



**GREEN
CLIMATE
FUND**

Meeting of the Board
13 – 15 December 2016
Apia, Samoa
Provisional agenda item 24

GCF/B.15/23

7 December 2016

Dates and venues of the following meetings of the Board

Summary

This document is intended to assist the Board in deciding on the dates and venues for its meetings in 2017.

I. Introduction

1. This document is prepared to assist the Board in deciding on the dates and venues for its meetings in 2017.

II. Dates of meetings of the Board in 2017

2. In line with the practice in previous years, it is envisioned that the Board will hold three meetings in 2017. The dates proposed below take into consideration other major events in 2017 that are relevant to the work of the GCF whose dates have been determined and publicly communicated as of 9 November 2016, while aiming to provide adequate preparation times between meetings.

3. The dates proposed are as follows:

- (a) Sixteenth meeting of the Board (B.16) – Tuesday 4 April 2017, to Thursday, 6 April 2017;
- (b) Seventeenth meeting of the Board (B.17) – Tuesday, 4 July 2017, to Thursday, 6 July 2017; and
- (c) Eighteenth meeting of the Board (B.18) – Tuesday, 3 October 2017, to Thursday, 5 October 2017.

III. Venues of meetings of the Board in 2017

4. Plans to reconfigure and improve the Board meeting facilities at the GCF headquarters in time for B.16 are progressing. In addition to achieving a return on the significant investment made to ensure Board meetings are held smoothly, and being in line with the practice of other international organisations, meetings held in the GCF Headquarters benefit from the following:

- full operational capacity of the Secretariat supporting the meetings;
- easily accessible transportation links and accommodation facilities;
- the presence of privileges and immunities extended the government of the Republic of Korea to Board members and alternate members;
- avoidance of costs incurred from Secretariat staff travel; and
- opportunities to further build the institutional knowledge of the Secretariat in supporting Board meetings with increasing efficiency

5. The Government of the Republic of Korea and the Secretariat established a process to streamline and expedite the application for and issuance of multiple-entry visas for Board members and alternate Board members. The new process will be presented to the Board at B.15. In addition to the Note Verbale (OEN-3046), the Government of the Republic of Korea decided at the request of the Secretariat to expand the provision of multiple-entry visas to advisers of both Board members and alternate Board members. The mechanism for advisers is currently under consultation with the aim to have it established as soon as possible, also taking into account comments from the Board.

6. It is therefore proposed that the meetings of the Board in 2017 take place at the GCF Headquarters in Songdo, Republic of Korea.

7. The regional strategic dialogues that will take place in the respective regions will provide the opportunity for the Fund to engage in developing countries.

IV. Recommended action by the Board

8. It is recommended that the Board approve the dates and venues for meetings of the Board in 2017 as proposed in Annex I, noting that the dates for B.17 and B.18 will be confirmed in the preceding Board meetings in line with the Rules of Procedure.

Annex I: Draft decision of the Board

The Board, having reviewed document GCF/B.15/23 titled “Dates and venues of following meetings of the Board”:

Decides that:

- (a) Sixteenth meeting of the Board (B.16) will be held from Tuesday 4 April 2017, to Thursday, 6 April, 2017, in Songdo, Republic of Korea;
 - (b) Seventeenth meeting of the Board (B.17) will be held from Tuesday, 4 July 2017, to Thursday, 6 July 2017, in Songdo, Republic of Korea; with these dates to be confirmed at the sixteenth meeting of the Board; and
 - (c) Eighteenth meeting of the Board (B.18) will be held from Tuesday, 3 October 2017, to Thursday, 5 October 2017, in Songdo, Republic of Korea, with these dates to be confirmed at the seventeenth meeting of the Board.
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