

(National Environment Management Authority)

Procurement Plan

I. General

1. **Project information:** (Climate Proofing Rural investments under the National Program for Food Security and Rural Development in Imbo and Moso)
2. **Version of the Plan:** Version 2.0 dated [30/07/2020] [V.2]
3. **Approval Date of the procurement Plan:**
4. **Date of General Procurement Notice:**
5. **Period covered by this procurement plan:** This initial procurement plan will cover the first **24 months** of the project and then will be updated annually or earlier as necessary.
6. **Other Arrangements:** The project will provide grants to the Government of Burundi (through its entities) and Non-Governmental Organizations. As the Accredited Entity for this project, the International Fund for Agricultural Development (IFAD) will apply its internal Procurement processes, procedures and standards as well as Consultant Guidelines for this project. Procurement will be carried out by entities receiving the funding themselves, within the guidelines developed by the Project Steering Committee governing the anchor project PNSADR-IM that is evolving to PIPARV-B which is inter-ministerial comprising various Government department. It therefore follows Burundi's government policies Law No 1/04 of 24 January 2018 which demands value for money in procurement. It also expects efficiency and cost effectiveness. IFAD standards demand sustainability by respect for the environment and ethical principles.

II. Goods, Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the AE/Fund

	Works	Goods	Services
National thresholds DNCMP	≥ 450.000.000 BIF (= 234 375 USD)	≥ 300.000.000 BIF (=156 250 USD)	≥ 300.000.000 BIF (=156 250 USD)
IFAD thresholds	≥200.000 USD	≥ 200.000 USD	≥ 100.000 USD

Comments

Open tenders shall be published on the daily newspapers, websites and other media channels
All conference facilities will be selected based on RFQ Competitive methods

Procurement Method	Threshold for use of method
Framework Agreements	Where the project has entered into framework agreements with specific suppliers for provision of goods, services and works.

2. **Prequalification** (for Civil Works)

2. Procurement Packages with Methods and Time Schedule

Used methods for Works/ Goods	
NS	National shopping
IS	International shopping
NCB	National Competitive
ICB	International competitive bidding
LIB	Limited International Bidding
DC	Direct Contracting

a. Thresholds for use of methods

i. Works

Procurement Method		National Thresholds	IFAD Thresholds
RFQ	National shopping	< 150 000 000 BIF (or ≥ 78 125 USD)	Unspecified
NCB	National Competitive bidding	≥ 150 000 000 BIF (or ≥ 78 125 USD)	< 1 0000 000 USD
ICB	International competitive bidding	1 000 000 000 BIF (or ≥ 520 833 USD)	≥ 1 000 000 USD
LIB	Limited International Bidding		
IS	International Shopping		
DC	Direct Contracting	On justification (emergency, single source supplier)	On justification (emergency, single source supplier)

ii. Goods

Procurement Method		National Thresholds	IFAD Thresholds
RFQ	Request for Quotation / National shopping	< 100 000 000 BIF (or ≥ 52 080 USD)	Unspecified
NCB	National Competitive	≥ 100 000 000 BIF (or ≥ 52 080 USD)	< 1 0000 000 USD
ICB	International competitive bidding	1 000 000 000 BIF (or ≥ 520 833 USD)	≥ 1 000 000 USD
LIB	Limited International Bidding		
IS	International Shopping		
DC	Direct Contracting	On justification (emergency, single source supplier)	On justification (emergency, single source supplier)

NB. National thresholds are determined in local currency (Burundian francs (BIF)) and the current exchange rate is 1USD = 1920 BIF

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$ (2 first years)	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
1.	Securing conference package for co-creation workshop for the development of the catchment management plans	GCF	Planned	7,500	RFQ	No	Yes	Post	31 st August 2021	6 th September 2021	13 th September 2021	
			Actual									
2.	Securing conference package for a training on the implementation of catchment plans	GCF	Planned	2,500	RFQ	No	Yes	Post	23 rd May 2022	31 st May 2022	3 rd June ,2022	
			Actual									
3.	Securing conference facilities for selection of professional firm to lead Innovation challenge award scheme on SLM practices and produce thereof established	GCF	Planned	17,000	RFQ	No	Yes	Post	5 th October 2021	13 th October 2021	19 th October 2021	
			Actual					Post				
4.	Securing conference facilities for selecting a consultant to provide incubation support services to selected businesses	GCF	Planned	22,000	RFQ	No	Yes	Post	5 th January 2022	13 th January 2022	21 st January 2022	
			Actual									
5.	Conference package for the selection of firm to build the capacity of farmers on “on-farm” value addition	GCF	Planned	20,000	RFQ	Yes	Yes	Post	12 th October 2021	20 th October 2021	25 th October 2022	
			Actual									
6.	Conference Package for selection service provider for GAP training and certification support	GCF	Planned	3,000	RFQ	No	Yes	Post	6 th April 2022	14 th April 2022	19 th April 2022	
			Actual									
7.	Secure conference facilities for holding policy roundtables between policy makers, project team and researchers	GCF	Planned	2,600	RFQ	No	Yes	Post	17 th January 2022	25 th January 2022	31 st January 2022	
			Actual									
8.	Securing conference facilities for capacity building of local artisans on the management and repair of farm level water harvesting facilities /Local individual consultant	GCF	Planned	45,000	RFQ	No	Yes	Post	21 st January 2022	11 th February 2022	16 th March 2022	
			Actual									

