



**GREEN  
CLIMATE  
FUND**

**Meeting of the Board**  
4 – 6 April 2017  
Songdo, Incheon, Republic of Korea  
Provisional agenda item 22

**GCF/B.16/22**

**24 March 2017**

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# Date and venue of the following meetings of the Board

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## **Summary**

This paper is prepared to assist the Board in confirming the date of the seventeenth meeting of the Board and in providing guidance to the Secretariat in preparation for the eighteenth meeting of the Board.

## Introduction

1. This paper is prepared to assist the Board in confirming the date of the seventeenth meeting of the Board (B.17) and in providing guidance to the Secretariat in preparation for the eighteenth meeting of the Board (B.18).
2. As per paragraph 17 of the Rules of Procedure of the Board, at each meeting, the Board will confirm the date and duration of the following meeting.
3. By decision B.15/17, paragraph (b), the Board decided that B.17 will take place in Songdo, Incheon, Republic of Korea, from Tuesday, 4 July 2017, to Thursday, 6 July 2017, with these dates to be confirmed at the sixteenth meeting of the Board.
4. The Board, by paragraphs (c) of the same decision, also decided that B.18 will take place in Songdo, Incheon, Republic of Korea, from Tuesday, 3 October 2017, to Thursday, 5 October 2017, with these dates to be confirmed at the seventeenth meeting of the Board.
5. During B.15, expressions of interest for hosting a meeting of the Board were received from Tonga, Georgia and Egypt. The Co-Chairs of the Board announced that they had received a formal letter from the Deputy Prime Minister of Tonga offering to host a GCF Board meeting in the second half of 2017, and the Board members from Georgia and Egypt conveyed the interest of their respective governments in hosting a Board meeting during 2017.
6. Until 24 March 2017, the Secretariat has received two formal letters of expression of interest to host B.18:
  - (a) On 13 December 2016, from Mr. Siaosi Sovaleni, Deputy Prime Minister and Minister for Meteorology, Energy, Information, Disaster Management, Climate Change and Communications of Tonga (annex II); and
  - (b) On 16 March 2017, from Yasmine Fouad, Assistant Minister for Sustainable Development and External Affairs of Ministry of Environment of Egypt (annex III).
7. The Board may wish to consider the proposals from the interested countries in order to take a decision on the host country for B.18. The Secretariat will pursue its consultations with the host country upon the Board decision on the matter, with an aim to finalizing the Memorandum of Understanding for the hosting of the Board meeting before B.17, so that the Board can confirm its decision at B.17 on a solid basis.
8. The draft decision contained in annex I to this document proposes the confirmation of the above-mentioned date of B.17 and the guidance to the Secretariat on the preparation for B.18.

## Annex I: Draft decision of the Board

The Board, having reviewed document GCF/B.16/22 titled “Date and venue of the following meeting of the Board”:

- (a) Confirms that the seventeenth meeting of the Board will take place in Songdo, Incheon, Republic of Korea, from Tuesday, 4 July 2017, to Thursday, 6 July 2017;
- (b) Also decides that the eighteenth meeting of the Board will take place in a host country to be determined by the Board, from Tuesday, 3 October 2017, to Thursday 5 October 2017, with these dates and the venue to be confirmed at the seventeenth meeting of the Board; and
- (c) Requests the Secretariat to initiate consultations with the host country, with the aim of finalizing the Memorandum of Understanding for the hosting of a Board meeting before the seventeenth meeting of the Board.



## Annex II: Formal letter expressing the interest to host B.18, received on 13 December 2016

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**Deputy Prime Minister**  
& Minister for Meteorology, Energy, Information,  
Disaster Management, Environment, Climate  
Change and Communications

### **OFFICE OF THE HON. DEPUTY PRIME MINISTER**

Our reference: DPM/13122016

December 13<sup>th</sup>, 2016

*Mr. Zaheer Fakir*  
Co-Chair, GCF Board

*Mr. Even McDonald*  
Co-Chair, GCF Board

Dear Co-Chairs,

*Re: Venue for Board Meeting in Second half of 2017*

*I am to register expressions of interest for the Government of Tonga to host the GCF Board Meeting in Nuku'alofa that will take place in the second half 2017. A positive decision by the Board to enable the Secretariat to commence discussion with the Government of Tonga to consider the necessary arrangements would be helpful to ensure a successful hosting.*

*I very much look forward to hosting you in Tonga soon after.*

*Yours Sincerely,*



**Hon. Siaoisi Sovaleni**  
Deputy Prime Minister  
& Minister for MEIDECC



## Annex III: Formal letter expressing the interest to host B.18, received on 16 March 2017



Arab Republic of Egypt  
Ministry of Environment

To: The Green Climate Fund ("GCF")

Cairo, 16<sup>th</sup> March, 2017

Subject: Expression of interest to host the 18<sup>th</sup> meeting of GCF board in Egypt.

Dear Madam/ Sir,

Reference is made to the fruitful efforts carried out by Green Climate Fund to support the developing countries on the path to low-carbon, climate-resilient development. In that regard, we are pleased to express our interest to host, in Egypt, the 18<sup>th</sup> meeting of the GCF board which expected to be held on 3-5 October, 2017.

In that context, we are pleased to discuss with you the details of logistics and legal issues related to that meeting.

Kind regards,

Dr. Yasmine Fouad

Assistant Minister for Sustainable Development and External Affairs

Egypt National Designated Authority – Green Climate Fund

Ministry of Environment