

**Green Climate Fund**

---

# Annotations to the Provisional Agenda

---

**Information document**

**GCF/B.05/Inf. 01**

2 October 2013

**Meeting of the Board**

8-10 October 2013

Paris, France

Agenda item 1

---

## Annotations to the Provisional Agenda

---

### **Agenda item 1: Opening of the meeting, adoption of the agenda and organization of work**

The meeting will be opened by the Co-Chairs.

A provisional agenda was circulated to Board members as document GCF/B.05/01.

*The Board will be invited to adopt the agenda for the meeting.*

### **Agenda item 2: Adoption of the report of the fourth meeting**

A draft report of the fourth Board meeting was circulated to Board members as document GCF/B.04/Drf.02.

*The Board will be invited to adopt the report of the fourth meeting.*

### **Agenda item 3: Report on activities of the Co-Chairs and the Interim Secretariat**

The Co-Chairs will provide a verbal report on their activities.

An information document on the activities of the Interim Secretariat was circulated to Board members as document GCF/B.05/Inf.02.

*The Board may wish to take note of the information provided by the Co-Chairs.*

*The Board may also wish to take note of the information contained in document GCF/B.05/Inf.02, covering the activities undertaken by the Interim Secretariat between 29 June and 16 September 2013, and provide guidance to the Interim Secretariat.*

### **Agenda item 4: Business model framework**

#### **(a) Objectives, results and performance indicators**

A working document on the initial result areas and performance indicators of the Fund was circulated to Board members as document GCF/B.05/02.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/02 Business Model Framework: Initial Result Areas and Performance Indicators;*
- (b) *Provides guidance on the policy matters regarding the initial result areas and performance indicators of the Fund; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/02.*

#### **(b) Results management framework**

A working document on the results management framework of the Fund was circulated to Board members as document GCF/B.05/03.

---

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/03 Business Model Framework: Results Management Framework;*
- (b) *Provides guidance on the policy matters and options presented in document GCF/B.05/03; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/03.*

**(c) Financial inputs**

A working document on the financial inputs to the Fund was circulated to Board members as document GCF/B.05/04.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/04 Business Model Framework: Financial Inputs;*
- (b) *Provides guidance on the policy matters and options presented in document GCF/B.05/04; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/04.*

**(d) Allocation**

A working document on allocation under the Fund was circulated to Board members as document GCF/B.05/05.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/05 Business Model Framework: Allocation;*
- (b) *Provides guidance on the policy matters and options regarding allocation; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/05.*

**(e) Country ownership**

A working document on the countries' transparent no-objection procedure was circulated to Board members as document GCF/B.05/06.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/06 Business Model Framework: Countries' Transparent No-objection Procedures;*
- (b) *Provides further guidance on the policy matters regarding country ownership under the Fund; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/06.*

**(f) Financial instruments**

A working document on the terms and criteria for grants and concessional loans was circulated to Board members as document GCF/B.05/07.

---

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/07 Terms and Criteria for Grants and Concessional Loans; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/07.*

**(g) Access**

A working document on the Fund's access modalities and accreditation was circulated to Board members as document GCF/B.05/08.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/08 Business Model Framework: Access Modalities – Accreditation;*
- (b) *Provides further guidance on the policy matters and options regarding the Fund's access modalities and accreditation; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/08.*

**Agenda item 5: Logo of the Fund**

A working document containing the progress report of the Logo Selection Panel was circulated to Board members as document GCF/B.05/09.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/09 Progress Report of the Logo Selection Panel;*
- (b) *Adopts the draft decision presented in the Annex to document GCF/B.05/09.*

**Agenda item 6: Establishment of the independent Secretariat**

**(a) Initial structure and organization**

A working document on the initial structure and staffing of the Secretariat was circulated to Board members as document GCF/B.05/10.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/10 Initial Structure and Staffing of the Secretariat; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/10.*

**(b) Guidance to the Executive Director on the administrative policies and procedures of the independent Secretariat**

A working document containing the progress report on the administrative policies and guidelines of the independent Secretariat was circulated to Board members as document GCF/B.05/11.

---

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/11 Progress Report on the Administrative Policies and Guidelines of the Independent Secretariat;*
- (b) *Provides guidance to the Secretariat on the administrative policies and guidelines addressed in document GCF/B.05/11; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/11.*

#### **Agenda item 7: Committees and panels**

##### **(a) General guidelines for committees and panels**

A working document on the general guidelines for committees and panels was circulated to Board members as document GCF/B.05/12.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in the document GCF/B.05/12 General Guidelines for Committees and Panels; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/12.*

##### **(b) Terms of reference and establishment of committees and panels**

A working document on the terms of reference and establishment of committees and panels was circulated to Board members as document GCF/B.05/13.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/13 Terms of Reference and Establishment of Committees and Panels; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/13.*

#### **Agenda item 8: Readiness and preparatory support**

A working document on the modalities for readiness and preparatory support was circulated to Board members as document GCF/B.05/14.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/14 Modalities for Readiness and Preparatory Support;*
- (b) *Provides guidance on the policy matters and options regarding the modalities for readiness and preparatory support; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/14.*

#### **Agenda item 9: Administrative policies of the Fund**

##### **(a) Travel policy**

A working document containing the draft Travel Policy of the Fund was circulated to Board members as document GCF/B.05/15.

---

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/15 Draft Travel Policy; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/15.*

**(b) Interim information disclosure practice**

A working document on the interim information disclosure practice of the Fund was circulated to Board members as document GCF/B.05/16.

