

Green Climate Fund

Selection of the host country of the Fund

GCF/B.01-12/09

3 August 2012

Meeting of the Board

23-25 August 2012

Geneva, Switzerland

Agenda item 10



Recommended decision of the Board

The Board, having reviewed document GCF/B.01-12/09 *Selection of the host country of the Fund*,

- (a) Takes note of the expressions of interest submitted by the countries for hosting the Fund;
- (b) Approves the supplementary criteria and process for selection of the host country; and
- (c) Establishes the Host Country Evaluation Committee comprised of the following Board members [insert list] to evaluate the expressions of interest and report back to the Board at its next meeting with recommendations.

The Board recommends that the Host Country Evaluation Committee follow the procedures and evaluation criteria presented in document GCF/B.01-12/09, subject to comments made at the meeting.

Executive summary

This document proposes a number of steps for the selection process for the host country of the Fund for consideration by the Board, based on the Governing Instrument and decision 3/CP.17. It proposes the establishment of the Host Country Evaluation Committee, consisting of Board members, to conduct the evaluation of expressions of interests submitted by six Parties to host the Fund. An excerpt from these expressions of interest is annexed to this document.

The mandate and responsibilities of the Host Country Evaluation Committee are proposed in the document along with modalities for conducting the evaluation, expanding on the criteria agreed upon at COP 17. These criteria include recognition of the legal status of the Fund (juridical personality and legal capacity of the Fund), privileges and immunities provided to the Fund and its officials, as well as financial and administrative arrangements and logistical facilities and, support. It is expected that, based on the work and recommendations of the Host Country Evaluation Committee, the Board will decide on the host country for endorsement by the Conference of the Parties at its eighteenth session.

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Selection of the host country of the Fund

I. Mandate and overview of the selection process

1. By decision 3/CP.17 of the Conference of the Parties (COP) of the United Nations Framework Convention on Climate Change (UNFCCC), Parties were invited to submit to the Board by 15 April 2012 expressions of interest for hosting the Green Climate Fund, based on the following criteria :

- (a) The ability to confer and/or recognize juridical personality and legal capacity to the Fund for the protection of its interests and the exercise of its functions, to give effect to paragraphs 7 and 8 of the Governing Instrument, including but not limited to the ability to contract, acquire and dispose of immovable and movable property, and institute legal proceedings;
- (b) The ability to provide privileges and immunities to the Fund as are necessary for the fulfillment of its purposes, and to the officials of the Fund as are necessary for the independent exercise of their official functions in connection with the Fund;
- (c) Financial arrangements, administrative and logistical support to the Fund; and
- (d) Any other information that the host country wishes to provide.

2. Following the receipt of expressions of interest, the Board is requested to conduct an open and transparent process for the selection of the host country, and decide on a host country for endorsement by the Conference of the Parties at its eighteenth session.

II. Expressions of interest

3. By 15 April 2012, the Interim Secretariat of the Fund received the expressions of interest submitted to the Board for hosting the Fund from the following Parties to the UNFCCC:

- (a) Germany;
- (b) Mexico;
- (c) Namibia;
- (d) Poland;
- (e) Republic of Korea;
- (f) Switzerland.

4. Summary of these expressions of interest is presented in Annex I.

III. Evaluation criteria

5. Expanding on the criteria listed in the decision 3/CP.17 (listed in section I above), the Board may wish to consider the following criteria:¹

¹ The list of evaluation criteria also builds on some of the criteria used in the selection of the host country of the UNFCCC secretariat, Adaptation Fund Board and other relevant international institutions.

3.1. Legal status

- (a) The ability, commitment, process and timeline to confer and/or recognize the legal status of the Green Climate Fund so that it can operate effectively internationally, including both juridical personality and legal capacity as is necessary for the exercise of its functions and the protection of its interests;
- (b) The timeline for the conclusion of a headquarters agreement for the Fund and its Secretariat, in order to be able to terminate the Interim Secretariat arrangements by December 2013, as foreseen in decision 3/CP.17.

3.2. Privileges and immunities

- (a) The ability, commitment, process and timeline to confer the Fund and its officials (including Board members/alternate members, the Secretariat staff and other key officials) with the necessary privileges and immunities, including tax benefits and related matters;
- (b) The timeline for the conclusion of a headquarters agreement for the Fund and its Secretariat, in order to be able to terminate the Interim Secretariat arrangements by December 2013, as foreseen in decision 3/CP.17.

