



**GREEN
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Meeting of the Board
4–6 April 2017
Songdo, Incheon, Republic of Korea
Provisional agenda item 5

GCF/B.16/02

30 March 2017

Report on the activities of the Co-Chairs

Summary

This report informs the Board on the main activities undertaken by the Co-Chairs from late December 2016 to early April 2017.

I. Introduction

1. This report informs the Board of the main activities undertaken by the Co-Chairs from December 2016 to March 2017.

II. Activities during the reporting period

2.1 Work of the Co-Chairs between the fifteenth and sixteenth meetings of the Board

2. The Co-Chairs conducted fortnightly teleconferences with the Executive Director of the GCF Secretariat, Mr Howard Bamsey, to discuss relevant developments and provide guidance where necessary.

3. The Co-Chairs also worked with Mr Bamsey on his performance agreement, drawing from the Secretariat's Performance Management Development System (PMDS) and the current work plan of the Secretariat. It is the Co-Chairs' intention that the agreed template with the Executive Director can form the basis for the performance agreements for other Board-appointed officers.

4. The Co-Chairs' advisers, on behalf of the Co-Chairs, conducted weekly teleconferences with Secretariat officials from all line areas during the reporting period in order to provide guidance on the Secretariat's work, including on preparations for the sixteenth meeting of the Board (B.16). The Co-Chairs' advisers also participated in a mission to Songdo in February 2017 to discuss the preparations for B.16 with the Secretariat.

5. In the reporting period, the Co-Chairs held a series of consultations with their respective constituencies, to apprise them of the progress of the Secretariat's work, and to seek views on issues.

6. The Co-Chairs have also organized telephone calls with members of committees and panels to keep them informed on the progress of their respective areas of work.

2.2 Sixteenth meeting of the Board

7. The Co-Chairs and their teams worked closely with the Secretariat to prepare for B.16, which will take place in Songdo, Republic of Korea, from 4 to 6 April 2017, including by finalizing the provisional agenda for the meeting. The provisional agenda was circulated to the Board on 1 March 2017 and made available as document GCF/B.16/01/Drf.01 on the GCF website.

8. The Co-Chairs engaged closely with the Board's committees on the agenda items for B.16 to keep abreast of progress, including with the Accreditation Committee, the Risk Management Committee and the Budget Committee.

9. The Co-Chairs worked with the Secretariat and the Board to determine how best to conclude work on developing some indicators in the GCF performance measurement framework, and these discussions are ongoing.

10. The Co-Chairs closely consulted with the Secretariat on the conclusion of accreditation master agreements between the GCF and a range of international organizations.

11. The Co-Chairs' advisers consulted their respective constituencies, the Secretariat and the interim Trustee regarding the review of the interim Trustee and the competitive process for the selection of a permanent Trustee.

2.3 Documents and draft decisions between meetings

12. In accordance with the Rules of Procedure of the Board, the Co-Chairs identified the items to be addressed between B.15 and B.16.

13. The Co-Chairs undertook consultations on outstanding issues regarding the 2017 Work Plan of the Board. With assistance from the Secretariat, the Co-Chairs updated the 2017 Work Plan so that it accurately reflects the decisions taken at B.15, and issued a decision for its adoption between B.15 and B.16. The revised 2017 Work Plan (document B.BM-2017/02) was adopted by the Board on 22 March 2017.

2.4 Private Sector Advisory Group Meeting

14. The Co-Chairs' advisers attended the Private Sector Advisory Group (PSAG) meeting in Cape Town on 20-22 February 2017, at the request of the Co-Chairs of the PSAG.
