

Annex I: Updated workplan of the Board for 2018

Issue	B.19	B.20	B.21
Strategies and plans			
Workplan of the Board			Adoption of the workplan for 2019
Strategic Plan of the GCF (Decisions B.11/03; B.12/20; and B.17/05, para. (d))	Presentation of a comprehensive 2017 annual status report on the implementation of the Strategic Plan		
Communications strategy (Decisions B.01-13/05, para. (c); B.04/14, para. (c); B.13/25, para. (f); and B.17/01, para. (b) (ii))		Adoption of a communications strategy (Decisions B.13/25, para. (f); B.17/01, para. (b) (ii); and B.19/17, para. (b))	
Guidance from the COP			
COP guidance and reports (Governing Instrument for the GCF, paras. 6 (a-c); decisions B.17/04, paras. (b) and (d); and B.19/02) (UNFCCC decision 5/CP.19)	Incorporation of COP 23 guidance into the Board workplan	Approve the seventh GCF report to the COP – COP report to include the report of the COP 23 annual meeting with the UNFCCC thematic bodies; and updates related to complementarity and coherence with other funds (Decisions B.13/11, para. (e); B.17/04, para. (d); and B.18/02, para. (c))	<ul style="list-style-type: none"> • Addendum to the COP report; and • Consideration of the Co-Chairs' proposal on privileges and immunities of the GCF (UNFCCC decision 9/CP.23, para. 14, Decision B.19/02, para. (d))
Complementarity and coherence (Decisions B.13/12, para. (c); and B.17/04, para. (b)) (UNFCCC decisions 7/CP.21, para. 26; and 7/CP.20, para. 16)		Annual report presenting the outputs from the operational framework on complementarity and coherence (to also be included in the seventh GCF report to the COP) (Decisions B.17/04, para. (b); and B.18/03, para. (e))	
Mobilization of private sector finance to progress GCF forestry-related results areas ⁸ (Decisions B.12/07, para. (f); B.BM-2017/02; and B.17/01, para. (b) (xxi))			Mobilization of private sector finance to progress GCF forestry-related results areas

Issue	B.19	B.20	B.21
Alternative policy approaches (<i>Decisions B.12/07, para. (e); B.14/01, para. (e), and B.17/01</i>) (<i>UNFCCC decisions 10/CP.22, para. 4; and 7/CP.21, para. 25</i>)			Consideration of alternative policy approaches for the integral and sustainable management of forests
Support for technology (<i>Decision B.18/03, para. (c)</i>) (<i>UNFCCC decision 7/CP.21, para. 22</i>)			Presentation of the TOR for a request for proposals to support climate technology incubators and accelerators (<i>Decision B.18/03, para. (c)</i>)
Committees, panels and groups			
Review of Committees and panel ¹ (<i>Annexes XVI–XIX to decision B.05/13</i>)	Presentation of TORs for the review of committees and panel	Consideration of TORs for the review of committees and panel ¹ [<i>...Continued from B.19</i>]	Presentation of findings of the review of committees and panel
Code of conduct for the Accreditation Panel ² (<i>Decision B.07/02, annex V, para. 14</i>)			Approval of a Code of conduct for the Accreditation Panel
Review of the TAP ³ (<i>Decisions B.09/10, annex XII; B.10/09, para. (d); B.15/06, para. (c); B.17/01, para. (b) (i); B.BM-2017/12; and B.BM-2018/09</i>)	Review of the structure and effectiveness of the TAP (<i>Decisions B.10/09, para. (d); B.14/01, para. (h); B.15/06, para. (c); and B.17/01 (b) (i)</i>)	<ul style="list-style-type: none"> • Consideration of the outcome of the performance review of TAP members (<i>Decision B.BM-2017/12</i>); • Investment Committee recommendation regarding the extension of the terms of the three TAP members with contracts expiring in August 2018 (<i>Decision B.BM-2018/09, para. (b)</i>); • Endorsement of new members nominated by the Investment 	

¹ Co-Chairs.

² Accreditation Panel

³ Investment Committee.