3.3. Financial arrangements, administrative and logistical support to the Fund

- 6. Information on the facilities to be made available to the Fund for its work, including its premises, meeting facilities, other required general services and the duration that those facilities will be available to the Fund.
 - (a) The basis for placing the facilities at the disposal of the Fund, including ownership rights and any rental arrangements;
 - (b) The extent to which the facilities will be furnished and equipped by the host country or the extent to which the financial resources will be provided to this end;
 - (c) The responsibility for the payment of and administrative support for:
 - (i) Major maintenance and repairs of the facilities;
 - (ii) Normal maintenance;
 - (iii) Logistical infrastructure, including telecommunications, electricity, water facilities, security, etc.
 - (d) The confirmation that the facilities meet the security requirements of an international institution;
 - (e) The environmental standards of the facilities;
 - (f) Any additional direct financial contributions to be made by the host Government to support the costs of operations of the Fund.

7. In addition to these requirements, three additional criteria specific to the particular needs of the Fund as an international financial institution could be used to assess whether the host city is in position to ensure that the Fund can operate as a highly effective institution capable of delivering its mission. These criteria could be:

- (a) The ability to swiftly recruit and retain staff with the necessary specialist expertise and experience (fund management, climate change and development finance) over the long term;
- (b) The quality of financial transaction system in the host city;
- (c) Cost of living considerations.

3.4. Local facilities and conditions

- (a) Diplomatic representation in the host city;
- (b) Presence of other international organizations, including inter-governmental, non-governmental and private financial institutions active in the field of climate change and development;
- (c) Availability of international meeting facilities and the conditions for their use (free of charge, rent, etc.);
- (d) State-of-the-art tele- and video-communication facilities (tele- and video-conference, web-based interactive platforms, etc.)
- (e) International transport facilities;
- (f) Local transport facilities;
- (g) Health facilities;
- (h) Hotel facilities.
- (i) Suitable conditions for employment of spouses, including work permits and other matters;
- (j) Availability of adequate housing, schools and social networks for international staff;
- (k) Availability of local trained personnel to service the work of the Fund, taking into account language requirements and other relevant skills;
- (l) Arrangements for the processing of visas for Board members and alternate members, staff, experts, representatives of States and other officials performing functions for the Fund or invited to attend Fund meetings, in accordance with international practice.

3.5. Other relevant information

8. Any other information that the host country may deem relevant.

IV. Selection process

9. Based on the guidance from the COP, through decision 3/CP.17 and the Governing Instrument, the following steps for the selection process could be considered:

- (a) At its first meeting, the Board will receive and consider expressions of interest and agree on the process for selecting the host country of the Fund;

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- (b) The Board will approve the mandate and responsibilities of the Host Country Evaluation Committee and establish the Committee made up of Board members to conduct the evaluation of expressions of interest;
 - (c) The Committee, with the support of the Interim Secretariat, will work in-between and during the Board meetings and present its analysis and conclusions to the Board for taking the decision on the host country;
 - (d) The Board will take a decision on the host country before COP 18 (in Doha, Qatar from 26 Nov-7 Dec 2012). This decision will be presented to the COP for endorsement at its eighteenth session; and
 - (e) The COP will endorse the decision on the host country at its eighteenth session.

4.1 Host Country Evaluation Committee

- 10. The Host Country Evaluation Committee will consist of six or eight members, with three or four members each from developing and developed countries, nominated by the Board from among its membership, excluding the representatives of those countries that have expressed their interest in hosting the Fund.

