



Logistics Note

Empowering Direct Access Workshop

23 – 25 May 2017



Venue

The workshop will take place at G-Tower, 175 Art center-daero, Songdo. Plenary sessions will be held on the 12th floor (12F) and break-out groups and bilaterals on the 13th floor (13F). Further information will be provided on-site.

Visa

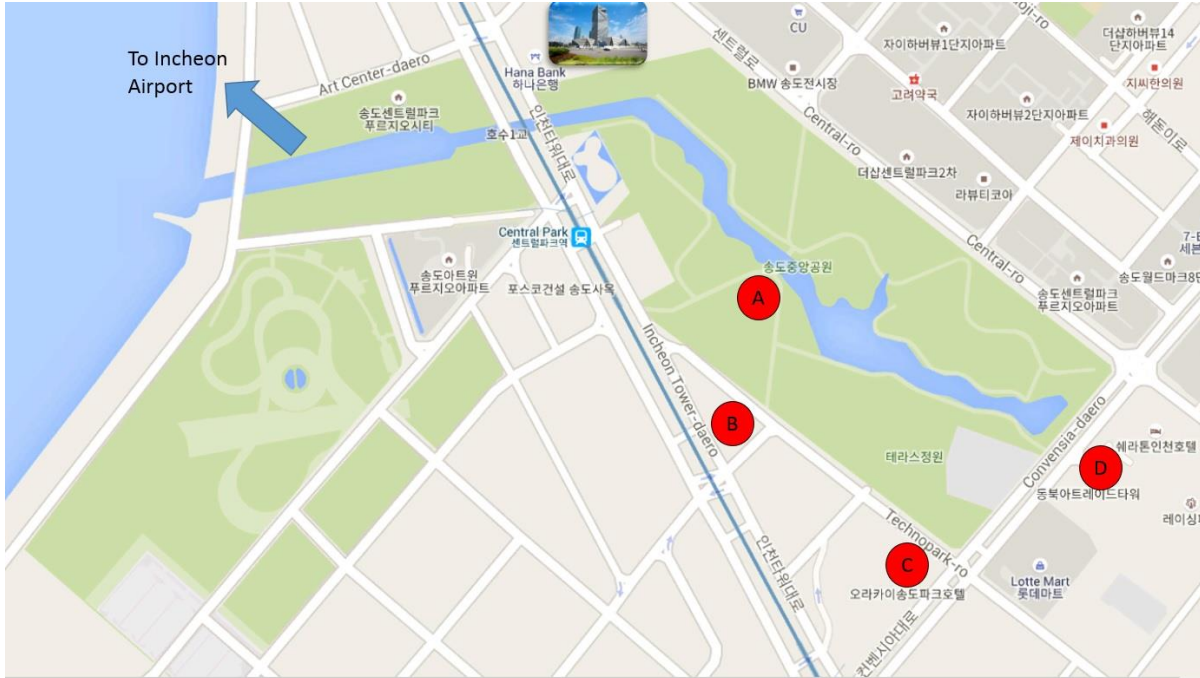
Detailed visa information is available at the website of the Ministry of Foreign Affairs of the Republic of Korea at:

<http://www.mofa.go.kr/ENG/visa/application/index.jsp>

Note

- 1) Visa applications should be sent to Korean embassies or consular offices in your country of residence at least two weeks prior to departure.
- 2) Visa applicants are required to submit their passport, completed application forms, a recent passport-size color photograph, and other relevant documents, as may be determined by the Embassy/Consular Offices.
- 3) Once the visa application is completed, please share your application code with the GCF Secretariat (accreditation@gcfund.org) so that the Secretariat can inform the Ministry of Foreign Affairs of the Republic of Korea.

ACCOMMODATION



(Please click on hotel's name to access its website.)