Issue	B.19	B.20	B.21
		<p>Committee to be appointed to the TAP (Decisions B.BM-2018/09, para. (c); and B.19/08, para. (d));</p> <ul style="list-style-type: none"> • Presentation of a proposal to accommodate the increase in funding proposals from the simplified approval process (Decision B.19/08, para. (c)); • Analysis of options to accommodate the increased workload resulting from the higher number of funding proposals being processed, and an updated budget (Decision B.19/08, para. (d)); and • Report on the implementation of decision B.19/08, including on: <ul style="list-style-type: none"> (i) Improvement of internal structures and processes; (Decision B.19/08, para. (f)); and (ii) Implementation of a periodic quality assurance process (Decision B.19/08, para. (h)) 	
Permanent Trustee selection			
<p>Competitive process for the selection of the Permanent Trustee⁴ (Decisions B.08/22, para. (b); B.15/08, para. (a); B.16/05, annex II; and B.19/03)</p>	<p>Update on:</p> <ul style="list-style-type: none"> • The TOR for the Permanent Trustee; • Selection process and criteria, and time frame; and • Approval of the announcement of the open, transparent and competitive 		<ul style="list-style-type: none"> • Ad-hoc Trustee Selection Committee to report on the implementation of decision B.19/03 (Decision B.19/03, para. (i)); and • Presentation of the recommended final nominee to the Board for its decision

⁴ Ad-hoc Committee on Trustee Selection.

Issue	B.19	B.20	B.21
	process (Decision B.16/05, annex II)		(Decision B.19/03, para. (e), annex III)
Board policies and processes – risk management framework			
Development of the risk management framework ⁵	<ul style="list-style-type: none"> • Second set of components of the risk management framework (Decision B.17/11, para. (g)); and • Further developed risk dashboard (Decision B.17/11, para. (d)) 	<ul style="list-style-type: none"> • Adoption of the compliance risk policy (Decision B.17/11, para. (g)) 	<ul style="list-style-type: none"> • Adoption of risk rating models (Decision B.17/11, para (f)); and • Adoption of the legal risk policy (Decision B.17/11, para. (g))
Board policies and processes – investment framework			
Initial proposal approval process (Decisions B.07/03; B.11/11; and B.17/09, paras. (g), (m), (n), (o) and (p))		<ul style="list-style-type: none"> • Policy on restructuring and cancellation (Decisions B.07/03, para. (e); and B.17/09, para. (p)); [...Continued from B.19] • Consideration of options for further decision-making on funding proposals (Decision B.17/09, para. (m)); and • Consideration of options for the development of a two-stage proposal approval process (Decision B.17/09, para. (g)) 	<ul style="list-style-type: none"> • Update to the project and programme activity cycle as contained in decision B.17/09, annex IV (Decision B.17/09, para; (n)); and • Defining the nature, scope and extent of second-level due diligence by the Secretariat (Decision B.17/09, para. (o))
Integrated approach to policy matters related to the approval of funding proposals			
(i) Integrated approach to resolve interrelated policy issues		Presentation of a proposal for an integrated approach to resolve interrelated policy issues (Decision B.19/06, para. (d))	
(ii) Enhancing the rationale of GCF-supported activities (Decision B.19/06, para. (d) (i))		Steps to enhance the climate rationale of GCF-supported activities (Decision B.19/06, para. (d) (i))	

⁵ Risk Management Committee.

Issue	B.19	B.20	B.21
(iii) Annual review of the financial terms and conditions of the GCF financial instruments ³ <i>(Decisions B.12/17, para. (c); B.15/05, para. (b); B.17/01, para. (b) (iii) and (xx); and B.19/06, para. (d) (ii))</i>		Conclusion of the annual review of the financial terms and conditions of the GCF financial instruments, including the outcomes of the Co-Chairs' consultations	
(iv) Further guidance on concessionality, including the level of concessionality for the public sector <i>(Decisions B.12/17, paras. (a) and (b); B.17/10, para. (c) (iv); B.BM-2017/02; and B.19/06, para. (d) (ii))</i>	Options for further guidance on concessionality	Options for further guidance on concessionality <i>[...Continued from B.19]</i>	
(v) Developing an incremental cost methodology <i>(Decisions B.17/10, para. (c) (i); and B.19/06, para. (d) (ii))</i>	Development and application of incremental cost calculation methodology and/or alternative methodologies	Development and application of incremental cost calculation methodology and/or alternative methodologies <i>[...Continued from B.19]</i>	
(vi) Co-financing policy and co-financing arrangements with other financial institutions ¹ <i>(Decisions B.13/05; B.15/02; and B.17/10)</i>		Consideration of the co-financing policy	
(vii) Project and programme eligibility criteria	Presentation of a document mapping elements included in previous Board decision and in the Governing Instrument that can contribute to strengthening project and programme eligibility criteria <i>(Decision B.17/10, para. (b))</i> <i>[Inputs to the B.19 paper invited. Updated paper to be considered at B.20]</i>	Document mapping elements included in previous Board decision and in the Governing Instrument that can contribute to strengthening project and programme eligibility criteria <i>(Decision B.17/10, para. (b))</i>	
Investment criteria indicators ³	Presentation of a proposal on indicative minimum benchmarks	Consideration of a further developed proposal on investment criteria indicators	