4.2 Mandate and responsibilities of the Host Country Evaluation Committee

- 11. The main responsibilities of the Host Country Evaluation Committee could be:
 - (a) To conduct an open and transparent process to assess the proposals received, based on the evaluation criteria and following the modalities for conducting the evaluation;
 - (b) To prepare an evaluation report with information on how the evaluation criteria have been applied and present their conclusions, possibly recommending a shortlist ranking of at least three proponents.
- 12. In order to ensure an open and transparent process, the Committee members, in line with the best practices, will be required to:
 - (a) Be guided in their evaluation only by the criteria for conducting the evaluation as defined by the COP and the Board, assess the quality of the proposals/expressions of interest on their own merit, and apply technical expertise and professional judgment;
 - (b) Treat all proponents and proposals equally, reject any attempt of influence by a proponent or a third party;
 - (c) Keep all information obtained in the evaluation process strictly confidential in order not to give undue advantage to any proponent;
 - (d) Disclose any affiliation with, or any kind of interest in, any of the proponents and withdraw from the evaluation process in case of a conflict of interest;
 - (e) In line with best practices in international public procurement processes, execute and sign a declaration of impartiality and confidentiality (see annex II) to this effect.

4.3 Modalities for conducting the evaluation

- 13. Taking into account the best practices, the following modalities are proposed for the deliberations of the Host Country Evaluation Committee:

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- (a) The Committee will discuss the general principles on how to analyze the proposals, including a methodology to assess and weigh each criterion;
 - (b) Members will individually conduct evaluation and scoring for each proposal by using the methodology agreed by the Committee;
 - (c) The Committee will prepare the assessment based on the consolidated scoring, discuss and adjust as necessary and prepare recommendations, including possibly a shortlist ranking of at least three proponents;
 - (d) If all efforts at reaching consensus have indeed been exhausted and consensus cannot be reached, dissenting opinions can be included in the evaluation report.
14. During the evaluation process, the Host Country Evaluation Committee could also request further information, public comments and conduct legal and other analyses. The Evaluation Committee may employ the following tools to ensure a transparent process:
- (a) Conduct site visits to host city in candidate countries;
 - (b) Public presentation and consultation through web-based tools;
 - (c) Use of experts for any analysis, as deemed necessary.

4.4 Consideration of the outcome of the evaluation report by the Board

15. The Host Country Evaluation Committee will be invited to present its report to the Board and respond to Board members' questions as necessary.
16. The Board will take the decision on the selection of the host country for the Fund. In line with the rules of procedure, the Board will aim at taking the decision by consensus. If all efforts at reaching consensus have been exhausted and no agreement has been reached, the Board may apply appropriate decision-making procedure² to conclude the host country selection process.
17. The decision of the Board on selection of the host country of the Fund will be sent to the COP for endorsement at its eighteenth session.

² In order to arrive at a consensus on the host country of the Fund, an informal confidential survey could be undertaken in several stages, during which Board members could express their preferences among the potential host countries, on the understanding that, after each round of the survey, the candidacy by the country receiving least support would be withdrawn. The Co-Chairs could conduct the survey on a confidential basis.

Annex I: Expressions of interest to host the Green Climate Fund

The table below presents an excerpt from the expressions of interest submitted by six countries to host the Green Climate Fund.¹ Its purpose is to enable a comparison of information submitted and facilitate the consideration of this matter by the Board. Detailed information is contained in full expressions of interest available on the Green Climate Fund website².

Juridical personality and legal capacity of the Fund	
Germany	To recognize the legal capacity of the Green Climate Fund. The Fund will have full juridical personality in Germany. It will have the capacity inter alia to contract, acquire and dispose of movable and immovable property, and to institute legal proceedings.
Mexico	<p>In order to ensure the full recognition of the juridical personality and legal capacity of the Fund, Mexico will conclude a Host Country Agreement with the Fund. Such Agreement will be submitted to the Mexican Senate for ratification and once into force, it will become supreme law of the land and all authorities - at the federal, state and local level- will be bound to recognize and execute its provisions.</p> <p>The Fund will have full capacity to contract, acquire or dispose of movable or immovable property and to institute legal proceedings. Acquisition of immovable property will be in accordance with the provisions of the Mexican Constitution.</p> <p>Mexico will expedite the conclusion of the Host Country Agreement and will do its utmost to facilitate its early entry into force.</p>
Namibia	Namibia's Constitution guarantees granting of juridical personality to different unison organs. Currently Namibia hosts the United Nations Bodies' offices, and the Southern African Custom Union (SACU), which is one of the oldest custom unions in the world. These organizations have full legal personality which allows them to execute their duties independently. The same will be conferred to the GCF Secretariat.
Poland	The matters regarding juridical personality and legal capacity of the Fund are to be regulated in host-agreement concluded by the Government of Poland and the Green Climate Fund in the case when Warsaw is nominated as a host-city of the Fund.
Republic of Korea	<p>To provide the legal framework that will enable the GCF to have juridical personality and legal capacity and enjoy privileges and immunities, including tax exemptions and special consideration in the visa issuance procedures, related to the discharge and fulfillment of its functions.</p> <p>For the adoption of the Headquarters Agreement, relevant Korean government ministries first examine the draft, to which the Cabinet is given to approve and</p>

¹ Reproduced as received by the Parties without formal editing by the Interim Secretariat.

