



GREEN
CLIMATE
FUND

Annotations to the Provisional Agenda

GCF/B.09/Inf.01

19 March 2015

Meeting of the Board

24-26 March 2015

Songdo, Republic of Korea

Agenda item 2

Annotations to the Provisional Agenda

Agenda item 1: Opening of the meeting

1. The ninth meeting of the Board will be opened by the Co-Chairs on Tuesday, 24 March 2015 at 08:30.

Agenda item 2: Adoption of the agenda and organization of work

2. **Background:** The provisional agenda was distributed by the Secretariat, with the approval of the Co-Chairs, as document GCF/B.09/01 on 13 February 2015, in accordance with paragraphs 18 and 19 of the Rules of Procedure of the Board. A revised version of the provisional agenda with a sequence of agenda items and a tentative timetable as proposed by Co-Chairs was distributed as document GCF/B.09/01/Rev.01 on 5 March 2015.

3. In accordance with paragraph 20 of the Rules of Procedure "*the Board will, at the beginning of each meeting, adopt the agenda for the meeting*".

4. **Action:** The Board is invited to:

(a) Consider document GCF/B.09/01/Rev.01 *Provisional Agenda*; and

(b) Adopt the agenda and organization of work as contained in that document.

<i>GCF/B.09/01/Rev.01</i>	<i>Provisional Agenda</i>
---------------------------	---------------------------

Agenda item 3: Adoption of the report of the eighth meeting

5. **Background:** A draft report of the eighth meeting of the Board, which took place in Barbados, from 14 to 17 October 2014, was transmitted to the Board as document GCF/B.08/46/Drf.1 on 13 February 2015 for a two-week review period. During this period no comments were received, and a final version of the report of the eighth meeting of the Board was transmitted to the Board as document GCF/B.08/46 on 2 March 2015 with a view to it being adopted at the ninth meeting of the Board. The report was also posted on the website of the Green Climate Fund (the Fund) in accordance with paragraph 24 of the Rules of Procedure.

6. **Action:** The Board is invited to:

(a) Consider document GCF/B.08/46 *Report of the Eighth Meeting of the Board*; and

(b) Adopt the report of the eighth meeting of the Board as contained in that document.

<i>GCF/B.08/46</i>	<i>Report of the Eighth Meeting of the Board</i>
--------------------	--

Agenda item 4: Report on activities of the Co-Chairs

7. **Background:** A report on activities of the Co-Chairs was transmitted to the Board as document GCF/B.09/Inf.02 on 16 March 2015. This report provides information on the main activities undertaken by the Co-Chairs in the period from their election on 17 October 2014 at the eighth meeting of the Board to end February 2015.

8. **Action:** The Board is invited to take note of the information in GCF/B.09/Inf.02 *Report on Activities of the Co-Chairs*.

GCF/B.09/Inf.02

Report on Activities of the Co-Chairs

Agenda item 5: Report on activities of the Secretariat

9. **Background:** Document GCF/B.09/Inf.03 *Report on Activities of the Secretariat* was transmitted to the Board and posted on the Fund's website on 25 February 2015. This report provides information on the main activities undertaken by the Secretariat in the period from the eighth meeting of the Board, held in October 2014, to mid-February 2015.

10. An addendum to the report was transmitted to the Board and posted on the Fund's website as document GCF/B.09/Inf.03/Add.01 on 27 February 2015. This addendum contains the progress report on the readiness and preparatory support programme and it is the first of two biannual reports to be produced in 2015. The report follows the guidance provided in decisions B.06/11, paragraph (f), and B.08/11.

11. The report provides information on progress towards addressing the guidance provided by the Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change in decision 7/CP.20, paragraph 12, which requests the Board of the Green Climate Fund to accelerate the implementation of its work programme on readiness and preparatory support.

12. **Action:** The Board is invited to:

- (a) Take note of the information provided in document GCF/B.09/Inf.03 *Report on Activities of the Secretariat* and its addendum; and
- (b) Provide guidance as deemed appropriate.

GCF/B.09/Inf.03

Report on Activities of the Secretariat

GCF/B.09/Inf.03/Add.01

Report on Activities of the Secretariat – Addendum

Agenda item 6: Report from committees and panels

13. **Background:** Document GCF/B.09/Inf.04 *Report from Committees and Panels*, which contains the report from the Accreditation Panel, was transmitted to the Board and posted on the Fund's website on 6 March 2015. The following committees and panels will provide a verbal report on their activities to the Board during its ninth meeting:

- (a) Accreditation Committee;
- (b) Investment Committee;
- (c) Risk Management Committee;
- (d) Ethics and Audit Committee; and
- (e) Private Sector Advisory Group.

14. **Action:** The Board is invited to:
- (a) Take note of the information contained in document GCF/B.09/Inf.04 *Report from Committees and Panels* and the verbal reports from committees and panels; and
 - (b) Take any action it deems appropriate.