Issue	B.19	B.20	B.21
<i>(Decisions B.09/05, paras. (c) and (d); B.13/02; and B.19/07, para. (b) – Investment Committee)</i>	<i>(Decision B.13/02 – Investment Committee)</i>	<i>(Decision B.19/07, para. (b))</i>	
Portfolio alignment and investment priority areas <i>(Decisions B.09/02, para. (b); and B.17/08, para. (b))</i>	Presentation of findings of the additional analysis of potential investment priority areas to identify specific results areas where targeted GCF investment would have the most impact <i>(Decision B.17/08, para. (b))</i> <i>[Inputs to the B.19 paper invited. Updated paper to be considered at B.20]</i>	Findings of the additional analysis of potential investment priority areas to identify specific results areas where targeted GCF investment would have the most impact <i>(Decision B.17/08, para. (b))</i>	
Policy guidelines on a programmatic approach <i>(Decisions B.13/09, para. (g); and B.14/07 para. (k))</i>			Adoption of policy guidelines on a programmatic approach, taking into consideration the outcomes of the Co-Chairs' consultations ¹
Support to adaptation activities <i>(Decision B.17/10, para. (c) (ii))</i>			Guidance and scope for providing support to adaptation activities <i>(Decision B.17/10, para. (c) (ii))</i>
Policy on fees for accredited entities <i>(Decisions B.11/10, para. (f); B.BM-2017/02; and B.19/09)</i>	Revised policy on fees for accredited entities		
A mechanism to draw on appropriate scientific and technical advice <i>(Decisions B.04/09, para. (d); and B.14/07, para. (o))</i>			Presentations of options for a mechanism to draw on appropriate scientific and technical advice
Board policies and processes – results management framework			
Results management framework <i>(Decisions B.08/07, para. (b); B.13/34; B.17/01 para. (b) (x); and B.19/06, para. (e) (iv))</i>		Further development of some indicators in the performance measurement frameworks: status update	Proposed approach to address gaps in the results management framework necessary to implement policies related to the approval of funding proposals <i>(Decision B.19/06, para. (e) (iv))</i>
Board policies and processes – Institutional and Fund-wide policies			

Issue	B.19	B.20	B.21
Oversight of Board-appointed officials (Decisions B.12/08; and B.15/02, para. (a))		Oversight of the independent units – Status update (Decisions B.12/08; and B.15/02, para. (a))	Board decision on oversight of independent units
Information disclosure policy (Decisions B.12/35, paras. (b) and (g); annex XXIX, para. 28; B.17/01, para. (b) (xvii); and B.18/01, para. (g))		Approval of the modalities for the qualitative and quantitative review of the webcasting service (Decision B.12/35, para. (f), B.BM-2018/07, para. (a))	<ul style="list-style-type: none"> • Review of the live webcasting service for formal meetings of the Board (Decision B.BM-2018/07, para. (b)); and • Presentation of recommendations on the review of the relevant disclosure requirements once the environmental and social management system is developed (Decision B.12/35, para. (b))
GCF Gender and Social Inclusion Policy (Decisions B.09/11; B.12/16; B.14/01, para. (g); and B.BM-2017/02)	Adoption of a Gender and Social Inclusion Policy	Adoption of an updated Gender Policy [...Continued from B.19]	
Indigenous Peoples Policy (Decisions B.15/01; B.17/01, para. (b) (ix); and B.19/11)	Adoption of a GCF Indigenous Peoples Policy (Decision B.19/11)		
Matters regarding conflicts of interest of persons engaged with the GCF (Document GCF/B.16/23 titled “Decisions of the Board – sixteenth meeting of the Board, 4 – 6 April 2017”, para. 8)			Consideration of recommendations from the Ethics and Audit Committee on various matters regarding conflicts of interest of persons engaged with the GCF (Document GCF/B.16/23, para. 8)
Decision-making in the absence of consensus ¹ (Governing Instrument, Para. 14, Decisions B.08/14, para. (b); B.12/11; and B.15/02, para. (a));			Decision-making in the absence of consensus (Decisions B.12/11; and B.15/02, para. (a));

