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**Annex II: Additional rules of procedure relating to observers**

*Paragraph 16 of the Governing Instrument provides:*

**7. Observers**

16. The Board will make arrangements, including developing and operating accreditation processes, to allow for effective participation by accredited observers in its meetings. The Board will invite, to participate as active observers: two civil society representatives, one each from developing and developed countries, and two private sector representatives, one each from developing and developed countries.

1. The Co-Chairs, acting jointly and in consultation with the Board, will invite to participate as active observers, two civil society representatives, one each from a developing and developed country; and two private sector representatives, one each from a developing and a developed country. Active observers may, upon invitation of the Co-Chairs, participate in the proceedings of the Board.
2. The Co-Chairs, acting jointly, and in consultation with the Board, may invite other observers and/or experts to any Board meeting. Observers may be representatives of:
  - (a) States that are Party or observer State to the Convention;
  - (b) International entities, including United Nations agencies, multilateral development banks, international financial institutions and regional institutions; and
  - (c) Non-governmental organizations (NGOs), comprised of:
    - (i) Civil society organizations (CSOs): any independent non-profit organizations, including international as well as national and community-based organizations; and
    - (ii) Private sector organizations (PSOs): any private companies and business associations with operations that deal with climate change mitigation and/or adaptation activities, including in developing countries.
3. The procedures for the selection of active observers and the accreditation of observer organizations will be contained in the guidelines approved by the Board.
4. Active observers will receive, in accordance with the applicable rules and procedures, all Board meeting documents, except documents classified as confidential or as the Board may provide.