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$ (2 first years)	Procurement Method	Pre qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
9.	Procurement of on-farm rainwater harvesting facilities for farmers / Goods and materials	GCF	Planned	1,000,000	ICB	No	No	Prior	1 st March 2021	15 th April 2021	20 th May 2021	
			Actual									
10.	Procurement of on-farm rainwater harvesting facilities for farmers / Gutters	GCF	Planned	400,000	ICB	No	No	Prior	15 th April 2021	14 th May 2021	15 th June 2021	
			Actual									
11.	Procurement of better on-farm handling and storage facilities /Small scale solar dryers	GCF	Planned	677,500	ICB	No	No	Prior	8 th February 2021	18 th March 2021	16 th April 2021	
			Actual									
12.	Procurement of better on-farm handling and storage facilities / Hermetic bags	GCF	Planned	720,000	ICB	No	No	Prior	1 st March 2021	15 th April 2021	20 th May 2021	
			Actual									
13.	Procurement of works for development of farm level soil and water conservation structures	GCF	Planned	1,250,000	ICB	No	No	Prior	5 th July 2021	16 th August	14 th September	
			Actual									
Total For Goods				4 167 100								

iii. Selection of Consultants

1. Prior Review Threshold: Selection decisions subject to Prior Review by IFAD/Fund:

	Works	Goods	Services
National thresholds DNCMP	≥ 450.000.000 BIF (= 234 375 USD)	≥ 300.000.000 BIF (=156 250 USD)	≥ 300.000.000 BIF (=156 250 USD)
IFAD thresholds	≥200.000 USD	≥ 200.000 USD	≥ 100.000 USD

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the Fund's interest in encouraging the development and use of National Consultants from partner countries of operation.
3. **Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable]
3. **Consultancy Assignments with Selection Methods and Time Schedule**

Competitive Methods are the following:

Used methods for services and selection of consultants	
QCBS.	Quality Cost Based Selection methode
QBS.	Quality Based Selection
FBS	Fixed Budget Selection
LCS.	Least Cost Selection
CQS.	Consultants Qualifications Selection

Services

Procurement Method		National Thresholds	IFAD Thresholds
NS / RFQ	Request for Quotation / National shopping	< 80 000 000 (or ≥ 41 670 USD)	Unspecified
NCB	National Competitive	≥ 80 000 000 (or ≥ 41 670 USD)	< 100 000 USD
ICB	International competitive bidding	≥ 100 000 000 BIF (or ≥ 52 080 USD)	≥ 100.000 USD
LIB	Limited International Bidding		
IS	International Shopping		
DC	Direct Contracting	On justification (emergency, single source supplier)	On justification (emergency, single source supplier)

NB. National thresholds are determined in local currency (Burundian francs (BIF)) and the current exchange rate is 1USD = 1920 BIF

1	2	3	4	5	6	7	8	9	10	11	12	13	
Ref No.	Description of Assignment	Source of Funds	Planned vs Actual	Estimated Cost	Selection Method	Review by AE/Fund (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comments
1.	Selection of international Consultant for Research to generate localized knowledge on best agroecosystem management practices	GCF	Planned	30,000	CQS	Post	11 th October 2021	26 th October 2021	15 th November 2021	6 th December 2021	8 th December 2021	20 th December 2021	
			Actual										
2.	Selection of local Consultant for capacity building of local artisans on the management and repair of farm level water harvesting facilities /Local individual consultant	GCF	Planned	20,000	CQS	Post	4 th January 2022	21 st January 2022	11 th February 2022	16 th February 2022	18 th February 2022	4 th March 2022	
			Actual										
3.	Selection of international Consultant Supporting farmer cooperatives get better markets for the farmer produce		Planned	40,000	CQS	Post	6 th August 2022	29 th August 2022	18 th September 2022	25 th September 2022	27 th August 2022	13 th September 2022	
			Actual										
4.	Engaging a firm to lead drafting of policy and by-laws for soil	GCF	Planned	15,000	CQS	Post	4 th January 2022	21 st January 2022	11 th February 2022	16 th February 2022	18 th February 2022	4 th March 2022	

1	2	3	4	5	6	7	8	9	10	11	12	13	
Ref . No.	Description of Assignment	Source of Funds	Planned vs Actual	Estimated Cost	Selection Method	Review by AE/Fund (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comments
	and water conservation												
			Actual										
5.	Engaging trainer to train district level agricultural extension officers	GCF	Planned	20,000	CQS	Post	4 th January 2022	21 st January 2022	11 th February 2022	16 th February 2022	18 th February 2022	4 th March 2022	
			Actual										
6.	Selection supplier for on-farm storage facilities	GCF	Planned	6,500	CQS	Post	11 th April 2022	19 th April 2022	22 nd April 2022	11 th July 2022	19 th July 2022	22 nd July 2022	Contract will be awarded in phases
			Actual										
7.	Procurement of contractor to supply and avail small scale solar dryers for 2000HH	GCF	Planned	7,200	CQS	Post	5 th April 2022	28 th April 2022	May 18 th 2022	9 th June 2022	10 th June 2022	27 th June 2022	The contract will be awarded in phases
			Actual										
8.	Procurement of local consultant to review of policies and regulations governing soil and water conservation		Planned	7,500	CQS	Post	11 th October 2022	26 th October 2022	15 th November 2022	6 th December 2022	8 th December 2022	20 th December 2022	
			Actual										
9.	Contracting of an individual consultant for training of lead farmers on soil and water conservation	GCF	Planned	10,000	CQS	Post	4 th March 2022	21 st March 2022	11 th April 2022	16 th April 2022	18 th April 2022	4 th May 2022	
			Actual										
	Total			156 200									