Issue	B.19	B.20	B.21
Decision-making without a Board meeting ¹ <i>(Rules of Procedure, para. 42, Decisions B.12/12; B.15/02, para. (a); B.17/09, para. (m); and B.18/06, para. (c) (ii));</i>			Decision-making without a Board meeting <i>(Decisions B.12/12; B.15/02, para. (a); B.17/09, para. (m); and B.18/06, para. (c) (ii));</i>
Observers			
Policies on ethics and conflicts of interest ⁶ <i>(Decisions B.09/03, para. (b); and B.13/27, para. (b)) (Document GCF/B.16/23, para. 8)</i>			Policy on ethics for active observers <i>(Decisions B.09/03, para. (b); and B.13/27, para. (b))</i>
Participation of observers <i>(Decisions B.01-13/03, annex XII, para. 17; B.05/23, para. (b); B.BM-2016/11; B.13/27, para. (b); and B.BM-2017/02)</i>			Presentation of the outcomes of the review of guidelines on observer participation <i>(Decisions B.BM-2016/11; and B.BM-2017/02)</i>
Approvals			
Funding proposals	Consideration of funding proposals	Consideration of funding proposals	Consideration of funding proposals
Accreditation matters			
Accreditation of entities ⁷	Status on matters related to accreditation	Consideration of proposals to accredit entities	Consideration of proposals to accredit entities

⁶ Ethics and Audit Committee.

Issue	B.19	B.20	B.21
<p>Further development of the accreditation framework¹ <i>(Fast-tracking – decisions B.14/08, para. (d) (ii); B.17/01, para. (b) (xi); B.17/06, para. (e); and B.14/08, para. (f) (ii)); (Prioritization – decisions B.14/08, para. (d) (ii); and B.17/01, para. (b) (xi)); (Use of third-party evidence – decisions B.14/08, para. (e) (i); and B.17/01, para. (b) (xiii)); and (Adaptation Fund’s Environmental and Social Policy – decision B.14/08, para. (e) (iii))</i></p>	<p>Consideration of a proposal for the revision of the accreditation framework that includes other modalities for institutions to work with the GCF <i>(Decision B.18/04, para. (b))</i></p>	<p>Consideration of the full report on the review of the accreditation framework, including the project-specific assessment approach <i>(Decision B.19/13, paras. (b) and (e))</i></p>	
<p>Initial fiduciary standards and integrity policies <i>(Decisions B.07/02; B.12/31, para. (i); B.14/01, paras. (e) and (f); and B.14/08, para. (f))</i></p>		<ul style="list-style-type: none"> • Adoption of fiduciary compliance and integrity policies/policies relating to prohibited practices, anti-money laundering and countering the financing of terrorism⁶ <ul style="list-style-type: none"> - Whistle-blower and Witness Protection Policy; and - Prohibited Practices Policy <i>(Decisions B.12/31, para. (i); B.14/01, para. (e); and B.15/13); and</i> • Standards for the implementation of the Anti-Money Laundering and Countering the Financing of Terrorism Policy <i>(Decision B.18/10, para. (b))</i> 	<p>Integration of policies relating to prohibited practices, anti-money laundering and countering the financing of terrorism in the interim fiduciary standards <i>(Decision B.14/01, para. (f))</i></p>