GCF/B.09/Inf.04

Report from Committees and Panels

Agenda item 7: Work plan for 2015

15. **Background:** Document GCF/B.09/02 *Work Plan for 2015* was transmitted to the Board and posted on the Fund's website on 13 February 2015. The work plan for 2015 was addressed by the Board at its eighth meeting through the adoption of decision B.08/19, which "*Requests the Co-Chairs to streamline the Work Plan of the Board for 2015, taking into consideration the comments made and decisions taken at the meeting*". Pursuant to this decision the Co-Chairs jointly developed the work plan for 2015 as presented in document GCF/B.09/02, taking into consideration the views expressed by members of the Board and guidance provided by the COP in decision 7/CP.20, paragraph 10, which requests the Board of the Green Climate Fund, in the implementation of its 2015 work plan, to complete its work related to policies and procedures.

16. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/02 *Work Plan for 2015*; and
 - (b) Adopt the draft decision contained in Annex I to that document.

GCF/B.09/02

Work Plan for 2015

Agenda item 8: Analysis of the expected role and impact of the Green Climate Fund

17. **Background:** Document GCF/B.09/06 *Analysis of the Expected Role and Impact of the Green Climate Fund* was transmitted to the Board and posted on the Fund's website on 28 February 2015. This agenda item addresses decision B.08/07, paragraphs (l) and (m), in which the Board "*Requests the Secretariat to complete the analysis of the expected role and impact of the Fund's initial results areas and present for consideration by the Board options for determining Board level investment portfolios across the structure of the Fund based on the resource level outcomes of the initial resource mobilization process*" and "*Requests the impact analysis of the Fund's initial results areas to focus on, inter alia:*

- (i) *The identification of appropriate type of investment opportunities in the Fund's results areas that can achieve paradigm shift towards low-emission and climate-resilient pathways; and*
- (ii) *What impacts the Fund can/will generate in (each of) the initial result areas that would advance the Green Climate Fund's initial investment criteria and sub-criteria, and are not currently being adequately supported by existing finance channels*".

18. This item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 10, which requests the Board "in the implementation of its 2015 work plan, to complete its work related to policies and procedures [amongst them] the impact analysis on its

initial results areas, including options for determining Board level investment portfolios across the structure of the Fund”.

19. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/06 *Analysis of the Expected Role and Impact of the Green Climate Fund*; and
 - (b) Adopt the decision presented in Annex I to that document.

GCF/B.09/06	<i>Analysis of the Expected Role and Impact of the Green Climate Fund</i>
-------------	---

Agenda item 9: Policy on ethics and conflicts of interest for the Board

20. **Background:** The Rules of Procedure set out in the footnote to paragraph 45 that “A separate Board policy on ethics and conflict of interest will be adopted by the Board”. A draft proposal on the policy on ethics and conflicts of interest for the Board was developed by the Secretariat under the oversight of the Ethics and Audit Committee as per Board decision B.05/13 and Annex XVIII to document GCF/B.05/23, which states that the Ethics and Audit Committee will “oversee the development of a draft Board policy on transparency, ethics and conflict of interest (...) for consideration by the Board in 2014”.

21. At the time of publication of the present annotated agenda, the Ethics and Audit Committee is finalising the draft policy on ethics and conflicts of interest of the Board, which will be transmitted, when it becomes available, as document GCF/B.09/16.

22. This agenda item also addresses the guidance provided by the COP in decision 7/CP.20, paragraph 11, which “Requests the Board of the Green Climate Fund to consider ways by which to further increase the transparency of its proceedings”.

23. The item is an outstanding issue from 2014.

24. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/16 *Policy on Ethics and Conflicts of Interest for the Board*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/16	<i>Policy on Ethics and Conflicts of Interest for the Board</i>
-------------	---

Agenda item 10: Financial terms and conditions of the Fund’s instruments

25. **Background:** Document GCF/B.09/08 *Financial Terms and Conditions of the Fund’s Instruments* was transmitted to the Board and posted on the Fund’s website on 17 February 2015. The purpose of the document is to outline options for the financial terms and conditions to be adopted by the Board for grants and non-grant instruments to be initially provided by the Fund.

26. The item is an outstanding issue from the 2014 work plan (decision B.05/19). It was included in the footnote to the agenda of the seventh meeting of the Board, and in the agenda of the eighth meeting of the Board, but no decision was taken. Based on guidance received from the Board during the eighth meeting, the document presented to the Board at its eighth meeting as GCF/B.08/11 has been revised.

27. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/08 *Financial Terms and Conditions of the Fund's Instruments*; and
 - (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/08	<i>Financial Terms and Conditions of the Fund's Instruments</i>
-------------	---

Agenda item 11: Further development of the initial investment framework: Sub-criteria and methodology

28. **Background:** Document GCF/B.09/07 *Further Development of the Initial Investment Framework: Sub-Criteria and Methodology* was transmitted to the Board and posted on the Fund's website 23 February 2015. This agenda item addresses decision B.07/06, in which the Board adopted the initial investment framework of the Green Climate Fund. By the same decision, the Board requested the Investment Committee to submit the following for consideration at the eighth meeting of the Board;
- (a) Definitions for activity-specific sub-criteria and a set of activity-specific indicators;
 - (b) Minimum benchmarks for each criterion; and
 - (c) Identification and comparison of methodologies that enable the Secretariat to assess comparable proposals.
29. In decision B.07/03, the Board requested the Secretariat to develop methodologies for the selection of programmes and projects that best achieve the Fund's objectives. The purpose of document GCF/B.09/07 is to outline the elements as defined in the aforementioned requests.
30. The item is an outstanding issue from 2014. It was included in the agenda of the eighth meeting of the Board, but it was not considered by the Board at that meeting.
31. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 10, which "*Further requests the Board of the Green Climate Fund, in the implementation of its 2015 work plan, to complete its work related to policies and procedures [amongst them] the investment and risk management frameworks of the Green Climate Fund*".
32. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/07 *Further Development of the Initial Investment Framework: Sub-Criteria and Methodology*; and
 - (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/07	<i>Further Development of the Initial Investment Framework: Sub-Criteria and Methodology</i>
-------------	--

Agenda item 12: Initial risk management framework: Survey of methodologies to define and determine risk appetite

33. **Background:** Document GCF/B.09/13 *Initial Risk Management Framework: Survey of Methodologies to Define and Determine Risk Appetite* was transmitted to the Board and posted on the Fund's website on 18 February 2015. By decision B.07/05, the Board adopted the Green Climate Fund's initial financial risk management framework. By the same decision,

paragraph (e), the Board requested the Secretariat, in consultation with the Risk Management Committee, to prepare an analysis of the Fund's potential risk appetite under different key assumptions as part of its financial risk management framework. The Board requested the Secretariat to provide, as a first step, "*a survey of methodologies used by relevant institutions to define and determine their risk appetite, for consideration by the Board at the third Board meeting of 2014*".

34. The purpose of document GCF/B.09/13 is to provide such a survey of methodologies as a starting point for the analysis of the Fund's potential risk appetite under different key assumptions as part of its financial risk management framework, as requested by the Board.

35. This agenda item is an outstanding issue from 2014. It was included in the agenda of the eighth meeting of the Board, but it was not considered by the Board at that meeting.

36. The item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 10, which "*Further requests the Board of the Green Climate Fund, in the implementation of its 2015 work plan, to complete its work related to policies and procedures [amongst them] the investment and risk management frameworks of the Green Climate Fund*".

37. **Action:** The Board is invited to:

(a) Take note of the information presented in document GCF/B.09/13 *Initial Risk Management Framework: Survey of Methodologies to Define and Determine Risk Appetite*; and

(b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/13

Initial Risk Management Framework: Survey of Methodologies to Define and Determine Risk Appetite

Agenda item 13: Consideration of accreditation proposals

38. **Background:** Document GCF/B.09/04 *Consideration of Accreditation Proposals* was transmitted to the Board and posted on the Fund's website on 6 March 2015. In decision B.08/02, paragraph (a), the Board recalled that all entities, including international, regional, national and subnational entities, can apply for accreditation to the Fund. In decisions B.08/02, paragraph (d), and B.08/06, paragraph (b), the Board requested the Secretariat to finalize the relevant accreditation application documents and open a call for submissions of accreditation applications from implementing entities and intermediaries within four weeks of the eighth meeting of the Board, and to use its best efforts to have applications ready for consideration and a possible decision on accreditation by the Board at its ninth meeting.

39. Document GCF/B.09/04 contains information on the operationalization of the accreditation process in its first cycle of accreditation and presents accreditation proposals based on the applications received to date for the Board's consideration. The entities referred to in the accreditation proposals are identified by code in compliance with the Fund's Interim Information Disclosure Practice, contained in the Annex to decision B.05/15, which sets out that "*Names, country and contact details of potential implementing entities applying for accreditation will remain confidential until a final recommendation to the Board as to the accreditation of the applicant entity has been made and such recommendation has been approved by the Board*" (extract from paragraph 26).

40. In preparation of agenda item 13 on accreditation, the *Consideration of Accreditation Proposals – Addendum* was transmitted to Members and Alternate Members of the Board only as document GCF/B.09/04/Add.01 on 18 March 2015. The document contains information of a

confidential nature and distribution is limited to Members and Alternate Members of the Board only.

41. The agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 13, which “Encourages the timely implementation of the accreditation framework and requests the Board of the Green Climate Fund, in its implementation, to pay adequate attention to the priorities and needs of developing country Parties, including the least developed countries, small island developing States and African States, emphasizing the need to provide readiness support to those national and regional entities eligible for fast tracking that request it”.

42. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/04 *Consideration of Accreditation Proposals*; and
- (b) Approve the draft decision presented in Annex I to that document.

GCF/B.09/04	<i>Consideration of accreditation proposals</i>
-------------	---

Agenda item 14: Legal and formal arrangements with accredited entities

43. **Background:** Document GCF/B.09/03 *Legal and Formal Arrangements with Accredited Entities* was transmitted to the Board and posted on the Fund’s website on 25 February 2015. This agenda item addresses decision B.07/02, in which the Board agreed that the accreditation process for intermediaries and implementing entities will comprise three main stages. Stage III will include the conclusion of legal arrangements between the accredited entity and the Fund. Document GCF/B.09/03 describes these legal arrangements.

44. This agenda item is an outstanding issue from the 2014 work plan (decision B.05/19). It was included in the footnote to the agenda of the seventh meeting of the Board, and in the agenda of the eighth meeting of the Board, but no decision was taken. Based on guidance received from the Board during the eighth meeting, as well as on subsequent feedback from a number of potential accredited entities, the document presented to the Board at its eighth meeting as GCF/B.08/23 has been revised.

45. The agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 13, which “Encourages the timely implementation of the accreditation framework”.

46. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/03 *Legal and Formal Arrangements with Accredited Entities*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/03	<i>Legal and Formal Arrangements with Accredited Entities</i>
-------------	---

Agenda item 15: Private Sector Facility: Potential approaches to mobilizing funding at scale

47. **Background:** Document GCF/B.09/11/Rev.01 *Private Sector Facility: Potential Approaches to Mobilizing Funding at Scale* was transmitted to the Board and posted on the Fund’s website on 6 March 2015. This agenda item addresses decision B.07/08, paragraph

(e) (i), which “Decides that the Board, in line with decision B.04/08, will consider at its eighth meeting further work on the modalities of the PSF, including:

(i) *Modalities for mobilizing private sector resources at scale by the PSF and the use of other financial instruments, including guarantees and equity investment”.*

48. This item is outstanding from the 2014 work plan (decision B.05/19). It was considered in the agenda of the eighth meeting of the Board, but no decision was adopted at that meeting.

49. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 9, which “Also requests the Board of the Green Climate Fund to accelerate the operationalization of the private sector facility by (...) expediting action to mobilize resources at scale, and developing a strategic approach to engaging with the private sector”.

50. It also addresses the guidance provided in paragraph 10 of the same decision, which “Further requests the Board of the Green Climate Fund, in the implementation of its 2015 work plan, to complete its work related to policies and procedures to accept financial inputs from non-public and alternative sources”.

51. **Action:** The Board is invited to:

(a) Take note of the information presented in document GCF/B.09/11 *Private Sector Facility: Potential Approaches to Mobilizing Funding at Scale*; and

(b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/11

Private Sector Facility: Potential Approaches to Mobilizing Funding at Scale

Agenda item 16: Private Sector Facility: Working with local private entities, including small and medium-sized enterprises

52. **Background:** Document GCF/B.09/12 *Private Sector Facility: Working with Local Private Entities, Including Small and Medium-sized Enterprises* was transmitted to the Board and posted on the Fund’s website on 5 March 2015. In decision B.04/08, paragraph (c) (also referred to in decision B.07/08, paragraph (f) (i)), the Board “Recalled that, in line with the Governing Instrument for the Fund, the Private Sector Facility will promote the participation of private sector actors in developing countries, in particular local actors, including small and medium sized enterprises and local financial intermediaries. The Facility will also support activities to enable private sector involvement in small island developing States and least developed countries. Modalities will be developed for consideration by the Board”.

53. The purpose of document GCF/B.09/12 is to outline how the Fund can promote the participation of private sector actors in climate change programmes and projects in developing countries, including local financial intermediaries, developers and private companies.

54. This agenda item is an outstanding issue from 2014. It was considered in the agenda of the eighth meeting of the Board, but no decision was adopted at that meeting.

55. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 9, which “Also requests the Board of the Green Climate Fund to accelerate the operationalization of the private sector facility by (...) expediting action to engage local private sector actors in developing country Parties, including small- and medium-sized enterprises in the least developed countries, small island developing States and African States”.

56. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/12 *Private Sector Facility: Working with Local Private Entities, Including Small and Medium-Sized Enterprises*; and
 - (b) Adopt the decision presented in Annex I to that document.

GCF/B.09/12	<i>Private Sector Facility: Working with Local Private Entities, Including Small and Medium-Sized Enterprises</i>
-------------	---

Agenda item 17: Status report on the operations manual and the appraisal toolkit

57. **Background:** Document GCF/B.09/Inf.06 *Status Report on the Operations Manual and Appraisal Toolkit* was transmitted to the Board and posted on the Fund's website on 26 February 2015. This item addresses decision B.07/03 paragraph (h), that "further requests the Secretariat to develop an operations manual and appraisal toolkit for the initial proposal approval process for programme and project funding". The status report summarizes the progress made to mid-February 2015 and the future steps to be taken for the completion of the initial versions of the operations manual and the appraisal toolkit.

