

7 September 2016

Reference: RFP 2016/015

## **REQUEST FOR CLARIFICATIONS**

Technical Advisory Services to GCF NDA/focal points for their Country Programming and Related Processes

Clarification requested		Response
1.	Can the Secretariat clarify whether the responders are required to display country experience and a team to deliver across each of the 21 listed Participating countries identified in Annex 13, or whether the successful bidder can specify a subset of the participating countries as the basis for its proposal. If the latter, is there a minimum number of countries required to demonstrate coverage and delivery team?	All submitted proposals must cover the 21 countries listed in Annex 13, by the Firm individually or by a Consortium of firms. Responders do not mandatorily need to demonstrate previous experience in each of these 21 countries. Please note however that experience delivering similar services in the participating countries is part of the evaluation criteria, as per Annex 3.
2.	Similarly, can the bidder select the 10 countries that would receive in-country visits, informed by a methodology that takes into account the country's requirements and maturity and related presence and experience of the proposer's local partners, or is this at the discretion of the GCF?	The 10 countries that will receive in-country visits will be selected by the GCF. Bidders are welcome to present and justify their recommendations, but such recommendations will not be taken into account in scoring the technical proposals according to the Evaluation Criteria set forth in Annex 3 of the RFP.
3.	Can the Secretariat clarify whether the responder can suggest a phasing /roll out across Participating Countries and agree this with the GCF during inception, or is the expectation that the successful firm will be expected to deliver the initial interactive work sessions with all 21 country NDAs/FPs synchronously over Weeks 2 to 8. Not phasing the roll out of support (incl. to match local demand /needs) would require a substantially larger standing team	The initial capacity building sessions (including site visits) will be scheduled in agreement with participating countries and may, as a consequence, need to be delivered over a different time schedule. Bidders should consider, however, that the participating countries are already undertaking the activities described in Annex 1 (Terms of Reference) of the RFP. It is hence important that the capacity building sessions take place as early as possible after commissioning of the contract to the successful bidder.



	and partnerships model, and presents heightened delivery demands and reputation management	
4.	Under evaluation criteria point 3 (3.1 and 3.2) will the proposer be marked against its ability to demonstrate experience in each of the 21 countries, or in the 10 in which the proposer specifies site-visits will be conducted, or any other variation?	The proposer will be marked against its ability to demonstrate experience delivering similar services in any number of participating countries. When not all of the 21 countries are included in the set of experiences demonstrated, the GCF will attempt to assess where presented country experiences may be replicable and/or of value to other participating countries where experience of the firm (or consortium of firms) is not demonstrated.
5.	Do all local partners need to be identified in the proposal or can these be identified at a later stage?	It is expected that local partners be identified in the proposal and that the related information requested in Section C of Annex 3 (Evaluation Criteria) be presented. Note that local partnerships are part of the Evaluation Criteria, but are not a mandatory requirement.
6.	Can an extension be given by the GCF for the submission of proposals under this RFP? More time to factor in responses to the clarification questions into the approach and organisational structure would help produce a more on point proposal. Currently the timeline only allows for just over a week to develop the proposal and organisational structure with all required information.	An extension is given for proposals to be received in Korea until September 22. The GCF will attempt to present clarifications to all questions received.
7.	Would GCF accept (and not penalise) proposal submissions in Powerpoint that have adjusted the relevant RFP templates to fit into a Powerpoint format? The same content being covered.	The GCF will not penalize proposals presented in a Powerpoint format. Please note that proposals should observe all of the RFP requirements and recommendations, and should allow for a clear comprehension of the information being presented.