



**GREEN
CLIMATE
FUND**

17 January, 2018

Reference: GCF/RFP/2018/C/001

ADDENDUM NO. 1

Request for Proposals for Provision of Consultancy Services for the Development of Baselines of GHG Emissions and Climate Resilience of Accredited Entities' Portfolio of Activities

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents remains in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting their Proposal.

1.0 Responses to requests for Clarification

| No | Clarification Description | Response |
|-----------|--|--|
| 1 | Clarification on Evaluation Method for the proposals | <p>The Evaluation Process will be as follows:-</p> <p>A reviewing committee shall be established to evaluate each technical proposal. The technical proposal is evaluated individually on the basis of its responsiveness to the technical requirements and will be assessed and scored according to the evaluation criteria set out in the RFP. Technical proposals that score at least 75 points out of 100 will be considered as qualified for the review of financial proposal. Any proposal less than that will be disqualified from proceeding to the next step and its financial proposal shall be returned unopened following the award of the contract.</p> <p>The financial proposal of all proposers which have attained the minimum score in the technical evaluation will be evaluated subsequently. The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 100. The formula for determining the financial scores (Sf) of all other Proposals is calculated as following:</p> <p>Sf = 100 x Fm/ F, in which "Sf" is the financial score, "Fm" is the lowest price, and "F" is the price of the proposal under consideration.</p> |

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| No | Clarification Description | Response |
|-----------|----------------------------------|--|
| | | <p>Consolidated evaluation</p> <p>The weights given to the Technical (T) and Financial (P) Proposals are:</p> <p>T = 0.70, and P = 0.30</p> <p>Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) as following:</p> <p>$S = St \times T\% + Sf \times P\%$.</p> <p>The firm achieving the highest combined technical and financial score will be invited for contract negotiations.</p> |

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