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Request for Quotation (RFQ) for goods/services

**Request for Quotation of Financial/Energy
Market Data Service for the Private Sector
Facility for a period of one (1) year**

RFQ No: (GCF/RFQ/2015/006)



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Request For Quotation (RFQ) of Financial/Energy Market Data Service for the Private Sector Facility for a period of one (1) year

GCF/RFQ/2015/006

Date: 17 June 2015

GCF is accepting quotations from suppliers for Financial/Energy Market Data Service for the Private Sector Facility Division. All interested parties must complete and return the attached price sheet to the following address:

Green Climate Fund
G Tower, 175 Artcenter Daero
Yeonsu Gu, Incheon
406-840, Republic of Korea
Attention: Procurement Specialist (procurement@gcfund.org)
Reference Number: GCF/RFQ/2015/006



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1 RFQ DETAILS

- 1.1. The purpose of this RFQ is to select a suitable Financial/Energy Market Data Service for the Private Sector Facility for a period of one (1) year.

2 Requirements and Price List (Annex A)

- 2.1. Quotations must be submitted by using the Requirements contained in Annex A.

3 Currency

- 3.1. The mandatory bidding currency is US Dollars or Korean Won.
- 3.2. GCF reserves the right to reject any bids submitted in a currency other than the mandatory bidding currency stated above. GCF may accept bids submitted in another currency than stated above if the Bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the last quotation exchange rate posted on the website of Korea Exchange Bank of the day of RFQ deadline as stated in the RFQ letter shall apply.
- 3.3. Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

4 Evaluation

- 4.1. GCF shall evaluate quotations and the proposed services based on the requirements outlined in Annex A.

5 Award Criteria

- 5.1. GCF shall award the Contract to the Bidder whose bid has been most technically compliant to the Fund's requirements.

6 Signing of the contract

- 6.1. GCF shall send the successful Bidder(s) an engagement letter, which constitutes the Notification of Award. The successful Bidder(s) shall sign and date the engagement letter, and return it to GCF within 5 days of receipt.
- 6.2. After receipt of the engagement letter, the successful Bidder(s) shall receive the Contract confirming the terms proposed for the period of this RFQ.
- 6.3. The Successful Bidder shall provide their own standard contract template when submitting RFQ.

7 Cost Structure and Payments

- 7.1. Prices quoted under this RFQ shall remain fixed for a 12 months period of the Long Term Agreement.
- 7.2. GCF has no legal obligation to extend the contract period after initial 12 months of the LTA.



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8 Delivery

8.1. All items shall be delivered by 6:00 PM, 26 June 2015 Korea Standard Time and it shall be delivered to:

Maria Camarasa, Procurement Specialist
11 Fl. G Tower, 175 Artcenter-daero, Yeonsu-gu
Incheon 406-840
Republic of Korea

9 Quotations due

9.1. Bidders are responsible for the timely return of their quotation. All quotations must be received at the email address stated below no later than:

Date: 26 June 2015
Time: 6:00 PM Korean Standard Time (time and time zone)
E-mail: procurement@gcfund.org

9.2. Quotations submitted shall be binding and valid for a period of thirty (30) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

10 Clarifications

Suppliers with questions or requests for clarification are encouraged to send questions by email to the email address above promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above named contact person, will not be considered binding or official.

11 Quotation form (Annex B)

11.1. The attached Quotation Form must be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.



ANNEX A Requirements

CONTRACTOR AGREES TO PROVIDE ALL GOODS/SERVICES IN ACCORDANCE WITH FOLLOWING REQUIREMENTS:

Financial/ Energy Market Data Service
<ul style="list-style-type: none"> ○ Access to local and international financial information, analysis report, real-time news updates and corporate data; ○ Access to Financial market database including but not limited to publicly traded equity shares, fixed income securities, derivatives, commodities, stocks, bonds, and foreign exchange; ○ Connectivity to the market and other users; ○ Ability to build financial models; ○ Access to in-depth analysis of the energy, power, gas and carbon markets; ○ Access to project database and country profiles, transaction and financing database; ○ Wide variety of contributor in the OTC market; ○ Forecasts that explore the future of the energy sector across region and sector; ○ Timely news feeds, analysis and commentary on energy policy and regulatory developments; and ○ Tracking of the companies across the whole supply chain of renewable energy, energy smart technologies, advanced transport and natural gas markets.
Technical Specification:
<ul style="list-style-type: none"> ○ Operating System: Microsoft Windows 8.1 Professional Edition 64-Bit; ○ Processor: Intel Core i5 1.80 GHz x64; ○ RAM: 8 GB; ○ Storage: at most 40 GB; ○ Graphics card: Intel HD Graphics 4000, AMD Radeon HD; ○ Compatibility with the following web browsers: Internet Explorer 11, Google Chrome v 42.0.x; ○ Compatibility with the following software: Microsoft Office 2013, Adobe Acrobat Pro 9.
Others
<ul style="list-style-type: none"> ○ The Service Provider shall provide remote or on-site training of the service to the GCF users upon request; ○ Breakdown of total costs for each service; ○ The Service should be provided in English language. ○ According to the Headquarters Agreement, the Fund should be exempt from taxes. There shall be only one (1) user .



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ANNEX B

RFQ- Quotation Form

The Quotation Form must be completed, signed and returned to GCF. The quotations must be made in accordance with the instructions contained in this request.

The undersigned, having read the terms and conditions of RFQ 2015/006 set out in the attached document, hereby offers to supply the goods/services specified in the RFQ at the price or prices quoted, in accordance with any specifications stated, and subject to the terms and conditions set out or specified in the RFQ document.

I, _____ (name of signing official) _____, certify that I am _____ (position) _____ of _____ (legal name of company) _____; that by signing this RFQ bid for and on behalf of _____ (legal name of company) _____, I am certifying that all information contained herein is accurate and truthful and that the signing of this bid is within the scope of my powers.

(Signature)

(Name)

(Title)

(Date)

Provide the name and contact information for the primary contact from your company for this quotation:

Name: _____ Title: _____

Mailing address (street name/number/city/town/province/state): _____

Tel. no: _____ Fax no: _____

Email address: _____

Offer valid until: _____ (date) (* Must be at least thirty (30) days.)

Currency of offer: (state currency)

Payment terms within 30 days - after presentation of the bill - accepted:



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Quotation to be addressed to:

Green Climate Fund
Reference No.: RFQ 2015/006
Attn: Procurement Specialist
11 Fl. G Tower, 175 Art center-daero, Yeonsu-gu
Incheon, 406-840
Republic of Korea
Tel.: +82-32-458-6020
E-mail: procurement@gcfund.org

BIDDERS ARE RESPONSIBLE FOR THE TIMELY DELIVER OF THE QUOTATION.

Quotes are due on 6:00 PM, 26 June 2015 Korea Standard Time.