² < <http://gcfund.net/board/selection-of-the-host-country.html>>.

	upon approval, presented to the National Assembly for ratification. It is expected that the Headquarters Agreement is expected to enter into force without delay.
Switzerland	Based on decisions taken in December 2011 by the Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC), and depending on modalities and other institutional arrangements still pending, Switzerland currently assumes that the same privileges and immunities granted to international organizations domiciled in Switzerland would also apply to the Secretariat once the Green Climate Fund has been definitively established.

Privileges and immunities provided to the Fund and its officials	
Germany	<p>The exact scope of privileges and immunities (P&I) will be defined in a headquarters agreement tailored to the needs of the Fund. This agreement will guarantee the Green Climate Fund the necessary legal security for it to be able to function successfully on a long-term basis.</p> <p>Privileges and Immunities to the Fund</p> <ul style="list-style-type: none"> ○ Inviolability of the premises of the Fund, its archives, materials and documents (including means of communication) ○ Immunity of the Fund and its property, unless waived by the Fund ○ Exemption of the Fund, its assets, revenues and other property from all direct taxes (including specifically income tax, corporation income tax, trade tax, net worth tax, real property tax, real property transfer tax, motor vehicle tax and insurance tax) ○ Relief from all indirect taxes, including turnover tax and specific excise duties included in the price of major purchases intended for official use, under the standard conditions applicable to international organizations in Germany ○ Exemption for the Fund, its funds, assets and other property from all customs duties, prohibitions and restrictions in respect of articles imported or exported by the Fund for official use, including motor vehicles, in accordance with the law of the European Union ○ Facilities in respect of communications in accordance with diplomatic privileges <p>Privileges and Immunities Fund Officials</p> <ul style="list-style-type: none"> ○ Immunity from legal process in respect of acts performed by them in their official capacity ○ Exemption from all taxes on salaries and emoluments paid by the Fund ○ Immunity from all national service obligations ○ Immunity from immigration restrictions and alien registration, including for their direct dependants ○ Exchange facilities corresponding to the privileges accorded to diplomats of comparable rank in Germany ○ Exemption from customs duties and taxes on imports of furniture and personal effects at the time of first taking up their posts

	<ul style="list-style-type: none"> ○ Unlimited access to the national labour market for direct dependants <p>Additional privileges and immunities:</p> <ul style="list-style-type: none"> ○ Representatives of members of the Fund will, unless they have German nationality or permanent resident status in Germany, enjoy privileges and immunities in accordance with Article IV of the Convention of 13 February 1946 on the Privileges and Immunities of the United Nations. ○ The Executive Director of the Fund will, unless s/he has German nationality or permanent resident status in Germany, enjoy the same privileges and immunities as the German Government accords diplomats of comparable rank pursuant to the Vienna Convention on Diplomatic Relations. The Executive Director of the Fund will be placed on the diplomatic list. ○ Other officials at P-5 level and above will, unless they have German nationality or permanent resident status in Germany, enjoy privileges and immunities corresponding diplomatic privileges, with the exception of fiscal privileges. ○ Experts on missions will enjoy privileges and immunities as laid down in Articles VI and VII of the Convention of 13 February 1946 on the Privileges and Immunities of the United Nations. ○ Personnel recruited locally and assigned to hourly rates will enjoy immunity from legal process in respect of acts performed by them for the Fund in their official capacity.
Mexico	<p>Among the privileges and immunities that Mexico will grant to the Fund are:</p> <p>Privileges and Immunities to the Fund</p> <ul style="list-style-type: none"> ○ Immunity from jurisdiction and execution; ○ Inviolability of the premises, archives in any form, goods, property, funds and assets; ○ Freedom from financial controls, regulations or moratoria of any kind; <p>Financial facilities;</p> <ul style="list-style-type: none"> ○ Facilities in respect of communications, including the right to use codes and to receive and send correspondence through diplomatic couriers and sealed bags; ○ Right to use flag and emblem; ○ Exemption from customs duties on goods for official use; ○ Exemption from direct and indirect taxes; ○ Any other privilege or immunity necessary for the effective and independent exercise of its mandate in accordance with international practice. <p>Privileges and Immunities to Fund Officials</p> <p>For the Board and alternate members of the Green Climate Fund</p> <ul style="list-style-type: none"> ○ Immunity from personal arrest or detention and immunity from seizure of their personal baggage; ○ Immunity from jurisdiction and execution for acts, included words spoken or written, performed in the exercise of their official functions; ○ Inviolability of their papers, data media and official documents; ○ Facilities in respect to communications, including the use of coded

