



**GREEN
CLIMATE
FUND**

Climate Change Monitoring & Evaluation Assistant Consultant

Songdo, Republic of Korea

The Green Climate Fund (“the Fund”) is a multilateral fund created to make a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change.

The Fund will contribute to the achievement of the ultimate objective of the United Nations Framework Convention on Climate Change (UNFCCC). In the context of sustainable development, the Fund will promote the paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change, taking into account the needs of those developing countries particularly vulnerable to the adverse effects of climate change.

The Fund is governed by a Board, composed of an equal number of members from developed and developing countries. The Fund is operated by an independent Secretariat headed by an Executive Director. The Fund pursues a country-driven approach in its operations. The Information Disclosure Policy was recently approved by the Board and its implementation will enhance the transparency of the Fund’s operations.

The Climate Change Monitoring and Evaluation Assistant Consultant will be based at the Fund’s headquarters in Songdo, Incheon City, Republic of Korea. The position is for an initial four-month period.

Role

The Climate Change Monitoring and Evaluation Assistant Consultant will be responsible for assisting the team with work related to (1) the review and analysis of most updated results frameworks of Global Environmental Facility, Climate Investment Funds, Adaptation Fund, NAMA Facility, UKAID/BEIS and others with a view to comparing and our contrasting GCF’s initial results framework and performance measurement frameworks with that of these organizations (2) together with the Monitoring and Evaluation Senior Specialist and Portfolio Analyst (Public Sector), assist the Secretariat to finalize indicators and measurement, reporting and verification systems/M&E systems in GCF’s results management framework and performance measurement frameworks (3) together with the Portfolio Analysts at OPM (both Public and Private Sector) analyze the GCF portfolio in terms of methodologies used to project GHG emissions estimates (4) assist OPM colleagues working with the Private Sector Facility (PSF) to further strengthen M&E aspects of funding proposals and review annual performance reports with a view to aggregating data/results at the portfolio level. S/he will report to the assigned Monitoring and Evaluation Senior Specialist and will also support the various areas of work within the Office of Portfolio Management (OPM) upon the request of the Head, OPM.

Duties and responsibilities

Under the overall guidance of the Monitoring and Evaluation Senior Specialist, she/he will be responsible for but not limited to:

-
- Review and analyse most recent results frameworks of comparable climate finance mechanisms, multilateral development banks and UN agencies peer organizations to ensure coherence and complementarity of approach taken by GCF to update its own results management framework and performance measurement frameworks.
 - Analyze the Independent Evaluation Unit's (IEU) review of the GCF's results management framework and make recommendations to OPM and the Secretariat as a whole on how to streamline the results management framework based on recommendations made by IEU where applicable.
 - Together with the Portfolio Analyst (Public Sector) at OPM, Monitoring and Evaluation Senior Specialist and Climate Change M&E Specialist, finalize the indicators and measurement, reporting and verification/M&E systems in the results management framework/performance measurement frameworks through an extensive consultative process with internal and external stakeholders.
 - Working together with the Portfolio Analysts at OPM (Private Sector and Public Sector) analyze the portfolio of projects under implementation to understand (and visualize) various methodologies used to come up with estimates on GHG emissions reductions and key impacts/outcomes in adaptation.
 - With support from senior colleagues at OPM working on private sector (PSF) projects, streamline M&E systems in funding proposals, provide strategic advice to private sector facility colleagues on effective and efficient programming methodologies/strategies, and review and aggregate reported results highlighted in the annual performance reports.
 - Support the preparation of documents, reports, operational guidelines with respect to monitoring and evaluation of the GCF portfolio.
 - Undertake additional operational tasks as assigned by the Head of the OPM and provide secondary support to the further development of templates, guidance materials and processes

Required experience and qualifications

- Bachelor or Master (preferred) level degree in environmental sciences, sustainable development, climate policy, economics or related fields;
- Minimum one (1) year with a master's level degree or two (2) years with Bachelor level degree of relevant experience or equivalent combination of relevant education and experience in analyzing and developing results management frameworks, particularly in the climate change space and sustainable development;
- Strong research skills and experience in synthesizing complex data and ability to aggregate data at the portfolio level;
- Good experience of reviewing funding proposals and M&E systems in both the public and private sector.
- Proficiency in using data management related software programs (e.g. Tableau, Access, etc.) and statistical analysis software such as STATA and R; and standard software programs (MS Word, Excel, PowerPoint, etc.)
- Experience in an international setting is an advantage; and
- Excellent written and oral communication skills in English are essential for this position; knowledge of another UN language is an advantage.

Candidates of all nationalities are welcome to apply. However, the compensation and benefits package for this position will be determined on the basis of local recruitment



Applications from women and nationals from developing countries are strongly encouraged.

Interested candidates, are required to send an email attaching their CV and a letter of interest in a single file to: roster@gcfund.org

File name: “[last name], [first name]” (e.g. Peterson, Anna)

Subject line: ‘Climate Change Monitoring & Evaluation Assistant Consultant’”

Please indicate your earliest availability to take up assignment, and notice-period required, if employed.

Closing date for application is 31 January 2019 (KST). Applications submitted after the closing date may not be considered

Upon submission of your application, you will receive an automatic e-mail acknowledging receipt of your application. Should you not receive a response, however, please check your spam/clutter mail before resubmitting your application. Please also ensure to use the correct spelling for the subject line of your e-mail. Thank you