Issue	B.19	B.20	B.21
Baseline on the overall portfolio of accredited entities ² <i>Decision B.12/30, para. (d)</i>			Baseline on the overall portfolio of accredited entities <i>Decision B.12/30, para. (d)</i>
Direct access entities		Report on the analysis of the challenges, barriers, gaps and recommendations to achieve an increase in the amount of direct access proposals in the pipeline <i>(Decision B.18/02, para. (d))</i>	
Environmental and social management system ⁷ <i>(Decisions B.07/02, para. (n); and B.19/10)</i>	Presentation of the environmental and social management system; and adoption of the Environmental and Social Policy		Consideration of a proposed approach to developing the GCF environmental and social safeguards standards <i>(Decision B.19/10, para. (c))</i>
Monitoring and accountability framework <i>(Decision B.11/10, para. (a), annex II)</i>			Presentation of the first annual portfolio performance report <i>(Decision B.11/10, para. (a), and annex II, para. 9)</i>
Country programming and readiness			
Implementation of the Readiness and Preparatory Support Programme <i>(Decisions B.06/11, para. (f); B.13/09, para. (k); and B.16/01, para. (c))</i>	<ul style="list-style-type: none"> • Revised work programme for the Readiness Programme <i>(Decision B.18/09, para. (e))</i>; and • TOR for the independent evaluation of the Readiness Programme <i>(Decision B.18/09, para. (c))</i> 	<ul style="list-style-type: none"> • Progress report on the implementation of the Readiness work programme, including the status of NAPs; and • Consolidated country and entity work programmes <i>(GCF Strategic Plan 2015 – 2018) [...Slipping from B.19]</i> 	<ul style="list-style-type: none"> • Progress report on the implementation of the Readiness work programme, including the status of NAPs; • Findings of the independent evaluation of the Readiness Programme <i>(Decisions B.18/09, para. (c); and B.19/16, annex XVII, section IV)</i>; and • Consideration of a proposal for improving the Readiness Programme based on the outcome of the conclusions of the Secretariat's initial

⁷ Accreditation Committee.

Issue	B.19	B.20	B.21
			review and of the independent evaluation of the Readiness Programme <i>(Decision B.19/15, para. (f))</i>
Country ownership guidelines <i>(Decision B.17/21)</i>			Presentation of the annual assessment of the application of the country ownership guidelines <i>(Decision B.17/21, para. (c))</i>
Country and entity work programmes <i>(Decisions B.12/20; and B.17/05, para. (d))</i>	Presentation of consolidated country and entity work programmes <i>(Decision B.17/05, para. (c))</i>	Consolidated country and entity work programmes <i>(Decision B.17/05, para. (c))</i> <i>[...Slipping from B.19...]</i>	
Private sector matters			
Private sector outreach plan ⁸ <i>(Decision B.13/05, para. (d); B.BM-2017/02; and B.19/17)</i>	Presentation of PSAG recommendations on the development of a private sector outreach plan <i>(Decisions B.13/05, para. (d); B.BM-2017/02; and B.19/17)</i>		
Private sector in LDCs and SIDS ⁸ <i>(Decisions B.15/03, para. (d); and B.17/06, para. (d) (i))</i> <i>(UNFCCC decision 10/CP.22, para. 11)</i>	Presentation of PSAG recommendations on the development of modalities to support activities enabling private sector involvement in LDCs and SIDS		Consideration of modalities to support activities to enable domestic and international private sector actors to engage in GCF activities <i>(Decision B.19/18, para. (b))</i>
Private sector in adaptation <i>(Decisions B.15/03, para. (i)(ii); and B.17/06, para (d) (ii))</i>		Consideration of PSAG recommendations to engage the private sector, including local actors, in adaptation action at the national, regional and international levels	
Private sector MSME pilot programme <i>(Decisions B.09/09, para. (h); B.10/11, para. (b) (i); and B.13/22)</i>			Presentation of TOR for request(s) for proposals for the remainder of the allocation for the MSME pilot

⁸ PSAG.

Issue	B.19	B.20	B.21
			programme (Decision B.13/22, para. (f))
Resource mobilization			
First formal replenishment process of the GCF ¹ (Decision B.12/09)	Discussion on policies and procedures for the formal replenishment process	Presentation of policies and procedures for the formal replenishment process (Decision B.19/05, para. (b))	<ul style="list-style-type: none"> • Pending outcomes of B.20; Including on the review of the Strategic Plan of the GCF (Decision B.19/05, para. (c))
Policies and procedures for contributions from philanthropic foundations and other non-public and alternative sources (Decisions B.08/13, annex XIX, paras. 5–7; B.11/05, para. (d); B.14/01, para. (i); and B.17/01, para. (b) (viii))		Policies and procedures for contributions from philanthropic foundations and other non-public and alternative sources	
Independent accountability units			
Independent Integrity Unit	<ul style="list-style-type: none"> • Presentation of annual reports for 2017; • Approval of comprehensive work programmes and budgets for the independent units for 2018 (Decision B.BM 2017/13); and • Approval of the three-year rolling workplan of the Independent Evaluation Unit (Decision B.19/21, para. (a)) 		Approval of the work programme and budget of the Unit for 2019 ⁶
Independent Evaluation Unit		Progress report on the independent evaluation of the Readiness Programme in the report of the Independent Evaluation Unit (Decision B.18/09, para. (c))	<ul style="list-style-type: none"> • Approval of the work programme and budget of the Unit for 2019; and • Approval of the independent evaluation policy • Presentation of final report of the independent evaluation of the Readiness programme B.19/16, annex xvii, Section IV para. (b)(iii). • IEU recommendations to improve the Results Management Framework (B.19/21, para. (c), annex XXI, para. 5(c))
Independent Redress Mechanism			Approval of the work programme and budget of the Unit for 2019 ⁶
Administrative matters			

