



**GREEN
CLIMATE
FUND**

Behavioral Science Assistant Consultant

Songdo, South Korea

The Green Climate Fund (GCF) is a multilateral fund created to make significant and ambitious contributions to the global efforts to combat climate change. The GCF contributes to achieving the objectives of the United Nations Framework Convention on Climate Change (UNFCCC) and the Paris Agreement. In the context of sustainable development, the GCF aims to promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to climate change, while accounting for their needs and supporting particularly those that are vulnerable to the adverse effects of climate change. The GCF is governed by a Board, composed of an equal number of members from developed and developing countries. It is operated by an independent Secretariat headed by an Executive Director.

The Independent Evaluation Office (IEU) of the GCF, is mandated by the GCF Board under paragraph 60 of its governing instrument inform its decision making. Specifically, the governing instrument states “... the Board will establish an operationally independent evaluation unit as part of the core structure of the Fund. The head of the unit will be selected by, and will report to, the Board. The frequency and types of evaluation to be conducted will be specified by the unit in agreement with the Board.”

The IEU has several objectives:

- (a) Informing decision-making by the Board and identifying and disseminating lessons learned, contributing to guiding the GCF and stakeholders as a learning institution, providing strategic guidance;
- (b) Conducting periodic independent evaluations of GCF performance to objectively assess the results of the GCF and the effectiveness and efficiency of its activities;
- (c) Providing evaluation reports to the Conference of the Parties to the United Nations Framework Convention on Climate Change (UNFCCC) and the Paris Agreement for purposes of periodic reviews of the Financial Mechanism.¹

The IEU has a mandate for both discharging an accountability function and supporting a learning function.² These are central to the GCF being a learning organization as laid out in its Governing Instrument and its initial strategic plan.³ The responsibilities of the IEU are as follows:

- (d) Evaluation: The IEU will undertake independent overall, portfolio, country, thematic, programme evaluations that inform GCF strategic result areas.⁴ The IEU will use relevant and innovative methods and an independent peer-review mechanism that will provide guidance on independent evaluations. The vision, criteria and guidelines for these will be laid out in the

¹ The Conference of Parties to the UNFCCC provides the following guidance on the function of the IEU: “The reports of the GCF should include any reports of the independent evaluation unit, including for the purposes of the periodic reviews of the financial mechanism of the Convention” (UNFCCC decision 5/CP.19, annex, paragraph 20).

² Board document B.16/18

³ Annex I to decision B.12/20.

⁴ Annex I to decision GCF/B.05/03.

evaluation policy. The IEU is also mandated to independently peer review and attest the quality of GCF self-evaluation;⁵

- (e) **Advisory and capacity support:** The IEU is required to advise the Board by synthesizing findings and lessons learned from its evaluations. These findings and lessons learned are expected to also inform the Executive Director of the Secretariat and other GCF stakeholders.⁶ The IEU will engage closely with the independent evaluation units of intermediaries and implementing entities of the GCF, including national designated authorities (NDAs) and accredited entities (AEs). It will provide support to catalyse learning and build and strengthen NDA and AE evaluation capacity. It will also provide guidelines and support evaluation-related research that helps produce rigorous evidence in GCF result areas;
- (f) **Learning:** The IEU will support the GCF in its learning function by ensuring that recommendations from independent evaluations are incorporated into the Secretariat's functioning and processes.⁷ This includes recommending possible improvements to the GCF performance indicators and its initial results framework, after accounting for international experience and the results of evaluation;⁸
- (g) **Engagement:** The IEU will actively participate in relevant evaluation networks to ensure that it is at the frontier of evaluation practice. The IEU will involve its own staff and staff from NDAs and AEs in evaluations wherever feasible and appropriate.⁹ In addition, the IEU will support knowledge hubs of low-emission and climate-resilient pathways.¹⁰

Role

The Behavioral Science Assistant Consultant of the Independent Evaluation Unit (IEU) will be responsible for supporting the IEU in developing and delivering learning about the application of behavioral science in climate finance projects, including a learning paper and several related research products.

Duties and responsibilities

Under the overall guidance of the Head of the IEU and her designated primary supervisors within the IEU, the Behavioral Science Assistant Consultant will:

⁵ Annex III to decision B.06/09

⁶ Syntheses will include not just evidence from GCF funded programmes and policies but also from other agencies that are relevant to the GCF's result areas.