	<p>communications;</p> <ul style="list-style-type: none">○ Immigration facilities;○ Any other privilege and immunity necessary for the independent exercise of their official functions in accordance with international practice. <p>For the international staff of the Fund and their dependents</p> <ul style="list-style-type: none">○ Immunity from personal arrest or detention and immunity from seizure of their personal baggage;○ Immunity from jurisdiction and execution for acts, including words spoken or written, performed in the exercise of their official functions;○ Inviolability of their papers, data media and official documents;○ Inviolability of their residence, goods and assets;○ Exemption from taxation on salaries and emoluments paid to them by the Fund;○ Exemption from custom duties on articles imported for personal use on taking up/leaving their post;○ Immigration facilities;○ Exemption from compulsory social security contributions;○ Repatriation facilities;○ Exemption of national service obligations. <p>Mexican nationals and local staff employed by the Fund will enjoy privileges, immunities and facilities necessary for the performance of their official duties, in accordance with international law and practice.</p> <p>Additional privileges and immunities:</p> <p>For experts on mission and other persons associated with the Fund</p> <ul style="list-style-type: none">○ Immunity from personal arrest or detention and immunity from seizure of their personal baggage;○ Immunity from jurisdiction and execution for acts, including words spoken or written, performed in the exercise of their official functions;○ Inviolability of their papers, data media and official documents;○ Freedom of communication with the Fund;○ Immigration facilities. <p>The lists above are indicative and the Fund and the Mexican Government may agree on any other privilege and immunity that are necessary for the effective performance of the mandate of the Fund and the staff or persons associated to it.</p>
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Namibia	As member of the United Nations, the Green Climate Fund (GCF) will be granted the customary privileges and immunities.
Poland	The matters regarding juridical personality and legal capacity of the Fund are to be regulated in host-agreement concluded by the Government of Poland and the Green Climate Fund in the case when Warsaw is nominated as a host-city of the Fund..
Republic of Korea	<p>Under the Headquarters Agreement, the GCF would enjoy privileges and immunities similar to those conferred upon other international organizations consistent with the following international conventions:</p> <ul style="list-style-type: none"> ○ Vienna Convention on Diplomatic Relations; ○ Convention on the Privileges and Immunities of the United Nations; and ○ Convention on the Privileges and Immunities of the Specialized Agencies of the United Nations. <p>Privileges and Immunities to the Fund</p> <ul style="list-style-type: none"> ○ The GCF's premises, archives and documents would be inviolable. ○ The Korean government would take all reasonable measures to ensure the security and protection of the premises. Communications and publications would be immune from censorship and any other form of interference. ○ The GCF would enjoy immunity from legal process with regard to its assets, except where the GCF has expressly waived such immunity, in individual cases. ○ The GCF, its deposits, income and other assets would be exempt from all direct taxation and value added tax. ○ The GCF would also be exempt from duties on import and export of articles for official use and obligatory insurance payments that are imposed on domestic proprietors. <p>Privileges and Immunities to Fund Officials</p> <ul style="list-style-type: none"> ○ The Executive Director, members of the Board with diplomatic status and staff with diplomatic status would receive the privileges and immunities that the Korean government grants to diplomats of comparable rank, under the Vienna Convention on Diplomatic Relations. ○ Exemption from taxation would be granted in regard to their salaries and emoluments paid by the GCF, all compulsory contributions to any obligatory insurance payment that are required from a national's salary, and value added tax that is included in the price of food, hotel accommodations, liquor, petrol, electricity and vehicles purchased for personal use. ○ In their official actions, they would enjoy immunity from legal process and would not be subject to immigration restrictions and national service obligations. In importing personal effects to Korea, they would possess the right to import free of duty. ○ Other staff would receive privileges and immunities comparable to those accorded the Executive Director only with the exceptions of privileges and immunities that are granted to diplomats of comparable rank under the Vienna Convention and the right to import their personal effects free of duty. However, they would have the right to import their personal effects free of duty at the time of first taking up