Issue	B.19	B.20	B.21
Administrative guidelines (<i>Decision B.06/03, annex I</i>)		Revised administrative guidelines on human resources	<ul style="list-style-type: none"> • Presentation of reviewed administrative guidelines on procurement (<i>Decisions B.12/39, para. (a); and B.17/01, para. (c)</i>); and • Administrative guidelines on information communication and technology
Workplan and administrative budgets ⁹	<ul style="list-style-type: none"> • A report on the execution of the administrative budgets for 2017; and • Presentation of the draft unaudited financial statements for 2017 	<ul style="list-style-type: none"> • A report on the execution of the administrative budgets for 2018; and • Approval of the audited financial statements for 2017 	<ul style="list-style-type: none"> • A report on the execution of the administrative budgets for 2018; and <ul style="list-style-type: none"> • Approval of the work programme and administrative budget for 2019

Matters to be addressed at each Board meeting	
Co-Chairs' report, consultations and standing matters	<p>The Co-Chairs will report to each meeting on the status of consultations and will bring those matters to the attention of the Board as appropriate.</p> <p>The report on the activities of the Co-Chairs will include status updates on:</p> <ul style="list-style-type: none"> • The revised workplan following B.18 and B.19; • Board decisions proposed and approved between meetings; • Co-Chairs to present the performance criteria and measurement procedure of the Heads of the accountability units for adoption (<i>Decisions B.10/05, para. (j); B.12/04; B.13/16, para. (c); and B.17/12, para. (b)</i>); and • Travel policy for the GCF (<i>Decisions B.12/13, and B.15/02</i>) • Election of Co-Chairs
Secretariat matters	<ul style="list-style-type: none"> • Report on the activities of the Secretariat, outlining the status of implementation of the Secretariat's work programme for 2018; • Actions taken to include gender considerations in the activities of the GCF (<i>Decision B.12/20, para. (d)</i>); • Status of staffing of the Secretariat (<i>Decision B.18/11, para. (b)</i>);

⁹ Budget Committee.

	<ul style="list-style-type: none"> • Legal and formal arrangements with accredited entities; • Status of the GCF portfolio and pipeline (<i>Decisions B.11/11; and B.13/21, para. (d) (ix)</i>); and status report on the PPF requests received (<i>Decisions B.13/21, para. (d) (ix); B.13/21, para. (f); and B.17/01, para. (b) (xiv)</i>); • Status of the GCF portfolio: approved projects and fulfilment of conditions (<i>Decision B.14/07, paras. (i) and (j)</i>); • Status of the initial resource mobilization process; and • Consolidated Board document on all information reports (<i>Decision B.18/12, para. (b)</i>)
Independent unit reports	<ul style="list-style-type: none"> • Reports of the independent units (<i>Independent Evaluation Unit – decision B.19/21, para. (d)</i>)
Other procedural agenda items	<ul style="list-style-type: none"> • Adoption of the agenda; • Adoption of the report of the previous meeting; • Reports from Board committees, panels and groups; • Dates and venues of the following meetings of the Board (<i>Decision B.17/24, para. (c)</i>); and • Report of the meeting

Abbreviations: B.18–21 = eighteenth to twenty-first meetings of the Board, COP = Conference of the Parties to the United Nations Framework Convention on Climate Change, LDCs = least developed countries, MSME = micro-, small- and medium-sized enterprise, NAP = national adaptation plan, PPF = Project Preparation Facility, PSAG = Private Sector Advisory Group, SIDS = small island developing States, TAP = independent Technical Advisory Panel, TOR = terms of reference, UNFCCC = United Nations Framework Convention on Climate Change