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## Gender Consultant

Songdo, Republic of South Korea

The Green Climate Fund (“the Fund”) is a multilateral fund created to make a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change.

The Fund will contribute to the achievement of the ultimate objective of the United Nations Framework Convention on Climate Change (UNFCCC). In the context of sustainable development, the Fund will promote the paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change, considering the needs of developing countries particularly vulnerable to the adverse effects of climate change.

The Fund is governed by a Board, composed of an equal number of members from developed and developing countries. The Fund is operated by an independent Secretariat headed by an Executive Director. The Fund pursues a country-driven approach in its operations. The Board of the Fund requested the Secretariat’s Gender and Social Development Specialist to conduct a review and update of the Fund’s Gender Policy and Action Plan, in consultation with Board members, alternate Board members, civil society organizations accredited with the Fund, and to submit an updated version of both to the Board, in decision B.09/11, paragraph (d). In this context, the Fund is seeking to hire a Consultant who has extensive experience working with gender equality and social development issues in the climate change space and is well versed with gender – informed policy review, analysis and development.

The Consultant will be based at the Fund’s headquarters in Songdo, Incheon City, Republic of Korea and may also work remotely as per agreement. The position is for a 2-month period with the possibility of an extension.

### **Role**

The Consultant will provide technical expertise and support in the review and update of the GCF Gender Policy and Action plan. The Consultant will report to the Gender and Social Specialist at the Fund.

### **Duties and responsibilities**

Within the Country Programming Division, the Consultant will carry out the following tasks:

- Compile, collate and analyze submissions received from the call for inputs on the review and update of the Fund’s Gender Policy and Action Plan;
- Undertake a review of the Fund’s Gender Policy and Action Plan taking into account the terms of reference for updating the Gender Policy and Action Plan, and progress made to date by the Fund in the implementation of the policy at all levels of programming and operations;



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- Update the Gender Policy and Action Plan taking into consideration the scope, objectives and uses of the review, as outlined in the terms of reference for updating the Gender Policy and Action Plan, and submissions received from various stakeholders; and
  - Undertake further consultations as needed with the aim of finalising the updated Gender Policy and Action Plan for due consideration by the Board.

#### **Required experience and qualifications**

- Master's or Doctoral degree in gender studies, social sciences, social anthropology, development studies, development planning, or related technical field;
- Minimum 10 years of relevant experience in gender policy development at the institutional and programming level;
- Strong familiarity with international conventions and instruments on gender equality like International Bill of Rights, Universal Declaration of Human Rights, CEDAW, The Beijing Declaration and Platform for Action, Child Rights Convention etc.;
- Familiarity with climate and development projects and programming is highly desirable;
- Experience working with international financial institutions and in developing countries;
- Ability to meet deadlines with attention to detail and quality;
- Excellent interpersonal skills and ability to interact with a broad range of stakeholders, communicate at various levels and maintain good working relationships;
- Good teamwork, proactive and can-do attitude, and ability to act as a team leader when required;
- Excellent analytical and writing skills; and
- Fluency in English is essential; knowledge of another United Nations language is an advantage.

#### **Applications from women and nationals from developing countries are strongly encouraged.**

Interested candidates, are required to send an email attaching their CV and a letter of interest in a single file to: [roster@gcfund.org](mailto:roster@gcfund.org)

File name: "[last name], [first name]" (e.g. Peterson, Anna)

Subject line: "Gender Consultant"

Please indicate your earliest availability to take up assignment, and notice-period required, if employed.

Shortlisting will start on 14 May 2017 and will continue until the position is filled.

*Upon submission of your application, you will receive an automatic e-mail acknowledging receipt of your application. Should you not receive a response, however, please check your spam/clutter mail before resubmitting your application. Please also ensure to use the correct spelling for the subject line of your e-mail. Thank you.*