	<p>their posts in Korea.</p> <ul style="list-style-type: none"> ○ Experts and/or technical advisors performing work for the GCF would receive the privileges and immunities that are granted to other staff for the duration of their contract. <p>Additional privileges and immunities:</p> <ul style="list-style-type: none"> ○ Participants invited by the GCF to their meetings would enjoy exemption from immigration restrictions and alien registrations in the exercise of their functions. ○ Immunity from legal process would be given to any word spoken or written and all acts in their capacity as participants. ○ Visas and entry permits for Korea, where required, would be issued promptly to all persons referred to the Board, Executive Director and staff, as well as their spouses and dependants; experts and technical advisors on mission for the GCF; and person(s) invited by the GCF on official business. ○ The GCF staff members' spouses can obtain employment in their respective professional fields, if they meet certain requirement. <p>The aforementioned privileges and immunities to be conferred upon the GCF and its staff will be concluded in consultation with the GCF.</p> <p>Privileges and immunities for the GCF staff who are Korean nationals may differ from those of non-Korean nationals</p>
<p>Switzerland</p>	<p>The Secretariat would enjoy privileges, immunities and facilities, including:</p> <ul style="list-style-type: none"> ○ Inviolability of the premises, archives, property, funds, and assets. ○ Immunity from jurisdiction and execution. ○ Facilities in respect to communications. ○ The Secretariat, its assets, income, and other property would be exempt from direct income tax, within the same framework as international organizations in Switzerland. ○ Exemption from indirect taxes, within the same framework as international organizations in Switzerland. ○ Exemption from customs duties for its official activities, within the same framework as international organizations in Switzerland. <p>Privileges and Immunities to Fund Officials</p> <p>Secretariat staff with diplomatic status would enjoy the same privileges, immunities, and facilities, including tax exemption, as those granted to representatives of permanent missions to the UN with diplomatic status (in line with the Vienna Convention on diplomatic relations).</p> <p>Other Secretariat staff would enjoy privileges, immunities, and facilities, including:</p> <ul style="list-style-type: none"> ○ Immunity from jurisdiction and execution for acts performed by them in the exercise of their functions. ○ Inviolability of their papers, data media, and official documents. ○ Exemption from direct taxes on salaries, emoluments, and allowances

	<p>paid to them by the Secretariat (this exemption also applies to Swiss nationals as long as the Secretariat operates an internal taxation plan).</p> <ul style="list-style-type: none"> ○ Exemption from immigration restrictions. <p>Additional privileges and immunities:</p> <ul style="list-style-type: none"> ○ Delegates attending conferences held by the Secretariat would enjoy the same privileges, immunities, and facilities as delegates attending UN conferences. ○ Experts on mission for the Secretariat would enjoy the same privileges, immunities, and facilities as experts on mission for the UN. ○ Family members of the Secretariat staff would enjoy the same privileges, immunities, and facilities as the staff if they live in the same household.
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Financial arrangements, administrative and logistical support to the Fund

