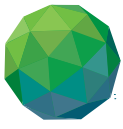


## **Annex VI: Indicative timeline of the entire process for the appointment of the Executive Director of the Green Climate Fund Secretariat**

| <b>Date/deadline</b>           | <b>Content</b>   | <b>Action</b>  |
|--------------------------------|--|--|
| B.21                           | Board decision containing the following: <ul style="list-style-type: none"> <li>• Adoption by the Board of the terms of reference for the Executive Director.</li> <li>• Approval by the Board on the ED selection process with indicative timeline.</li> <li>• Establishment by the Board of an Executive Director Selection Committee (EDSC) consisting of eight Board members drawn equally from developing and developed countries to oversee the selection process and make recommendations to the Board.</li> <li>• Budget allocation to support the costs of undertaking the search for the Executive Director.</li> <li>• Approval by the Board of the terms of reference and procurement of an independent executive search firm to assist EDSC in its work.</li> </ul> | Board decision   |
| 22 October 2018                | Request for proposal for the executive search firm to be published online<br>Terms of Reference for the Execution Director position to be published  | Secretariat to publish online                              |
| 5 November 2018                | Receive bids from the executive search firm  | Secretariat evaluation of the bids                         |
| 9 November 2018                | Secretariat to recommend the executive search firm to EDSC   | Secretariat to recommend the executive search firm to EDSC |
| 16 November 2018               | Contract with executive search firm to be signed<br>Launch the vacancy advertisement in appropriate media including social media   | EDSC Co-Chairs to sign contract with executive search firm |
| 12 December 2018               | Deadline for applications  |  |
| Short list by 31 December 2018 | Follow the “selection process” on shortlisting: <ul style="list-style-type: none"> <li>• First cut list of 20 to 25 candidates;</li> <li>• Long list of 12 candidates;</li> <li>• Short list of 6 candidates</li> </ul>  | EDSC in-person or virtual meeting(s), location TBD         |
| Mid-January 2019               | In person interviews of short listed candidates (6 candidates).  | EDSC in-person or virtual meetings, location TBC           |
| End of January 2019            | Final list of at least 3 candidates  | EDSC virtual meeting                                       |
| Early February 2018            | In-person interviews of final list of at least 3 candidates  | EDSC in person meeting, location TBD                       |
| By 15 February 2019            | Recommendation by the EDSC of at least three final candidates to the Board, which may include ranking by preference.   | EDSC Recommendation  |



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|      |   |                |
|------|---|----------------|
| B.22 | Consideration by the Board of the EDSC's recommendations, including Board agreement of one candidate from among the final three candidates. | Board decision |
|------|---|----------------|