58. **Action:** The Board is invited to take note of the information provided.

GCF/B.09/Inf.06	<i>Status Report on the Operations Manual and Appraisal Toolkit</i>
-----------------	---

Agenda item 18: Terms of reference of the independent Technical Advisory Panel

59. **Background:** Document GCF/B.09/09 *Terms of Reference of the Technical Advisory Panel* was transmitted to the Board and posted on the Fund's website on 18 February 2015. This agenda item addresses decision B.07/03, in which the Board "decides to establish a Technical Advisory Panel composed of experts to provide an independent technical assessment of, and advice on, funding proposals for the Board" and paragraph (g) that "requests the Secretariat to present draft terms of reference for the independent technical advisory panel for consideration by the Board at its eighth meeting". Furthermore, through decision B.07/06, the Board requested the Secretariat to prepare a document, for review by the Board, which considers the additional support, expert advice and/or additional structures that are required in order to facilitate the work of the Secretariat in the assessment of proposals against the activity-specific criteria and the work of the Investment Committee. The terms of reference of the Panel presented in document GCF/B.09/09 are submitted in response to these two requests by the Board.

60. This agenda item is an outstanding issue from 2014. It was included in the agenda of the eighth meeting of the Board, but it was not considered by the Board at that meeting.

61. **Action:** The Board is invited to:
- (a) Take note of the information presented in document GCF/B.09/09 *Terms of Reference of the Technical Advisory Panel*; and
 - (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/09	<i>Terms of Reference of the Technical Advisory Panel</i>
-------------	---

Agenda item 19: Decision-making procedures for the Board in the absence of consensus

62. **Background:** Document GCF/B.09/15 *Decision-making Procedures for the Board in the Absence of Consensus* was transmitted to the Board and posted on the Fund's website on 26 February 2015. According to the Governing Instrument for the Fund, paragraph 14, "*Decisions of the Board will be taken by consensus of the Board members*", this paragraph also mandates the Board to "*develop procedures for adopting decisions in the event that all efforts at reaching consensus have been exhausted*".

63. At its third meeting, held in Berlin, Germany, in March 2013, the Board requested the Co-Chairs to consider the matter of formal voting and report back to the Board on this matter at its June 2013 meeting (decision B.01-13/01, paragraph (I)). Based on Board discussions and feedback received from the Board, the Co-Chairs at the time presented an informal note (document GCF/B.04/12 *Voting Procedures for the Board*) with four options for progressing work on formal voting procedures for the Board. The Board took note of the information presented in the informal note and decided to further consider the options outlined in it (see document GCF/B.04/17 *Decisions of the Board – Fourth Meeting of the Board, 26–28 June 2013*, page 9).

64. In decision B.08/14, paragraph (b), the Board requested the Secretariat to "*develop options for procedures for adopting decisions in the event all efforts at reaching consensus have been exhausted for consideration by the Board at its first meeting in 2015 taking into consideration document GCF/B.08/44 (Limited Distribution) Co-Chairs Non-paper: Voting Procedures*".

65. The item also addresses the guidance provided by the COP in decision 7/CP.20, paragraph 11, which "*Requests the Board of the Green Climate Fund to consider ways by which to further increase the transparency of its proceedings*".

66. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/15 *Decision-making Procedures for the Board in the Absence of Consensus*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/15

Decision-making Procedures for the Board in the Absence of Consensus

Agenda item 20: Additional modalities that further enhance direct access: Terms of reference for a pilot phase

67. **Background:** Document GCF/B.09/05 *Additional Modalities that Further Enhance Direct Access: Terms of Reference for a Pilot Phase* was transmitted to the Board and posted on the Fund's website on 5 March 2015. The Governing Instrument for the Fund sets out in paragraph 47 the direct access modality for recipient countries to access the Fund. It states that access to Fund resources will be through subnational, national, regional and international implementing entities accredited by the Board, and that the Board will consider additional modalities that further enhance direct access.

68. This agenda item was considered in the 2014 work plan (decision B.05/19) and was included in the footnote to the agenda of the seventh meeting of the Board. At its eighth meeting, the Board considered the item and adopted decision B.08/09, in which the Board, in paragraph (a), "*requests the Secretariat, under the guidance of the Accreditation Committee and in consultation with relevant stakeholders, to prepare terms of reference for modalities for the operationalization of a pilot phase that further enhances direct access, which will include relevant*

readiness support if requested by subnational, national and regional entities, for approval by the Board at its ninth meeting”.

69. Document GCF/B.09/05 addresses decision B.05/19 and is a follow-up to document GCF/B.08/09, prepared with guidance received from the Board at its eighth meeting.

70. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 13, which “*Encourages the timely implementation of the accreditation framework and requests the Board of the Green Climate Fund, in its implementation, to pay adequate attention to the priorities and needs of developing country Parties, including the least developed countries, small island developing States and African States, emphasizing the need to provide readiness support to those national and regional entities eligible for fast tracking that request it*”.

71. This agenda item also aims to support developing countries in addressing the guidance provided by the COP in decision 7/CP.20, paragraph 14, which “*Invites developing country Parties to expedite (...) the selection of their national and subnational implementing entities, to facilitate their engagement with the Green Climate Fund*”.

72. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/05 *Additional Modalities that Further Enhance Direct Access: Terms of Reference for a Pilot Phase*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/05	<i>Additional Modalities that Further Enhance Direct Access: Terms of Reference for a Pilot Phase</i>
-------------	---

Agenda item 21: Template for the bilateral agreement on privileges and immunities

73. **Background:** Document GCF/B.09/19 *Template for the Bilateral Agreement on Privileges and Immunities* was transmitted to the Board and posted on the Fund’s website on 17 February 2015. This agenda item addresses decision B.08/24, paragraph (b), which “*Further requests that, in order for the Fund and its operations, members of the Board, consultants, and other persons affiliated with the Fund, as well as its staff, to have similar privileges and immunities to operate effectively, the Secretariat shall develop immediately for the Board’s consideration and approval a template bilateral agreement that would provide such privileges and immunities in countries in which the Fund operates.*”

74. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 21, which “*urges developing country Parties to enter into bilateral agreements with the Green Climate Fund based on the template to be approved by the Board of the Green Climate Fund, in order to provide privileges and immunities for the Fund, in accordance with the Green Climate Fund Board decision B.08/24, paragraph (b)*”; and in paragraph 22 which “*requests the Board of the Green Climate Fund to continue further deliberations on privileges and immunities, and to report on this matter to the Conference of the Parties at its twenty-first session*”.

75. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/19 *Template for the Bilateral Agreement on Privileges and Immunities*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/19	<i>Template for the Bilateral Agreement on Privileges and Immunities</i>
-------------	--

Agenda item 22: Gender policy and action plan

76. **Background:** Document GCF/B.09/10 *Gender Policy and Action Plan* was transmitted to the Board and posted on the Fund's website on 4 March 2015. The Governing Instrument for the Fund sets out, in its paragraph 3 that "The Fund will strive to maximize the impact of its funding for adaptation and mitigation, and seek a balance between the two, while promoting environmental, social, economic and development co-benefits and taking a gender-sensitive approach."

77. In decision B.05/22, paragraphs (a)–(c), the Board "*Reaffirms taking a gender-sensitive approach as outlined in the Governing Instrument; decides to consider, at its first meeting in 2014, a gender-sensitive approach to the Fund's objectives and operational policies; and requests the Secretariat to present for consideration by the Board, at its first meeting in 2014, including through consultations with relevant bodies and observer organizations, a working document setting out the options for a Fund-wide gender-sensitive approach*".

78. In response to decision B.05/22, the Secretariat prepared document GCF/B.06/13 *Options for a Fund-wide Gender-sensitive Approach*. At its sixth meeting, by decision B.06/07, the Board requested the Secretariat to integrate gender considerations into the preparation of draft policy documents and draft documents containing operational modalities, in line with the Governing Instrument, including those documents for consideration by the Board at its seventh meeting. It also requested the Secretariat to prepare a draft gender policy and action plan for discussion at the seventh meeting of the Board, consistent with a country-driven approach, including through consultation with relevant bodies and observer organizations, for adoption at its eighth meeting.

79. This agenda item also addresses paragraph 18 of the Annex to decision 9/CP.20 on the fifth review of the Financial Mechanism, which recommends that "*gender-sensitive criteria be taken into account in funding approvals of the Fund*". It also addresses the guidance provided by the COP in decision 7/CP.20, paragraph 17, which "*Further requests the Board of the Green Climate Fund to further enhance the participation of all stakeholders in accordance with paragraph 71 of the Governing Instrument and other relevant Board decisions*".

80. The item is an outstanding issue from the 2014 work plan (decision B.05/19) and was included in the footnote to the agenda of the seventh meeting of the Board. It was considered at the eighth meeting of the Board but no decision was adopted at that meeting. Based on guidance received from the Board during the eighth meeting, the document presented to the Board at its eighth meeting as GCF/B.08/19 has been revised.

81. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/10 *Gender Policy and Action Plan*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/10

Gender Policy and Action Plan

Agenda item 23: Administrative guidelines on the budget and accounting system

82. **Background:** Document GCF/B.09/17 *Administrative Guidelines on the Budget and Accounting System* and action plan was transmitted to the Board and posted on the Fund's website on 16 February 2015. The objective of these guidelines is to formulate and document the procedures applied by the Secretariat in order to implement policies pertaining to the administrative budget of the Fund to:

- (a) Ensure that all financial transactions are recorded completely in a timely manner; and
- (b) Define and document the operating controls which will be followed by the financial management team.

