

Reference: GCF/RFP/2018/C/003

ADDENDUM NO. 1
**Request for Proposals for Consultancy Services for the Development of Anti-Money Laundering
and Countering the Financing of Terrorism (AML/CFT) Standard**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting their Proposal.

1.0 Responses to requests for Clarification

No	Clarification requested	Response
1.1	Will this project be conducted via visits to S. Korea or from remote locations?	The project will be conducted from S. Korea regarding the entire development of the draft. Remote negotiations with the Committees of the Board is envisioned in due course.
1.2	Is GCF seeking a technological solution to facilitate the requirements detailed in the RFP as it relates to KYC/UBO/Screening and EDD or just policy/standards development?	Yes, the GCF may seek a technological solution at later stage. Current RFP only relates to standard development. Technical solution would be in scope of another RFP.
1.3	Is GCF's transactional data associated with this project or is it more as a result of vendors, donor and client relationships and the information collected from them?	Transactional data won't be in focus. The project focuses on data related to GCF's counterparties relationships, such as vendors, donors, and most important Accredited Entities as GCF's clients.
1.4	How does GCF presently collect information from existing or potential vendors, donors, clients and/or partners at this time?	Data is mainly collected within the accreditation process, but may be insufficient. Or through procurement for respective processes.
1.5	Does GCF come in contact or receive funds from global NGO's or charities at this time?	Not yet, but may be the case in the future, so please consider.
1.6	Does GCF seek local staff, from within S. Korea, to participate in this project or is it at the discretion of the selected vendor where the support originates from?	It is at the discretion of the selected vendor, considering the capabilities necessary to fulfill the scope of work.
1.7	Will you be providing contract terms with the RFP, and are you open to amendments of the contract terms?	The model contract template is attached. The GCF will require the bidder to review the terms and conditions therein and confirm that they are in agreement with them. Where the bidder notes issues, these must be raised as part of the technical proposal for consideration during evaluation.
1.8	When is the due date for the preparation of draft AML/CFT Standard?	15 May, 2018



No	Clarification requested	Response
1.9	<p>Request for Proposals (RFP 2018C/003) Attachment 7 states bidder must provide in the technical proposal a statement that bidder is in agreement with all the terms and conditions in the Model Contract and its Appendices. However, Model Contract template has a numerous open questions that need to be decided and filled in some of which are not clear who, bidder or GCF, determines the standards/ amounts/% rates etc. Some of the examples are as follows :</p> <p>Performance standards : Who sets performance evaluation standards ?</p> <p>Performance Security : Who sets performance security amount ?</p> <p>Liquidation Damages : Who sets liquidation damages payment rate ?</p> <p>Until the details of all the clauses in the Model Contract such as above are decided, it is not reasonable to include a statement in the technical proposal that bidder agrees with all the terms and conditions in the Model Contract.</p>	<p>The performance standards clause is not applicable in this particular contract.</p> <p>Performance security is not applicable for this contract. It is however usually preset at 10% in bidding documents if applicable.</p> <p>The Liquidated Damages clause is not applicable for this particular contract. It is however usually preset at 0.1 or 0.2% in bidding documents if applicable.</p> <p>Where the bidder has specific issues of concern, those must be raised and indicated in the Technical proposal clearly for consideration during evaluation.</p>
1.10	<p>We would greatly appreciate if the RfP documents could be circulated in MS Word so that we can edit the templates for use in our proposal.</p>	<p>Please note that the required templates for submitting the proposals were uploaded along with the RFP in word format on the GCF website. The document is titled Proposal Submission forms. Kindly refer to the GCF website to access it. http://www.greenclimate.fund/who-we-are/procurement</p>
1.11	<p>Timing: Please confirm the expected start date and duration of the assignment.</p>	<p>End of March to beginning of May – approximately 8 weeks in South Korea</p>
1.12	<p>We understand that proposals may be sent by email to procurement@gcfund.org . Please confirm that electronic submission of the bid by email solely will be accepted (i.e. no submission of hard copy)</p>	<p>Yes, As detailed in the RFP, Proposals can be sent via email only without sending a hard copy. Please follow the guidelines provided for submission of proposals via email (Section 6.8) and ensure that the financial proposals are password protected.</p>



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1.13	Inputs: Please confirm if possible the total inputs as well as input per expert required for this assignment (in person months).	Team lead: oversight; Policy drafter (6-8 weeks); Research support – probably back office
1.14	Please confirm the number of project team members required to complete this assignment. Will it be acceptable to provide a CV for the Team Leader, and one more CV for a project team member?	Maximum 4, depending on size of the support team required. CVs are mandatory for Team lead and person performing the work of writing the Standard (Policy drafter).

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