⁷ Annex III to decision B.06/09

⁸ See note 7 above.



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- Support the Independent IEU in the development and delivery of a learning paper on existing and potential use of behavioral sciences in climate finance especially as this relates to last mile delivery within climate finance investments. This will include a comprehensive review of the literature over the past 10 years of evidence related to the use, relevance, effectiveness and sufficiency of behavioral science in delivering results; it will review GCF related investments related to projects (funding proposals) and produce a well-written analytical paper worthy of publication;
- Undertake research on areas where GCF funded projects can potentially benefit from inputs from behavioral science;
- Occupy a role in the Datalab of the IEU, which develops and maintains databases through extraction and update of quantitative and qualitative information from a variety of sources, both internal and external to the GCF. The Behavioral Science Assistant will be part of the team and will be responsible for collection of qualitative and quantitative information from GCF resources as related to behavioral insights and science, and provide insights to IEU evaluations, advisory services, and other learning papers;
- Provide support to develop knowledge products that reflect thematic expertise and actively pursue the IEU research goals, building capacities of the IEU on behavioral sciences;
- Provide analytical and operational support for database development and analyses for IEU work on policy, evaluation, learning and synthesis papers and related products, including but not limited to, evaluation policy, evidence gap maps, thematic and strategic evaluations;
- Provide organizational and substantive support for GCF Board meetings and other events and meetings related to the functioning of the IEU, for example assisting in the preparation of relevant documentation, taking meeting minutes, preparing summaries of discussions, meeting reports, drafting agreements and other legal documentation;
- Support any additional analytical and operational tasks as assigned by the head of the IEU, and perform tasks routinely undertaken by members of the Unit, including for instance: participation and documentation of meetings, representation of IEU externally, provision of feedback and participation in team activities;
- Perform other related duties and willing to travel, as required.

Required experience and qualifications

Based on the above, the role requires an excellent understanding of the following: behavioral sciences, 'nudge', behavioral economics. The Behavioral Science Assistant Consultant will also benefit from a grasp of databases and analyses for policy papers, independent evaluations, reviews, studies, learning papers, and systematic and synthesis reviews. The incumbent should be able to communicate effectively with members of the Datalab and other teams of the IEU, of which they will be part. Therefore, the role will benefit from the following experience and qualifications.

Required:

- a. Minimum one (1) year with a Master's level degree or two (2) years with Bachelor level degree of experience or equivalent combination of relevant education and experience;
- b. Proven track record in applied dimensions of behavioral sciences, 'nudge,' behavioral economics or psychology. Experience at the intersection of these disciplines with climate change will be highly valuable;
- c. Experience in the development and economic sector, within an international organization, development agency, governmental, private sector or non-profit sector;

- d. Proven track record in data management and analysis in relevant development and environmental projects, including field experience and experience with larger panel datasets;
- e. Experience in establishing strong working relationships with colleagues from different functions and cultures. Proven ability to work innovatively within a team environment
- f. Mature judgment and absolute commitment to confidentiality;
- g. Excellent writing skills and capacity to record accurate minutes;
- h. Should have good analytical skills and be able to analyze documents and projects and think about innovative methods and designs for climate-related projects and applications of behavioral science to them;
- i. Proficiency in standard programs: MS Word, Excel, PowerPoint, Outlook, and Access;
- j. Fluency in English is essential; knowledge of another United Nations language is an advantage.

Desired:

- a. Experience in a multilateral setting
- b. Familiarity with the GCF and the IEU
- c. Good knowledge of IEU's work plans and evaluations
- d. Familiarity with and experience of using statistical software

Candidates of all nationalities are welcome to apply; however, the compensation and benefits package for this Position will be determined on the basis of local recruitment.

Applications from women and nationals of developing countries are strongly encouraged.

Interested candidates are required to send an e-mail attaching their CV and a letter of interest in a single file to: roster@gcfund.org

File name: "[last name], [first name]" (e.g. Olsson, Anna)

Subject line: "Behavioral Science Assistant Consultant"

Closing date for applications is **24 October 2019 (KST)**. Applications submitted after the closing date may not be considered.

Upon submission of your application, you will receive an automatic e-mail acknowledging receipt of your application. Should you not receive a response, however, please check your spam/clutter mail before resubmitting your application. Please also ensure to use the correct spelling for the subject line of your email. Thank you.