



**GREEN  
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**Meeting of the Board**  
5-6 July 2017  
Songdo, Incheon, Republic of Korea  
Provisional agenda item 5

**GCF/B.17/Inf.09**

4 July 2017

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# Report on the activities of the Co-Chairs

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## **Summary**

This report informs the Board on the main activities undertaken by the Co-Chairs from early April 2017 to early July 2017.

## I. Introduction

1. This report informs the Board of the main activities undertaken by the Co-Chairs from early April 2017 to early July 2017.

## II. Activities during the reporting period

### 2.1 Work of the Co-Chairs between the sixteenth and seventeenth meetings of the Board

2. The Co-Chairs conducted fortnightly teleconferences with the Executive Director of the Secretariat, Mr. Howard Bamsey.

3. The Co-Chairs worked with Mr. Bamsey on his performance agreement, in accordance with decision B.14/05, drawing from the Secretariat's Performance Management Development System and the current work plan of the Secretariat. It is the Co-Chairs intention that the agreed template with the Executive Director can form the basis for the performance agreements for other Board-appointed officials.

4. In decision B.06/08, the Board requested the Secretariat to present a proposal, with draft terms of reference, to establish a Board committee to assist the Board in the appointments, performance reviews, salary decisions and accountability of the Head of the Evaluation Unit, the Head of the Integrity Unit and the Head of the Independent Redress Mechanism, as well as the Executive Director. The Co-Chairs worked with the Secretariat on the terms of reference for a Standing Evaluation Committee to fulfill the functions of performance reviews, salary increases and accountability of the independent units.

5. The Co-Chairs' advisers, on behalf of the Co-Chairs, conducted weekly teleconferences with Secretariat officials from all line areas during the reporting period to provide guidance on the Secretariat's work, including on preparations for the seventeenth meeting of the Board (B.17). The Co-Chairs' advisers also participated in a mission to Songdo, Incheon, Republic of Korea, in May to discuss the preparations for the sixteenth meeting of the Board (B.16) with the Secretariat.

6. In the reporting period, the Co-Chairs have held a series of consultations with their respective constituencies, to apprise them of the progress of the Secretariat's work, and to seek views on relevant issues.

7. The Co-Chairs have also organized telephone calls with members of committees and panels to keep them informed on the progress of their respective areas of work.

8. The Co-Chairs' advisers participated in the technical workshop on REDD-plus results-based payments and further guidance for national designated authorities and focal points to engage with the GCF in the early phases of REDD-plus hosted by the Secretariat in Bali, Indonesia, from 20 to 24 of April 2017.

## 2.2 Seventeenth meeting of the Board

9. The Co-Chairs and their teams worked closely with the Secretariat to prepare for B.17, which will take place in Songdo on 5 and 6 July 2017, including by finalizing the provisional agenda for the meeting. The provisional agenda was circulated to the Board on 16 June 2017 and made available as document GCF/B.17/01/Drf.01 on the GCF website.

10. The Co-Chairs consulted with the heads of independent accountability units regarding the implementation of their 2017 work plans. The Co-Chairs worked with the Head of the Independent Evaluation Unit on a further interim budget and work plan to be presented at B.17, following the conclusion of the interim budget and work plan agreed in decision B.16/07.

11. In accordance with decision B.06/08, the Co-Chairs drafted the terms of reference for a new standing committee for the evaluation of the Board-appointed officials and for the accountability of the Independent Units, to be presented at B.17.

12. The Co-Chairs engaged closely with the Board's committees on the agenda items for B.17 to keep abreast of progress, including with the Accreditation Committee, the Risk Management Committee, the ad hoc committee on Trustee and the Budget Committee.

13. The Co-Chairs worked with the Secretariat and the Board to determine how best to conclude work on developing some indicators in the GCF performance measurement framework, and these discussions are ongoing.

14. The Co-Chairs closely consulted with the Secretariat on the conclusion of accreditation master agreements between the GCF and a range of international organizations.

## 2.3 Documents and draft decisions between meetings

15. In accordance with the Rules of Procedure of the Board, the Co-Chairs identified items to be addressed between B.16 and B.17.

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