

Expert Facilitator, Consultant

Songdo, Republic of Korea

The Green Climate Fund (GCF or Fund) was established in December 2010 with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the GCF will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change. The GCF was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change (UNFCCC). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the GCF. It is supported by a Secretariat, accountable to the Board, having management capabilities to execute the day-to-day operations of the GCF, providing administrative, legal and financial expertise. The GCF Headquarters is located in Songdo, Incheon, Republic of Korea.

1. Objectives

An Expert Facilitator (Consultant) will be expected to work remotely for preparatory works, work onsite at GCF Headquarters to facilitate a three-day organizational training, and prepare a summary report from the activity.

- Foster GCF internal reflection and refine strategy on mobilizing evidence to drive climate investments in low-greenhouse gas emission and climate resilient development in developing countries.
- Advance GCF understanding of state-of-the-art knowledge, methodologies and approaches needed to ensure accredited entities from climate investments or their intermediaries in the origination of high climate impact and high paradigm shifting programmes for engagement with the Green climate Fund, in line with the Governing Instrument.

2. Reporting

The Consultant shall report to the Deputy Director of the Private Sector Facility.

3. Roles

Under the guidance of the Senior Private Sector Climate Specialist, the consultant shall provide the following deliverables:

- Defining the three-day Programme and providing a detailed agenda, with clear learning objectives and expected outcomes
- Finalize contact and engagement with a short-listed group of guest speakers and experts targeted for the training and provide any additional recommendations, as applicable
- Lead on the facilitation of the three-day in-house training, in Songdo, South Korea.
- Produce a report on the outcomes of the training
- Conduct an evaluation of training needs for the GCF staff, through consultations with individual



- staff members
- Finalize consultations process with guest speakers and experts targeted for the training
- Support the development of a manual on mainstreaming climate change in climate investment decision making.

4. Duty station

The Expert Facilitator (Consultant) work will be done remotely, except for the duration of the training sessions for which the Expert Facilitator will be required to attend in person. S/he should plan to arrive at the confirmed location at least one day prior to the scheduled start in order to finalize preparations.

5. Required experience and qualifications

- Minimum of Master university degree in climate sciences or finance, international development, international affairs, business administration, environment or related fields;
- At least 10 years experiences on climate science, policy, negotiation or finance.
- Considerable experiences in climate change material analyses and ability to communicate and convey results of Projects/Policies/Researches and to provide accurate advices on strategy implementation,
Experience in facilitating climate-focused trainings or negotiations and communicating to professionals across various levels of seniority,
- Understanding of development and climate policy and climate finance architecture
- Excellent communication skills and the ability to prepare and communicate complex information in spoken format in English;
- Fluency in English is essential; ability to communicate fluently in one or more additional language will be a strong asset.

Applications from women and nationals of developing countries are strongly encouraged.

Interested candidates are required to send an e-mail attaching their CV and a letter of interest in a single

PDF file to: roster@gcfund.org

File name: “[last name], [first name]” (e.g. Olsson, Anna) Subject line: “Expert Facilitator, Consultant”

Please indicate your earliest availability to take up the assignment.

The closing date for applications is **5 November 2019 (KST)**. Applications submitted after the closing date may not be considered.

Upon submission of your application, you will receive an automatic e-mail acknowledging receipt of your application. Should you not receive a response, however, please check your spam/clutter mail before resubmitting your application. Please also ensure to use the correct spelling for the subject line of your e-mail. Thank you.