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## **Annex XVII: Timetable for consideration of matters relating to the establishment of the independent Secretariat**

The timetable for consideration of matters relating to the establishment of the independent Secretariat by the Board is as follows:

- (a)* Board meeting in March 2013:
  - (i)* Headquarters agreement adopted
  - (ii)* Guidance provided on the administrative framework of the Fund's independent Secretariat
  - (iii)* Progress report by the Executive Director Selection Committee
- (b)* Board meeting in June 2013:
  - (i)* Human resource policies and procedures presented
  - (ii)* Financial management and procurement policies and procedures presented
  - (iii)* Facility management, travel and general administration policies and procedures presented
  - (iv)* Information technology policies and procedures presented
  - (v)* Final report by the Executive Director Selection Committee and appointment decision by the Board
  - (vi)* Guidance provided on the policies and procedures listed above, as necessary, and on the transition arrangement from the Interim Secretariat to the independent Secretariat
- (c)* Board meeting in September 2013:
  - (i)* Further guidance provided to the Executive Director on administrative policies and procedures, including a general staffing strategy for the independent Secretariat
  - (ii)* Further guidance provided relating to the transition from the Interim Secretariat to the independent Secretariat