A. Gyeongwonjae Ambassador Incheon (0.9 km from G-Tower)

Room Type	Price	Remarks
Deluxe Single	KRW 176,000 (USD 155)	<ul style="list-style-type: none"> Additional KRW 18,800 for Breakfast
Deluxe Double	KRW 209,000 (USD 183)	
Contact: +82 32 729 1189 Tony Lee (gwism@ambatel.com)		

B. Central Park (1.0 km from G-Tower)

Room Type	Price	Remarks
Deluxe	KRW 110,000 (USD 97)	<ul style="list-style-type: none"> Additional KRW 16,500 for Breakfast
Central Suite	KRW 150,000 (USD 132)	
Contact: +82 32 310 5000 Cathy Lim (cathy.lim@cphotel.co.kr)		<ul style="list-style-type: none"> Shuttle provided from the hotel to the venue in the morning



C. Orakai Songdo Park (1.5 km from G-Tower)

Room Type	Price	Remarks
Deluxe	KRW 126,500 (USD 110)	<ul style="list-style-type: none"> Additional KRW 20,900 for Breakfast
Contact: +82 32 210 7250 Brandon Byun (rau.park@orakaihotels.com) URL for booking: ORAKAISONGDOPARKHOTEL Promotion Code: GCF (case sensitive)		

D. Oakwood Premier (1.5 km from G-Tower)

Room Type	Price	Remarks
Studio	KRW 145,200 (USD 127)	<ul style="list-style-type: none"> Additional KRW 24,200 for Breakfast
1 Bedroom	KRW 181,500 (USD 159)	
2 Bedroom	KRW 266,200 (USD 234)	
Contact: +82 32 726 2202 +82 32 726 2000 Andy Song (hksong@oakwoodpremier.co.kr ; reservations.opi@oakwoodpremier.co.kr)		

All rates include Service Charge and VAT.

TRANSPORTATION

KAL Limousine Shuttle (runs every 35–50 minutes)

Run Time	Holiday Inn	Central Park	Orakai Songdo	Oakwood Premier	Sheraton Incheon
	35 – 45 minutes				
First Bus To Airport	04:57	04:55	04:54	05:04	05:05
To Hotel			05:43		
Last Bus To Airport	19:39	19:37	19:36	19:46	19:47
To Hotel			22:10		
Fare	KRW 7,000 (approx. USD 6.00)				

Taxi from Incheon Airport

Run Time	Holiday Inn	Central Park	Orakai Songdo	Oakwood Premier	Sheraton Incheon
	25 – 30 minutes				
Fare	KRW 50,000 (approx. USD 43.00)				



GENERAL INFORMATION

Time difference

Korean Standard Time is nine hours ahead of Coordinated Universal Time (UTC+9).

Weather

Korea is renowned for its four distinct seasons.

In May, the daily range in temperatures in Songdo will vary from 20°C (68°F) to 25°C (77°F) with a high level of humidity and frequent light rain.

Currency

The unit of the Korean currency is the Korean Won (KRW).

Foreign bank notes and traveler's checks can be converted into the Korean Won at foreign exchange banks and other authorized money exchange outlets. The exchange rate is subject to market fluctuations. As of May 2017, USD 1 is approximately KRW 1,133.

ATM and currency exchange banks are also available at G-Tower.

Electricity

The standard voltage in Korea is 220 volts. The outlet is the same type used in continental Europe and many other countries.

Mobile Phone Rental

You may rent a mobile phone at Incheon International Airport. Users can rent a handset, and pay rental and call charges upon returning the phone. Applicants are required to provide identification, a credit card and a service contract (available at the booth). You may also obtain a sim card to use with your own mobile phone for calls, texts as well as internet access. For more information, please visit the website of each service provider.

- Olleh KT: <http://roaming.kt.com>
- SK Telecom: <http://www.skroaming.com/>

Emergency Phone Numbers

112: Police

119: Emergency Fire, Rescue & Hospital Services

Visiting Korea

For information regarding tourist attractions and restaurants in Seoul, please visit: <http://english.seoul.go.kr> or <http://www.korea.net>.

For information about Songdo, please visit: <http://english.visitincheon.org/>.

For more inquiries, please contact gcf-events@gcfund.org.