



**GREEN
CLIMATE
FUND**

Senior Consultant to support the review of the SAP pilot scheme

Remote

The Green Climate Fund (“GCF”) is a multilateral fund created to make a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change.

GCF is governed by a Board, composed of an equal representation of developed and developing countries. The Fund is operated by an independent Secretariat headed by an Executive Director. GCF will pursue a country-driven approach in its operations.

At its eighteenth meeting, the Board of the Green Climate Fund (GCF) approved the pilot scheme for the Simplified Approval Process (SAP). The objective of the pilot scheme is to reduce the time and effort needed in the preparation, review, approval and disbursement procedures for certain activities, in particular small-scale activities. The pilot scheme will be reviewed by the Board when it reaches two years from its operationalization or USD 80 million of GCF funding committed.

Role

The GCF is seeking a senior consultant (“the Consultant”) to provide support to the Secretariat for the development of the review of the SAP pilot scheme and the policy paper related to the further improvement of the SAP. The review shall include a set of recommendations based on the outcome of the tasks outlined in section III, with the aim of further improving the efficiency and effectiveness of the SAP as an alternative and well-distinguished access modality to GCF finance compared to the Proposal Approval Process (PAP).

The review is expected to be the underlying technical paper which will support the policy aiming to further develop the SAP. It will look at the areas that needs improvement within the GCF simplified approval process, analysing all its components: preparation, review, approval and disbursements. Based on the result of the review, actions that can tangibly improve the simplified approval process will be proposed and captured in the policy paper.

The position is home-based and will require regular teleconference with the GCF staff based in Songdo during Korea business hours. The position might require travel. The contract will be for a six-month period.

Duties and responsibilities

Under the guidance of the Manager (Simplified Approval Process), and in consultation with the relevant GCF Divisions (Mitigation and Adaptation, Private Sector Facility and Country Programming) and the Independent Evaluation Unit, the Consultant will undertake the following tasks:

- Develop and present the SAP review design, including methods and roadmap of implementation.
- Desk review and analysis of the SAP pipeline and portfolio, relevant Board policies and knowledge products related to the SAP.
- Stakeholders’ consultations on the implementation of the SAP Pilot to gather primary data. This includes interviews/ surveys with a selected group of National Designated Authorities (NDAs), Accredited Entities (AEs), Board Members, Alternative Board Members, Board Advisors, GCF Observers, GCF Secretariat and GCF Independent Units and bodies, including the Independent Technical Advisory Panel and other relevant partners.

- Develop a draft review report and include the feedback and inputs received from/through the SAP Manager on the document as necessary.
- Develop a draft policy related to the further development of the SAP, including actionable improvements for GCF consideration.
- Finalization of the policy and the review, including PowerPoints to present the work done, the findings of the review and the recommendations put forward for the improvement in the SAP and reflected in the SAP policy.
- Any other tasks to support the review of the SAP pilot scheme as deemed necessary by contingent situation.

Required experience and qualifications

- Post-graduate education in economics, development studies, statistics, environmental science, climate change studies, or any other related field.
- At least 10 years of experience with international organizations, and/or non-governmental organization and/or private sector and/or academia in evaluation, process review, business management quality control, project cycle management, research methods and analysis.
- Excellent command of written and spoken English, knowledge of French and Spanish is a plus.
- Excellent planning, communication and client orientation skills.
- Knowledge of GCF projects, programmes and policies is a valuable plus.

Deliverables and outputs

- Agreed outline of the review and content
- Draft Review document and associated policy document
- Final review and policy documents with feedback incorporated
- PowerPoints summarising the work undertaken, the main findings and recommendations and PowerPoint introducing the review and the policy.

Applications from women and citizens from developing countries are strongly encouraged.

Interested candidates, are required to send an email attaching their CV and a letter of interest in a single PDF file to: roster@gcfund.org

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File name: “[last name], [first name]” (e.g. Peterson, Anna)

Subject line: “Senior Consultant to Support the Review of the SAP Pilot Scheme”

Please indicate your earliest availability to take up the assignment.

Closing date for applications is 21 March 2019 (KST). Applications submitted after the closing date may not be considered