Germany	<p>A new building as an ecological model project</p> <p>The Green Climate Fund will be located on a 13,000 m² federally-owned site in a new building with high architectural appeal. The building will comply with the latest energy and building ecology standards, meeting the highest demands in terms of sustainability (German gold certificate), ecology and energy efficiency (net zero energy).</p> <p>Besides functional offices with state-of-the-art office technology, planning includes an access and logistics area with security controls and a visitor reception zone, an auditorium, a conference room, a canteen/cafeteria and an underground car park.</p> <p>The costs of construction and maintenance of the premises will be borne by the Federal Government, in line with the high-standard agreements Germany has provided for all the international organisations based in Bonn.</p> <p>Germany will invest approx. 75.5 million Euros for the property and the construction of the new building.</p> <p>Transitional solution</p> <p>Until the new building is ready to house the Green Climate Fund, the Federal Government will provide attractive, renovated and fully equipped interim offices, so that Green Climate Fund officials can start their work without delay: there will be space for some 100 individuals from mid 2013 and an additional 100 from mid-2014.</p> <p>By COP 19 in 2013 at the latest, the Green Climate Fund will begin operations in a separate building. Germany will bear the rental costs for accommodating the Green Climate Fund during this transitional period and will subsequently finance the costs of relocation to the new building.</p>
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	<p>Financing grant for the Interim Secretariat Germany takes very seriously the responsibility arising out of the current location of the Interim Secretariat in Bonn, and will support this important development work in 2012 and the first half of 2013 with one-time start-up financing of up to 1 million euros.</p> <p>Permanent support for the Green Climate Fund The Federal Government will, as of 2014, invest 4 million euros annually to cover the Green Climate Fund's administrative costs in Bonn. 2 million euros will be provided in 2013. The Federal Government will thus ensure stable working conditions for the Fund. Assumption of relocation costs</p> <p>All officials of the Green Climate Fund and their families will be reimbursed for the costs of necessary relocation to Bonn in accordance with regulations applicable to German federal employees. For this purpose, up to 800,000 Euros a year will be made available from 2013 to 2015.</p> <p>Language courses Officials of the Green Climate Fund will also have the opportunity to attend free German language courses to facilitate full integration into the City of Bonn. The cost of language courses will also, if necessary, be covered for staff newly hired in Bonn. Up to 60,000 euros a year will be available from 2013.</p> <p>Developing countries' travel cost fund To facilitate the participation of representatives from developing countries in meetings and conferences, the Green Climate Fund will benefit from a travel cost fund. The Federal Government will contribute 1 million euros a year from 2014 and 500,000 Euros in 2013.</p> <p>Outstanding event infrastructure In order to offer the Green Climate Fund maximum opportunities for dialogue, the Federal Government will provide 1 million EUR in 2013 and 2 million EUR a year beginning in 2014 for conferences in Germany organized by the Fund.</p>
Mexico	<p>In order to reduce expenses and support the operation of the Green Climate Fund, Mexico will provide an appropriate building of at least 1500 square meters, free of rent, for as long as the Fund needs it.</p> <p>To support its establishment in Mexico, the government will provide 500,000 US dollars to cover administrative expenses of the Secretariat. Further contributions and its regularity will be discussed in the context of the conclusion of the Host Country Agreement.</p>
Namibia	<p>The Government of the Republic of Namibia will guarantee rent-free offices, furnishing and fittings according to the Secretariat specifications and provide latest available telecommunications and information technology.</p> <p>Furthermore, the Government of the Republic of Namibia will provide full and</p>

	free 24 hours security to the premises (Headquarters) of the Secretariat.
Poland	Warsaw City Hall is offering 5 000 m ² of professional office space located on 3 floors of the Palace of Culture and Science for the use of the Green Climate Fund, and ensures regular access to additional conference halls in other locations. The modern IT infrastructure in the office space allows to connect any number of telephone lines, Komer-tel (ISDN based business network), SDI, Internet, and to use the hosting services on the www.pkin.pl server. Office area is available to the GCF starting 1st January 2013.
Republic of Korea	<p>The I-Tower, where the GCF office will be housed, is an eco-friendly building tailored for international organizations. Designed to meet UN security requirements. New Songdo City will fully cooperate with the GCF to ensure that all facilities conform to UN security requirements.</p> <p>The GCF will receive spacious offices of up to 21,500 m² (43 m² per person, total 500 persons) in the I-Tower rent-free for the duration of its operations, and major maintenance and repairs to the facilities will also be provided free of charge (equivalent to USD 6 million per annum). The GCF would be responsible only for normal maintenance and utilities. Up to 8,500 m² of additional space can be provided, if necessary, in consultation with the local government.</p> <p>In addition, up to USD 1.4 million will be provided initially for office equipment purchases.</p> <p>Dedicated offices for LDCs and SIDS will be provided upon request. Rooms for cultural and religious activities for the GCF staff will be provided in the I-Tower.</p> <p>An auditorium that seats 434 persons and two conference rooms that seat 104 and 124 persons each are available, free of charge.</p> <p>Within 10 minutes from the office, the GCF will be able to use ConvensiA, a world-class conference centre for 20 days per annum for the entire duration of its operations, free of charge (equivalent to USD 0.5 million per annum). The conference venue is equipped with various support facilities including simultaneous interpretation systems.</p> <p>To support the GCF, up to 20 local government staff will be available to provide on-site civil administrative services, if necessary.</p> <p>The GCF staff and their families will be provided with a comprehensive Welcome Package to facilitate their relocation and settling into life in Korea. The package includes various discounts for public transportation, and cultural and sports facilities (equivalent to USD 0.3 million per annum).</p> <p>Educational programmes and seminars to learn Korean language, customs and domestic laws, and administrative support for purchasing health insurance policies and acquiring a driver's license will be provided through the package.</p>

