



**GREEN
CLIMATE
FUND**

Meeting of the Board
17 – 20 October 2018
Manama, Bahrain
Provisional agenda item 31

GCF/B.21/06

24 September 2018

Dates and venues of the meetings of the Board in 2019

Summary

This document has been prepared to assist the Board in deciding the dates and venues of the meetings of the Board in 2019.

I. Introduction

1. This document has been prepared to assist the Board in deciding the dates and venues of the meetings of the Board in 2019. The document takes into consideration comments received from the Board during the consultation period for documents prepared for its twenty-first meeting (B.21).

II. Considerations

2.1 Dates of Board meetings in 2019

2. By decision B.17/24, paragraph (c), the Board recommended that the Secretariat propose, at the second Board meeting of each calendar year, the schedule of Board meetings for the following calendar year, with this process to begin at the twentieth meeting of the Board (B.20). At B.20, dates of Board meetings in 2019 were proposed to the Board but were not adopted.

3. The following dates are proposed for meetings of the Board in 2019:

- (a) The twenty-second meeting of the Board (B.22): 26 – 28 February 2019;
- (b) The twenty-third meeting of the Board (B.23): 11 – 13 June 2019; and
- (c) The twenty-fourth meeting of the Board (B.24): 15 – 17 October 2019.

4. The Secretariat notes from comments received during the B.21 document consultation process that the Board preference points to holding three meetings in 2019. It may be worth noting however, as alluded to in document GCF/B.20/23, that holding three Board meetings in parallel to the anticipated replenishment process will likely strain the Secretariat's capacity to support effectively the replenishment process and the three Board meetings.

2.2 Venues of Board meetings in 2019

5. The Secretariat received an offer from the Government of Papua New Guinea to host a meeting of the Board in 2019 or 2020 through a letter signed by Ambassador Andrew Yamanea and dated 27 April 2018.

6. The Secretariat also received an offer from the Government of Rwanda to host B.22 through a letter signed by Mr. Vincent Biruta, Minister of Environment, and dated 27 June 2018.

7. The letter from the Government of Papua New Guinea was presented to the Board in annex II to document GCF/B.20/23. During B.20, the Co-Chair informed the Board of the letter from the Government of Rwanda. However, no decision was taken regarding meetings of the Board in 2019. These letters as received are attached in annexes II and III, respectively.

8. It is recommended that B.22 and B.23 take place at the GCF Headquarters in Songdo, Incheon, Republic of Korea. This is in line with the practice followed in the past years to meet at least twice a year at the seat of the Secretariat, and to consider holding the third meeting at an alternative location.

9. It is also recommended that the Board take note of the offers from the Government of Papua New Guinea and the Government of Rwanda to host meetings of the Board.

2.3 Meetings held at alternative locations

10. Paragraph 15 of the Rules of Procedure provides that “the Board will meet in person at least twice every year at the seat of the Secretariat or at an alternative location agreed by the Board.” In past years, the Board has selected alternative meeting venues based on offers received from prospective host countries. In anticipation of multiple offers to host Board meetings continuing to be received, the Board may wish to consider adopting guidelines for selecting locations of Board meetings outside the GCF Headquarters. A draft decision text to this end is contained in annex I for the consideration of the Board.

III. Recommended action by the Board

11. It is recommended that the Board adopt the draft decision contained in annex I.

Annex I: Draft decision

The Board, having considered document GCF/B.21/06 titled “Dates and venues of the meetings of the Board in 2019”:

- (a) Decides that the twenty-second meeting of the Board will take place from Tuesday, 26 February to Thursday, 28 February 2019, in Songdo, Incheon, Republic of Korea;
- (b) Also decides that the twenty-third meeting of the Board will take place from Tuesday, 11 June to Thursday, 13 June 2019, in Songdo, Incheon, Republic of Korea;
- (c) Further decides that the twenty-fourth meeting of the Board will take place from Tuesday, 15 October to Thursday, 17 October 2019;
- (d) Takes note of the offer by the Government of Papua New Guinea to host a meeting of the Board in 2019 or 2020;
- (e) Also takes note of the offer by the Government of Rwanda to host the twenty-second meeting of the Board; and
- (f) Agrees to decide the venue of the twenty-fourth meeting of the Board no later than its twenty-second meeting; and
- (g) Requests the Secretariat to propose guidelines for selecting alternative Board meeting locations to the GCF Headquarters, for consideration by the Board at its twenty-second meeting.



