



**GREEN
CLIMATE
FUND**

Infrastructure Sector Consultant

Remote

The Green Climate Fund (“GCF”) is a multilateral fund created to make a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change.

GCF is governed by a Board, composed of an equal representation of developed and developing countries. The Fund is operated by an independent Secretariat headed by an Executive Director. GCF will pursue a country-driven approach in its operations.

The Board, having adopted the Initial Results Management Framework, identified increased resilience of infrastructure and built environment as one of four of the Fund level impacts for adaptation of the Green Climate Fund (GCF). As GCF’s portfolio and pipeline of projects and programmes grow, there is a need to further develop and improve capacity to ensure contribution by GCF to climate resilient infrastructure.

Role

The GCF is seeking a consultant (“the Consultant”) to provide support to the Secretariat for the development of a communities of practice, strategic partnerships, sector strategy and guides with the aim of contributing to building a strong pipeline and portfolio for the infrastructure sector. The Consultant is expected to support the infrastructure sector specialist and his/her team.

The position is home-based and will require regular teleconference with the GCF staff based in Songdo during Korea business hours. The contract will be for a six-month period.

Duties and responsibilities

Under the guidance of the infrastructure specialist of the Division of Mitigation and Adaptation, the Consultant will undertake the following tasks:

- Preparation of strategic documents for climate resilient infrastructure partnerships, Community of Practice (CoP), related meetings and events
- Assistance in development of CoP documents
- Assistance in managing CoP knowledge development and sharing process
- Preparation of agendas for events and other meetings related to resilient infrastructure
- Analysis of data and market research results to provide input to sector guide and RfP
- Analysis of concept notes and funding proposals related to the infrastructure sector

Required experience and qualifications

- Post-graduate education or undergraduate degree in infrastructure planning and construction, spatial planning, climate change related to build-in structures or related engineering sector.
- At least 2 years’ experience for post-graduate education or at least 5 years’ experience for undergraduate degree in market analysis, strategic documents preparation, stakeholders’ relations,

project evaluation, process review, project management and strategies development in link to education requirements

- Excellent command of written and spoken English, knowledge of French and Spanish is a plus.
- Excellent planning, communication and client orientation skills.
- Knowledge of GCF projects, programmes and policies is a valuable plus.

Deliverables and outputs

The Consultant shall deliver:

- Market research for future directions for GCF activities on Climate Resilient Infrastructure;
- Analyses and summary to be used as inputs for sectoral guidance on Climate Resilient Infrastructure;
- Working papers for Climate Resilient Infrastructure result area within the context of GCF's first replenishment process;
- Analyses and documents related to activities of the Community of Practice under Climate Resilient Infrastructure result area;
- Analyses and recommendations on proposals submitted to the GCF related to Climate Resilient Infrastructure.

Applications from women and citizens from developing countries are strongly encouraged.

Interested candidates, are required to send an email attaching their CV and a letter of interest in a single PDF file to: roster@gcfund.org

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File name: "[last name], [first name]" (e.g. Peterson, Anna)

Subject line: "Infrastructure Sector Consultant"

Please indicate your earliest availability to take up the assignment.

Closing date for applications is **31 May 2019 (KST)**. Applications submitted after the closing date may not be considered