



**GREEN
CLIMATE
FUND**

27 May 2016

Reference: GCF/RFP/2016/008

CLARIFICATION NO. 1

**REQUEST FOR PROPOSAL - PORTFOLIO MANAGEMENT SOLUTION FOR THE
GREEN CLIMATE FUND**

The GCF is hereby communicating to all potential Proposers answers to the requests for clarifications received.

Clarification requested	GCF Response
The link in the RFP to the GCF Administrative Procurement Guidelines does not work (http://www.gcfund.org/fileadmin/00_customer/documents/MOB201410-8th/GCF_B.08_31_GCF_Procurement_Guidelines_fin_20141005.pdf) Although we have been able to locate similar documents on your website, we wish to ensure that we are working of the latest version. Can you please provide us with the correct link.	http://www.greenclimate.fund/documents/20182/24891/Administrative_Guidelines.pdf/b767d68e-f8b7-46d1-a18cb6541f3dc010?version=1.0
Technical Requirement ID 0158 indicates that the system will need to be able to support at least 50 concurrent users. Can you please advise how many users you expect in total, excluding external reviewers and AEs.	The number of users should be around 50 users (Excluding portal users)
Can you provide any guidance as to the number of Concept Notes and Funding Proposals you expect to be processing per annum.	The approx. number as of now should be around 200.
Technical Requirement ID 0070 states that “dynamic workflow by application is required”. Can you please describe what is meant by dynamic workflow in this instance, perhaps by way of example, and in contrast to prescribed workflows that may be setup to manage the application review and grant management process.	Dynamic means here workflow could be changed on the fly and become effective minute changed. This is a rather straight forward implementation.
Technical Requirement ID 0071 states that “Custom workflow by application is required”. Does this mean that you need to have the ability to have a	Custom Workflows functionality as workflow specific to certain applications or users or characteristics of the applications

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specific application move outside of the standard workflows configured for similar applications?	
Technical Requirement ID 0107 “Implementation phase database for M&E”. We need additional information about this requirement. Do you envisage that this data will be setup in a database outside of the main grant management system, and data exchange be setup between the two? Please elaborate on the intended outputs of this requirement.	Database mean here that Data need to be segregated between the two group of users of divisions and not as a different technical database. This is a logical segregation from users’ access right prospective and user accessibility. This should be a standard technical implementation as
Technical Requirement ID 0112 “External Reviewers”. This requirement lists three external reviewer types. It is unclear what the actual requirement is here. Can you elaborate please?	We have external reviewers (not sure what type meaning here) in the review process that need to have access to the solution through different portal and provide their assessment. This is a standard requirement.
Technical Requirement ID 0116 “Link to template and report”. Can you please elaborate on this requirement? We do not have a clear understanding from the wording provided.	This is related to the Monitoring and Evaluation, where the logical framework is part of the Funding Templates and hence the reports requested for M&E needed to be linked to the original Logical Framework part of the received and approved document.
Technical Requirement ID 0145 “Link to ERP”. Can you please clarify this requirement – which ERP, the type of links envisaged, do you require live linking or batch processing of data transfers? Any elaboration you can provide here would be helpful.	This is more related to the possibility to linking the solution to an ERP. As of today no integration is planned under the project.
The Concept Note and Funding Proposal sample forms collect a variety of financial data, and the implication is that these forms may be completed using a currency of the AE’s choice. Do you expect the system to automatically calculate the USD equivalent of these data items, applying an exchange rate maintained in the system?	The base currency of the system should be USD, but we can receive requests in different currencies and the system need to the show equivalent in base currency always based on a keyed in rate.
Will you be writing all contracts in USD, or will contracts be written in the AE’s local currency?	Contracts will always mention both currencies. So this more depending on the funding proposal mentioned currencies. So far USD is mainly used.

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