Annex II: Offer to host a meeting of the Board in 2019 or 2020



EMBASSY OF PAPUA NEW GUINEA Seoul

27 April 2018

Mr Howard Bamsey
Executive Director
175, Art center-daero
Yeonsu-gu, Incheon 22004
Republic of Korea

Dear Mr Bamsey,

SUBJECT: PAPUA NEW GUINEA BID TO HOST GREEN CLIMATE FUND (GCF) BOARD MEETING IN 2019/2020

Greetings from Embassy of Papua New Guinea.

I write to inform on the Government of the Independent State of Papua New Guinea's decision to bid to Host Green Climate (GCF) Fund Board Meeting in 2019/2020.


Papua New Guinea so far has responded to addressing the effects of climate change and ratified by Parliament in 2016 the historic Paris Climate Change Agreement and the instrument of ratification was deposited in New York by the Minister for Foreign Affairs, Hon Rimbink Pato during a special side event organized by the former United Nations Secretary General, Dr Ban Ki Moon in the same year.

The Papua New Guinea Government is also appreciative of the support and approval by the GCF Board for its readiness finance to assist with institutional capacity building for the country's National Designated Authorities (NDA) and also the assistance to our delivery partner, Global Green Growth Institute (GGGI).

On that note, I kindly request for an appointment to meet with you to commence dialogue on my Government's desire to bid to host 2019/2020 GCF Board Meeting on any of the following dates 7 or 9 May or anytime between 21 and 25 May 2018.

I look forward to your confirmation on any of the dates convenient to you for our meeting.

Yours Sincerely,


Andrew Yamanea, MBE
Ambassador



Annex III: Offer to host the twenty-second meeting of the Board

REPUBLIC OF RWANDA



MINISTRY OF ENVIRONMENT
P.O. BOX 3502 KIGALI

Executive Director
Green Climate Fund
Songdo, Incheon City,
Email: info@gcfund.org
Republic of Korea

Kigali, on 27 JUN 2018
N° 077 /16.01

Dear Sir,

**Re: Expression of interest to host the Twenty Second Green Climate Fund (GCF)
Board meeting in Rwanda**

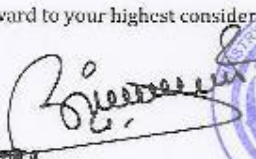
On behalf of the Government of Rwanda, I have the honour to express the country's interest to host the 22nd GCF Board meeting planned for 2019. Hosting of the GCF Board meeting would be a great opportunity for Rwanda to echo the commitment of developing countries to implement the Paris agreement but also underscore the significance of building national capacities to access the available climate finances.

Rwanda was among the first developing countries to have a government institution (The Ministry of Environment) accredited for direct access to the GCF. In addition to this, Rwanda has a track record of successful hosting of regional and international meetings, all attributed to the government commitment of delivering quality services, availability of state of the art conference facilities, assured security and above all, the Rwandan hospitality. Furthermore, effective from January 2018, nationals of all countries in the world, can receive their visa upon arrival at Kigali International Airport and all land borders which makes travelling to Rwanda much easy. Worthy of mention also is the fact that Kigali is connected to the world via major airlines such as KLM, SN, Qatar, Turkish, Ethiopian, Rwandair, Kenya Airways, etc making travelling from different cities easy.

Among the hosted meetings we can mention the Regional Workshop for Africa on Nationally Appropriate Mitigation Actions in August 2015, the 10th Africa Carbon Forum in June 2016, the 28th Meeting of Parties to the Montreal Protocol which ended up with Kigali Amendment in October, 2016 and the 10th Extraordinary Summit of Africa Union, in March 2018, etc. We are therefore, confident that our country has sufficient capacity to make the Board meeting very successful.

We look forward to your highest consideration of this request.