	<p>There will also be a dedicated hotline for immediate assistance, and designated real-estate agencies to help the GCF staff rent or purchase houses. Reserved seats and scholarship opportunities at international schools will be provided to the children of the GCF staff.</p> <p>In addition to the office site and related support by the local government, the GCF will receive financial support for its expedited establishment and operationalization. Korea, as an expression of its firm will to contribute to the GCF, will provide financial support of USD 2 million in 2012 for start-up, and subsequent to hosting the Fund, an additional USD 1 million per annum until 2019.</p> <p>Through new and additional financial resources, Korea, as the host country, will utilise a total of USD 40 million for the period of 2014-2017 to support capacity building of developing countries in addressing the challenges of climate change. Details on the operation of this financial support will be decided in consultation with the GCF.</p>
Switzerland	<p>The Swiss government and the authorities of the Canton of Geneva will provide the Secretariat with funding amounting to 14.5 million Swiss francs [12.09 million Euros] to establish and operate the Green Climate Fund, and this within the statutory provisions for the authorisation and appropriation of funds.</p> <p>The support includes:</p> <ul style="list-style-type: none"> ○ free office space for the Secretariat in the World Meteorological Organisation (WMO) building. ○ start-up funding amounting to 300,000 Swiss francs [250,000 Euros] will be provided for acquiring office equipment, ○ a financial contribution to the operating costs of the Secretariat amounting to 3 million Swiss francs annually [2.5 million Euros], ○ a financial contribution to support the capacity development activities of developing countries relating to the Green Climate Fund's work amounting to 1 million Swiss francs per year [833,333 Euros], ○ a financial contribution towards the travel and accommodation costs of delegates from developing countries who attend meetings of the Green Climate Fund Council amounting to 120,000 Swiss francs a year [100,000 Euros]. ○ This arrangement applies for the first three years of the Secretariat's operation and will be reviewed thereafter, according to the Secretariat's future needs. <p>In addition to financial support, the Swiss government and the authorities of the Canton of Geneva will provide administrative support and technical assistance.</p>

Annex II: Declaration of impartiality and confidentiality

Evaluation process for the selection of the host country of the Green Climate Fund

I, the undersigned, hereby declare that I agree to participate in the evaluation process for the selection of the host country of the Green Climate Fund. By making this declaration, I confirm that I have familiarized myself with the information available to date concerning this evaluation process. I further declare that I shall execute my responsibilities honestly, fairly and impartially.

I am independent of all countries which stand to gain from the outcome of the evaluation process. To the best of my knowledge and belief there are no facts or circumstances, past or present, or that could arise in the foreseeable future, which may constitute a conflict of interest or which might call into question my independence and impartiality. Should it become apparent during the course of the evaluation process that such a relationship exists or has been established, I will immediately inform the Host Country Evaluation Committee and the Board and cease to participate in the evaluation process.

I agree to hold in trust and confidence any information or documents (“confidential information”) disclosed to me or prepared by me in the course of or as a result of the evaluation. I further solemnly declare that, subject to my responsibilities on the Host Country Evaluation Committee, I shall not disclose, even after the termination of my functions on the Committee, any confidential information coming to my knowledge by reason of my duties on the Committee.

Name	
Signed	
Date	
