

Annex III: Indicative timelines

Selection process

| Date/Deadline | Content | Action |
|--|---|--|
| Mid-June 2021 | Decision approved by the Board | Board |
| + 1 week Late June | Request for proposal for the recruitment firm to be published online | Secretariat |
| +3 weeks [mid-July] | Receive bids from the recruitment firm | Secretariat |
| + 4 weeks [mid-August] | Selection Committee considers proposals and approves the appointment of the recruitment firm based on the recommendation of the Secretariat | Selection Committee |
| +1 week [late August] | Contract with recruitment firm to be signed | Secretariat |
| + 3 months (including advertisement, interviews etc.) [late November] | Follow the "Selection process" on shortlisting: Review of the applications by the recruitment firm, including: creation of a long-list of 20-25 candidates, followed by more detailed information gathering; development of a short-list of approximately 6-10 candidates; recruitment firm to conduct first interviews with the short-list of candidates (approximately 6-10 candidates), creation of a final interview list of 5 candidates for second-round interviews with the Committee | Secretariat Selection Committee oversees the process and will be actively involved when interviewing the final five interview candidates prior to the recommendation to the Board |
| + 1 week (early December) | The Selection Committee recommends to the Board the final list of two candidates, by ranking of preference to the Board | Selection Committee |
| No later than B.31 (tentatively scheduled for March 2022) | The Board appoints the new Head of the Independent Evaluation Unit | Board |

Review of the Terms of Reference of the Head of the Independent Evaluation Unit

| Date/Deadline | Content | Action |
|--------------------------|---|---------------------|
| Mid-June 2021 | Decision approved by the Board | Board |
| Before the end of August | Selection Committee undertakes review of the TOR | Selection Committee |
| No later than B.30 | Board considers and approves updated TOR, if applicable | Board |