Sincerely,


Vincent BIRUTA
Minister of Environment



Cc:

Board Co-chair/African Group of Negotiators



Annex IV: Mapping possible slots for GCF Board meetings in 2019

Dates	Event	Location
JAN		
1	<i>New Year's Day**</i>	
7	<i>Orthodox Christmas*</i>	
14 - 18	<i>Available</i>	
21 - 27	CIFs Trust Fund Committee meetings [tentative]	
30 - [1]	<i>Available</i>	
FEB		
5	<i>Lunar New Year (observed in Korea & far East Asia)</i>	
18	<i>President's day*</i>	
20 - 21	Latin America Symposium on Climate Change	Lima, Peru
26 - 28	B.22 - Proposed dates	
[TBD]	G.20 related meeting	Japan
MAR		
5 - 7	<i>Available</i>	
12 - 15	Adaptation Fund Board – 33 rd meeting	
20 - 22	UNGA – 2 nd High-level United Nations Conference on South-South Cooperation	Buenos Aires, Argentina
26 - 28	<i>Available</i>	
APR		
1 - 4	<i>Available</i>	
12 - 14	World Bank, IMF – 2019 Spring meetings	Washington D.C, USA
19	<i>Good Friday**</i>	
26	<i>Orthodox Good Friday*</i>	
[TBD]	G.20 related meeting	Japan
MAY		
5	<i>Beginning of Ramadan</i>	
13 - 17	UNISDR - Global Platform for Disaster Risk Reduction	Geneva, Switzerland
14 - 18	IPCC – 49 th session	Kyoto, Japan
18	<i>Day of Vesak*</i>	
27	<i>Memorial Day**</i>	
JUN		
3 - 6	GEF Council meeting	Washington DC, USA
3 - 7	CIFs Trust Fund Committee meetings [Tentative]	
4/5	<i>Eid al-Fitr**</i>	
8 - 9	G.20 finance ministers' meeting	Fukuoka, Japan
11 - 13	B.23 - Proposed dates	
17 - 27	UNFCCC - 49 th sessions of the subsidiary bodies	Bonn, Germany
28 - 29	G.20 summit meeting	Osaka, Japan
JUL		
4	<i>Independence Day**</i>	
8 - 19	UN ECOSOC - High-level Political Forum on Sustainable Development 2019	New York, USA
AUG		
12	<i>Eid al-Adha**</i>	
12 - 16	<i>Available</i>	
19 - 23	<i>Available</i>	



SEP		
2	<i>Labour Day**</i>	
3	High-level Review of Progress on SAMOA Pathway	New York, USA
12 - 14	<i>Chuseok (Autumn Eve festival observed in Korea)</i>	
[TBA]	United Nations Secretary General Climate Change Summit (in September 2019)	New York, USA
17 - 30	UNGA – 74 th session	New York, USA
OCT		
1	<i>Chinese national day</i>	
8 - 11	Adaptation Fund Board – 34 th meeting	
9	<i>Yom Kippur*</i>	
15 [TBC]	UNCCD COP 14	TBC
15 - 17	B.24 – Proposed dates	
[TBD]	World Bank, IMF – 2019 Annual Meetings	
NOV		
4 - 8	31 st Meeting of the Parties to the Montreal Protocol	TBA
12	<i>Gurpurab*</i>	
11 - 21	UNFCCC – COP 25	TBA
28	<i>Thanksgiving Day**</i>	
DEC		
9 - 12	GEF – 57 th Council meeting	Washington D.C., USA
25	<i>Christmas day**</i>	

Abbreviations: CIFs = Climate Investment Funds, B.22 = the twenty-second meeting of the Board, TBD = to be determined, G.20 = Group of Twenty, UNGA = United Nations General Assembly, IMF = International Monetary Fund, UNISDR = United Nations International Strategy for Disaster Reduction, IPCC = Intergovernmental Panel on Climate Change, GEF = Global Environment Facility, UNFCCC = United Nations Framework Convention on Climate Change, UN ECOSOC = United Nations Economic and Social Council, TBA = to be announced.

* UN floating holidays

** Official holidays observed at the UN Headquarters that are not national holidays

** Official holidays observed at the UN Headquarters that are national holidays