Mar. 2023	-
			Actual									
6	Contract with an NGO or aid organization for orientation, facilitation, guidance for local leaders in "Formation and operations of watershed management councils" (Activity 1.2.2) in Tafara and Caraulun watersheds	GCF	Planned	55,548	QCBS	No	Yes	Procured by AE	Jan. 2023	Feb. 2023	Mar. 2023	-
			Actual									
7	Contract with an NGO or aid organization for orientation, facilitation, training, technical	GCF	Planned	733,775	QCBS	Yes	Yes	Procured by AE	Jan. 2023	Feb. 2023	Mar. 2023	-
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
	guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Laclo watershed (1)											
8	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Laclo watershed (2)	GCF	Planned	733,775	QCBS	Yes	Yes	Procured by AE	Jan. 2023	Feb. 2023	Mar. 2023	-
			Actual									
9	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Laclo watershed (3)	GCF	Planned	733,775	QCBS	Yes	Yes	Procured by AE	Nov. 2022	Dec. 2022	Jan. 2023	-
			Actual									
10	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Comoro watershed	GCF	Planned	864,806	QCBS	Yes	Yes	Procured by AE	Nov. 2022	Dec. 2022	Jan. 2023	-
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
11	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Tafara watershed	GCF	Planned	786,188	QCBS	Yes	Yes	Procured by AE	Nov. 2022	Dec. 2022	Jan. 2023	-
			Actual									
12	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Caraulun watershed (1)	GCF	Planned	746,878	QCBS	Yes	Yes	Procured by AE	Nov. 2022	Dec. 2022	Jan. 2023	-
			Actual									
13	Contract with an NGO or aid organization for orientation, facilitation, training, technical guidance, and follow-up assistance in "Implementation of micro programs" (Activity 2.1.1) Caraulun watershed (2)	GCF	Planned	746,878	QCBS	Yes	Yes	Procured by AE	Nov. 2022	Dec. 2022	Jan. 2023	-
			Actual									
			Actual									
14	Contract with an NGO or aid organization for provision of orientation and technical training in "Capacity enhancement of MAF	JICA	Planned	61,314	QCBS	No	Yes	Procured by AE	Apr. 2022	May 2022	Jun. 2022	-
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
	and NGO field officers" (Activity 3.2.1)											
Total For Goods and Services				7,712,305								

*Note: Least Cost Selection (LCS) is normally applied for Surveying or Boring contract which is possible to confirm the capacity of the company only to confirm the past contract record.

III. Selection of Consultants

- Prior Review Threshold:** Selection decisions subject to Prior Review by AE/Fund: Please find the details in the attached 'Procurement and Control Procedures to be applied for GCF-CBNRM Project in Timor-Leste (November 2020)'
- Short list comprising entirely of consultants:** Short list of consultants for services, estimated to cost less than \$100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the Fund's interest in encouraging the development and use of National Consultants from partner countries of operation.
- Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable]

4. Consultancy Assignments with Selection Methods and Time Schedule

1	2	3	3	4	5	6	7	8	9	10	11	
Ref. No.	Description of Assignment	Source of Funds	Estimated Cost	Selection Method	Review by AE/Fund (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
1	Hiring of a/n survey company or expert for "Drone survey and analysis for	JICA	28,350	QBS	Procured by AE	-	2021.4	2022.4	2022.6	2022.6	2022.7	-

1	2	3	3	4	5	6	7	8	9	10	11	
Ref. No.	Description of Assignment	Source of Funds	Estimated Cost	Selection Method	Review by AE/Fund (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comment
	baseline setting” (Activity 4.1.1)											
2	Hiring of a consulting firm or consortium of consulting germs for “JICA-TET”	JICA	3,342,962	QBS	Procured by AE	-	2021.12	2022.1	2022.2	2022.2	2022.3	-
3	Hiring of an international consultant for “Procurement and Financial Management”	GCF	250,000	QBS	Procured by AE	-	2021.12	2022.1	2022.2	2022.2	2022.3	-
4	Hiring of an international consultant for assistance in “Implementation of CF” (Activity 2.3.1)	GCF	174,385	QBS	Procured by AE	-	2021.12	2022.1	2022.2	2022.2	2022.3	-
5	Hiring of a national consultant for “Procurement and Financial Management”	GCF	134,400	QBS	Procured by AE	-	2021.12	2022.1	2022.2	2022.2	2022.3	-

*Note: Least Cost Selection (LCS) is normally applied for Surveying or Boring contract which is possible to confirm the capacity of the company only to confirm the past contract record.

*Note: The proposed time schedule is subject to change due to FAA discussion with the GCF and Board decision.

Competitive Methods are the following:

- Quality Cost Based Selection method (QCBS)
- Quality Based Selection (QBS)
- Fixed Budget Selection (FBS)
- Least Cost Selection (LCS)
- Direct Contracting (DC)