83. The scope of the guidelines will apply to:

- (a) Budget preparation, execution and monitoring activities; and
- (b) Accounting principles, financial reporting, financial transactions, including payment processing, payroll and other expenditure processing, cash and bank, as well as fixed assets and liabilities.

84. This agenda item addresses decision B.06/03, in which the Board adopted the administrative policies of the Fund. These policies are to be supplemented by administrative guidelines endorsed by the Board and promulgated by the Executive Director. In addition, in decision B.07/02, the Board adopted the initial fiduciary principles and standards for the Fund, including the financial management and accounting (document GCF/B.07/11, Annex II, section 1.1.2). The Board also approved the adoption of the International Financial Reporting Standards as the accounting standard for the Fund (decision B.08/18), and the 2015 administrative budget of the Fund (decision B.08/16).

85. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/17 *Administrative Guidelines on the Budget and Accounting System*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/17

Administrative Guidelines on the Budget and Accounting System

Agenda item 24: Administrative guidelines on the internal control framework and internal audit standards

86. **Background:** Document GCF/B.09/18 *Administrative Guidelines on the Internal Control Framework and Internal Audit Standards* was transmitted to the Board and posted on the Fund's website on 19 February 2015.

87. The Board approved the administrative policies of the Fund (decision B.06/03) covering human resources, administrative budget, procurement and asset management, information and communication technology, and audit and internal controls. In addition, by decision B.07/02, the Board adopted the initial fiduciary principles and standards for the Fund, including the internal auditing and the control framework.

88. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/18 *Administrative Guidelines on the Internal Control Framework and Internal Audit Standards*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/18

Administrative Guidelines on the Internal Control Framework and Internal Audit Standards

Agenda item 25: Methodology for decisions taken in between meetings

89. **Background:** Document GCF/B.09/14 *Methodology for Decisions taken in between Meetings* was transmitted to the Board and posted on the Fund's website on 16 February 2015. Initial provisions on decisions between meetings are contained in paragraphs 41–44 of the Rules of Procedure. However, the Rules of Procedure do not address the possibility of allowing the Secretariat to revise or modify a proposed decision taking into account comments from the Board.

90. The purpose of document GCF/B.09/14 is to propose, for consideration by the Board, a streamlined methodology for decisions that the Co-Chairs have determined may be requested between meetings of the Board pursuant to paragraph 42 of the Rules of Procedure which indicates that *"The Board will adopt guidelines to determine in which cases decisions without a Board meeting may be requested"*.

91. The item also addresses the guidance provided by the COP in decision 7/CP.20, paragraph 11, which *"Requests the Board of the Green Climate Fund to consider ways by which to further increase the transparency of its proceedings"*.

92. This agenda item is an outstanding issue from 2014. It was included in the agenda of the eighth meeting of the Board, but no decision was adopted at that meeting.

93. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/14 *Methodology for Decisions taken in between Meetings*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/14	<i>Methodology for Decisions taken in between Meetings</i>
-------------	--

Agenda item 26: Initial term of Board membership

94. **Background:** Document GCF/B.09/20 *Initial Term of Board Membership* was transmitted to the Board and posted in the Fund's website on 17 February 2015. Under the heading of "Rules of procedure of the Board", paragraph 12 of the Governing Instrument for the Fund provides that *"Members and alternate members will serve for a term of three years and be eligible to serve additional terms as determined by their constituency"*. As the first, constituting, meeting of the Board commenced on 23 August 2012, that date marked the start of the initial terms for the members and alternate members of the Board, which implies that the current terms expire on 23 August 2015.

95. Some constituencies have suggested that it would be more practical and preferable to have the three-year term coincide with calendar years, which means that the current term would be extended to 31 December 2015 and that the new term would commence on 1 January 2016. Document GCF/B.09/20 intends to address such proposals.

96. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/20 *Initial Term of Board Membership*; and
- (b) Adopt the draft decision presented in the Annex to that document.

GCF/B.09/20	<i>Initial Term of Board Membership</i>
-------------	---

Agenda item 27: Information note on the administrative guidelines on human resources (limited distribution)

97. **Background:** Document GCF/B.09/Inf.05 *Information Note on the Administrative Guidelines on Human Resources* was transmitted to the Board on 17 February 2015 as a limited distribution document for the members and alternate members of the Board only, in adherence to the Fund's non-disclosure agreement with the Asian Development Bank, the Fund's Interim Information Disclosure Practice and the guidelines on the participation and conduct of advisers in Board meetings.

98. In line with the above, this agenda item is proposed to be addressed in a closed executive session under paragraph 28 of the Rules of Procedure.

