



**GREEN  
CLIMATE  
FUND**

**Meeting of the Board**  
2 – 5 November 2015  
Livingstone, Republic of Zambia  
Provisional agenda item 02

**GCF/B.11/01/Drf.02**

**26 October 2015**

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# Provisional Agenda

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## **Summary**

This document presents the provisional agenda of the eleventh meeting of the Board of the Green Climate Fund (GCF) and a tentative timetable for the meeting. The sequence of the agenda item number here is determined and confirmed by the Co-Chairs of the Board.

## Provisional Agenda

1. Opening of the meeting
2. Adoption of the agenda and organization of work
3. Adoption of the report of the tenth Board meeting
4. Report on activities of the Co-Chairs
5. Report on activities of the Secretariat
6. Reports from committees, panels and groups
7. Readiness programme implementation (progress report)
8. Status of the initial resource mobilisation
9. Strategic plan for the Green Climate Fund (progress report)
10. Information disclosure policy
11. Consideration of funding proposals
12. Arrangements for the first formal replenishment of the Fund
13. Trustee arrangements, including the review of the Interim Trustee and the initiation of a process to select the Trustee of the Fund (progress report)
14. Policies addressing fraud, corruption and other prohibited practices, and policies addressing anti-money laundering and countering the financing of terrorism (status update)
15. Initial monitoring and accountability framework for accredited entities
16. Report on implementation of legal and formal arrangements with accredited entities (Accreditation Master Agreement)
17. Strategy on accreditation (progress report)
18. Consideration of accreditation proposals
19. Initial risk management framework: progress report and risk register
20. Comparison of salary levels for comparable positions at other specialized global funds for the heads of the accountability units
21. Simplified processes for approval of proposals for micro and small-scale activities
22. The financial statements of the Green Climate Fund for the year ended 31 December 2014 and Annual Report 2014/15
23. Administrative, financial and institutional matters:

- (a) Status of resources and the execution of the administrative budget
  - (b) Annual update of the structure and staffing of the Secretariat
  - (c) Administrative budget for 2016 – 2018
- 24. Updated administrative guidelines on human resources
  - 25. Work plan for the meetings of the Board in 2016, including outstanding items from previous meetings
  - 26. Establishment of the Appointment Committee as a standing Board committee, including the performance review of the Executive Director
  - 27. Updated administrative guidelines on procurement
  - 28. Policies on ethics and conflicts of interest for other Board appointed officials and active observers
  - 29. Communications strategy of the Green Climate Fund
  - 30. Date and venue of the next meeting of the Board
  - 31. Board Membership:
    - (a) Status of the selection of Board members for the term 2016-2018
    - (b) Election of Co-Chairs
  - 32. Other matters
  - 33. Report of the meeting
  - 34. Closure of the meeting
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## **Annex: Tentative Timetable**

### ***Monday, 2 November 2015***

08:30-10:30	Agenda item 1	Opening of the meeting
	Agenda item 2	Adoption of the agenda and organization of work
	Agenda item 3	Adoption of the report of the tenth meeting
	Agenda item 4	Reports on activities of the Co-Chairs
10:30-11:00	Coffee break	
11:00-13:00	Agenda item 5	Report on activities of the Secretariat
	Agenda item 6	Reports from committees and panels
13:00-14:00	Lunch	
14:00-16:00	Agenda item 7	Readiness programme implementation (progress report)
	Agenda item 8	Status of the initial resource mobilisation
16:00-16:30	Coffee break	
16:30-18:30	Agenda item 9	Strategic plan for the Green Climate Fund (progress report)
	Agenda item 10	Information disclosure policy

### ***Tuesday, 3 November 2015***

08:30-13:00	Agenda item 11	Consideration of Funding Proposals
13:00-14:00	Lunch	
14:00-16:00	Agenda item 12	Arrangements for the first formal replenishment of the Fund
	Agenda item 13	Trustee arrangements, including the review of the Interim Trustee and the initiation of a process to select the Trustee of the Fund (progress report)
	Agenda item 14	Policies addressing fraud, corruption and other prohibited practices, and policies addressing anti-money laundering and countering the financing of terrorism (status update)
16:00-16:30	Coffee break	
16:30-18:30	Agenda item 15	Initial monitoring and accountability framework for accredited entities
	Agenda item 16	Report on implementation of legal and formal arrangements with accredited entities (Accreditation Master Agreement)

***Wednesday, 4 November 2015***

08:30-10:00	Agenda item 17	Strategy on accreditation (progress report)
10:00-10:30	Coffee break	
10:30-13:00	Agenda item 18	Consideration of accreditation proposals
13:00-14:00	Lunch	
14:00-16:00	Agenda item 19	Initial risk management framework: progress report and risk register
	Agenda item 20	Comparison of salary levels for comparable positions at other specialized global funds for the heads of the accountability units
	Agenda item 21	Simplified processes for the approval of proposals for certain activities, in particular small-scale activities
	Agenda item 22	The financial statements of the Green Climate Fund for the year ended 31 December 2014 and Annual Report 2014/15
16:00-16:30	Coffee break	
16:30-18:30	Agenda item 23	Administrative, financial and institutional matters <ul style="list-style-type: none"> <li>a) Status of resources and the execution of the administrative budget</li> <li>b) Annual update of the structure and staffing of the Secretariat</li> <li>c) Administrative budget for 2016 – 2018</li> </ul>
16:30-18:30	Agenda item 24	Updated administrative guidelines on human resources
16:30-18:30	Agenda item 25	Work plan for the meetings of the Board in 2016, including outstanding items from previous meetings

***Thursday, 5 November 2015***

08:30-10:30	Agenda item 26	Establishment of the Appointment Committee as a standing Board committee, including the performance review of the Executive Director
	Agenda item 27	Updated administrative guidelines on procurement
10:30-11:00	Coffee break	
11:00-13:00	Agenda item 28	Policies on ethics and conflicts of interest for other Board appointed officials and active observers
11:00-13:00	Agenda item 29	Communications strategy of the Green Climate Fund
13:00-14:00	Lunch	
14:00-16:00	Agenda item 30	Date and venue of the next meeting of the Board



	Agenda item 31	Board Membership
		a) Status of the selection of Board members for the term 2016-2018
		b) Election of Co-Chairs
	Agenda item 32	Other matters
16:00-16:30	Coffee break	
16:30-18:30	Agenda item 33	Report of the meeting
	Agenda item 34	Closure of the meeting