*It is recommended that the Board:*

- (a) *Takes note of document GCF/B.05/16 Interim Information Disclosure Practice; and*
- (b) *Adopts the draft decision contained in Annex I to document GCF/B.05/16.*

**Agenda item 10: Arrangements between the Conference of the Parties and the Fund**

A working document containing the draft arrangements between the Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) and the Fund was circulated to Board members as document GCF/B.05/17.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/17 Draft Arrangements between the Conference of the Parties to the UNFCCC and the Green Climate Fund;*
- (b) *Provides guidance on the arrangements between the Conference of the Parties to the UNFCCC and the Green Climate Fund; and*
- (c) *Adopts the draft decision presented in Annex I to document GCF/B.05/17.*

**Agenda item 11: Resource mobilization**

A working document on resource mobilization was circulated to Board members as document GCF/B.05/18.

*It is recommended that the Board:*

*Adopts the draft decision presented in Annex I to document GCF/B.05/18.*

**Agenda item 12: Report to the Conference of the Parties**

A working document containing the draft report of the Board to the COP was circulated to Board members as document GCF/B.05/19.

*It is recommended that the Board:*

*Adopts the draft decision presented in Annex I to document GCF/B.05/19.*

**Agenda item 13: Work plan of the Board until the end of 2014**

A working document containing the proposed work plan of the Board until the end of 2014 was circulated to Board members as document GCF/B.05/20.

---

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/20;*
- (b) *Adopts the draft decision contained in Annex I to document GCF/B.05/20.*

#### **Agenda item 14: Status of resources**

Information documents on the status of resources and containing the Green Climate Fund Financial Report were circulated to Board members as documents GCF/B.05/Inf.03 and GCF/B.05/Inf.04, respectively.

*The Board may wish to take note of the information contained in documents GCF/B.05/Inf.03 and GCF/B.05/Inf.04.*

#### **Agenda item 15: Administrative budget for 2014**

A working document containing the proposed administrative budget of the Fund for 2014 was circulated to Board members as document GCF/B.05/21.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/21 Administrative Budget of the Fund for 2014; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/21.*

#### **Agenda item 16: Agreements with the Interim Trustee**

A working document on the agreements with the Interim Trustee was circulated to Board members as document GCF/B.05/22.

*It is recommended that the Board:*

- (a) *Takes note of the information presented in document GCF/B.05/22 Agreements with the Interim Trustee; and*
- (b) *Adopts the draft decision presented in Annex I to document GCF/B.05/22.*

#### **Agenda item 17: Other business**

##### **(a) Gender**

The Board will be invited to discuss how to address gender considerations in the work of the Fund.

##### **(b) Participation of observers in Board proceedings**

An information document on observer organization accreditation and observer participation was circulated to Board members as document GCF/B.05/Inf.05.

*The Board may wish to take note of the information contained in document GCF/B.05/Inf.05.*

Board members will be invited to raise any other business.

## **Agenda item 18: Report of the meeting**

The Co-Chairs will present a document containing the draft decisions adopted throughout the meeting and a document containing the draft report of the meeting.

*The Board will be invited to note the summary of decisions adopted and provide comments on the draft meeting report.*

## **Agenda item 19: Election of the Co-Chairs**

At its first meeting, the Board elected Mr. Zaheer Fakir (South Africa) and Mr. Ewen McDonald (Australia) as the Co-Chairs to serve for a period of one year in accordance with the Governing Instrument.

At its fourth meeting, the Board decided that the election of the Co-Chairs will be scheduled for the end of its third meeting in 2013 and that the current Co-Chairs will continue their functions for the duration of that meeting.

*The Board will be invited to elect its Co-Chairs for a period of one year.*

## **Agenda item 20: Closure of the meeting**

The meeting will be closed by the Co-Chairs.



---

**Provisional list of documents***Working documents*

GCF/B.05/01	Provisional Agenda – Revision
GCF/B.05/02	Business Model Framework: Initial Result Areas and Performance Indicators
GCF/B.05/03	Business Model Framework: Results Management Framework
GCF/B.05/04	Business Model Framework: Financial Inputs
GCF/B.05/05	Business Model Framework: Allocation
GCF/B.05/06	Business Model Framework: Countries’ Transparent No-objection Procedure
GCF/B.05/07	Business Model Framework: Terms and Criteria for Grants and Concessional Loans
GCF/B.05/08	Business Model Framework: Access Modalities – Accreditation
GCF/B.05/09	Progress Report of the Logo Selection Panel
GCF/B.05/10	Initial Structure and Staffing of the Secretariat
GCF/B.05/11	Progress Report on the Administrative Policies and Guidelines of the Independent Secretariat
GCF/B.05/12	General Guidelines for Committees and Panels
GCF/B.05/13	Terms of Reference and Establishment of Committees and Panels
GCF/B.05/14	Modalities for Readiness and Preparatory Support
GCF/B.05/15	Draft Travel Policy
GCF/B.05/16	Interim Information Disclosure Practice
GCF/B.05/17	Draft Arrangements between the COP to the UNFCCC and the Green Climate Fund
GCF/B.05/18	Resource Mobilization
GCF/B.05/19	Draft Report of the Board of the Green Climate Fund to the COP to the UNFCCC
GCF/B.05/20	Work Plan of the Board for 2014
GCF/B.05/21	Administrative Budget of the Fund for 2014
GCF/B.05/22	Agreements with the Interim Trustee

*Information documents*

GCF/B.05/Inf.01 Annotations to the Provisional Agenda

GCF/B.05/Inf.02 Report on Activities of the Interim Secretariat

GCF/B.05/Inf.03 Status of Resources

GCF/B.05/Inf.04 Green Climate Fund Trust Fund Financial Report

GCF/B.05/Inf.05 Observer Organization Accreditation and Observer Participation

---