99. This information note addresses decision B.08/17, paragraphs (d) and (e), in which the Board "*Requests the Secretariat to present, at the first Board meeting of 2015, an information note with the changes to be incorporated into the guidelines on the basis of the comments from the Board*"; and "*Decides that the Board will review the guidelines, on the basis of the information note, at its last Board meeting of 2015*".

100. This agenda item addresses the guidance provided by the COP in decision 7/CP.20, paragraph 19, which "*Urges the Green Climate Fund to ensure that staff selection is open, transparent and based on merit without discrimination, taking into account geographical and gender balance, in accordance with the administrative policies of the Green Climate Fund*".

101. It also addresses paragraph 18 of the Annex to decision 9/CP.20 on the fifth review of the Financial Mechanism, which recommends that "*(...) gender equality be integrated in the structure and organization of the GCF itself*".

102. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/Inf.05 *Information Note on the Administrative Guidelines on Human Resources*; and
- (b) Provide comments on the basis of the information note to be incorporated into the guidelines by 30 April 2015 for its review at the last meeting of 2015, as per decision B.08/17.

GCF/B.09/Inf.05	<i>Information Note on the Administrative Guidelines on Human Resources</i>
-----------------	---

Agenda item 28: Date and venue of the tenth meeting of the Board

103. **Background:** Document GCF/B.09/21 *Date and Venue of the Tenth Meeting of the Board* was transmitted to the Board and posted on the Fund's website on 16 February 2015. The Fund currently holds three meetings of the Board a year, usually in February/March, May/June and September/October. It is proposed that two of these meetings should be held at the Headquarters of the Fund in Songdo, Republic of Korea, including the next meeting of the Board, to be held in June 2015. The document outlines the principal reasons for this proposal.

104. **Action:** The Board is invited to:

- (a) Take note of the information presented in document GCF/B.09/21 *Date and Venue of the Tenth Meeting of the Board*; and
- (b) Adopt the draft decision presented in Annex I to that document.

GCF/B.09/21

Date and Venue of the Tenth Meeting of the Board

Agenda item 29: Other matters

105. **Background:** As per decision B.06/08, a proposal for the establishment and terms of reference of the Appointment Committee was transmitted in document B.BM-2015/02 on 13 February for a decision between meetings. During the consideration period of this proposal, comments were received from Board members. In light of these comments and in accordance with paragraph 43 of the Rules of Procedure, the Co-Chairs jointly decided to defer the consideration of this agenda item to the ninth meeting of the Board under agenda item "Other matters". In line with the aforementioned paragraph the comments from Board members were transmitted to the Board by the Secretariat on 12 March 2015.

106. This agenda item addresses decision B.06/08, in which the Board "*Requests the Secretariat to present to the seventh Board meeting a proposal, with draft terms of reference, to establish a Board committee to assist the Board in the appointments, performance reviews, salary decisions and accountability of the Head of the Independent Evaluation Unit, the Head of the Independent Integrity Unit and the Head of the Independent Redress Mechanism Unit as well as the Executive Director*".

107. This agenda item aims to set the basis to address the guidance provided by the COP in decision 7/CP.20, paragraph 24 and Annex to decision 5/CP.19, paragraph 9, which request the Green Climate Fund to include in its annual report to the Conference of the Parties the recommendations of its independent redress mechanism, and any actions taken by the Board in response to those recommendations. Annex to decision CP.19, paragraph 20 of the COP further requires the Fund to "*include any reports of the independent evaluation unit, including for the purposes of the periodic reviews of the financial mechanism of the Convention*".

108. **Action:** The Board is invited to:

- (a) Take note of the information presented in document B.BM-2015/02 *Establishment and Terms of Reference of the Appointment Committee*; and
- (b) Adopt the draft decision presented in Annex I to that document.

109. Any other matters that the Board may wish to consider as indicated during the adoption of the agenda of the ninth meeting will be taken up under this agenda item.

B.BM-2015.02

Establishment and Terms of Reference of the Appointment Committee

Agenda item 30: Report of the meeting

110. **Background:** The Rules of Procedure, paragraph 13, indicate that "*Before the end of each Board meeting, the Co-Chairs will present a draft report of the meeting containing the decisions of the meeting, for consideration and approval by the Board*". As per current practice a draft compendium including all decisions adopted at the meeting with their corresponding annexes will be presented as document GCF/B.09/20/Drf.1. An edited version of the compendium of decisions will be transmitted after the meeting as document GCF/B.09/20 and posted on the Fund's website. In addition to the compendium of decisions, a draft report reflecting discussions per agenda item will be transmitted to the Board after the meeting for a two-week period of comments with a view to it being adopted during the following meeting of the Board.

111. **Action:** The Board is invited to consider and approve document GCF/B.09/20/Drft.1 containing the decisions adopted during the ninth meeting of the Board.

Agenda item 31: Closure of the meeting

112. The ninth meeting of the Board is scheduled to be closed on Thursday, 26 March 2015, at 18:30.
