



Adaptation Planning Consultant(s)

Remote

The Green Climate Fund (the “GCF”) is a new multilateral fund created to make a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change.

GCF will contribute to the achievement of the ultimate objective of the United Nations Framework Convention on Climate Change (UNFCCC). In the context of sustainable development, GCF will promote the paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change, taking into account the needs of those developing countries particularly vulnerable to the adverse effects of climate change.

GCF is governed by a Board, composed of an equal number of members from developed and developing countries. GCF is operated by an independent Secretariat headed by an Executive Director. GCF will pursue a country-driven approach in its operations.

The Adaptation Planning Design Consultant(s) will be home based for up to one year and be available on a on call basis. This is a unique opportunity to be part of a start-up in international climate finance that offers stimulating challenges.

Role

The Adaptation Planning Design Consultant(s) will report to the Senior Specialist for Project Preparation and Adaptation Planning. The main task would include providing advice and support to National Designated Authorities (NDAs) and Readiness Delivery Partners in adaptation planning related tasks, in close coordination with relevant colleagues in other teams.

Duties and responsibilities

Under the guidance of the Senior Specialist for Project Preparation and Adaptation Planning, s/he will be responsible for:

- Providing advice and support to NDAs and Delivery Partners in accessing GCF support programmes for adaptation planning;
- Maintaining regular communication with NDAs and Delivery Partners to advise and support them on the development of adaptation plans and other adaptation planning processes;
- Advising and supporting NDAs and Delivery Partners to address proposal-specific covenants/conditions or any other issue that should be addressed following GCF approval of the relevant adaptation planning proposals;



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- Providing on-site support to NDAs and Delivery Partners, as requested/assigned by the Senior Specialist for Project Preparation and Adaptation Planning; and
- Additional supportive tasks as assigned by the Senior Specialist for Project Preparation and Adaptation Planning or Director of Country Programming as requested.

Required experience and qualifications

- Minimum of Master university degree in international development, international affairs, business administration, environment or related fields;
- At least 10 years of relevant work experience in project development and strategic planning in developing countries including in Small Island Developing States;
- Extensive experience managing or supporting the development of national, sectoral and/or sub-national adaptation planning;
- Experience with climate finance and impacts of climate change on programmes and projects;
- Extensive operational experience in some of the Fund's strategic impacts on climate change adaptation, including increased resilience of livelihoods of people, communities, and regions; health and well-being, and food and water security; infrastructure and the built environment, and ecosystems and ecosystem services;
- Excellent communication skills and the ability to prepare and communicate complex information in written format in English; and
- Fluency in English is essential; ability to communicate fluently in Spanish and/or French is strongly desired.

Applications from women and nationals of developing countries are strongly encouraged.

Interested candidates, are required to send an e-mail attaching their CV and a letter of interest in a single file to: roster@gcfund.org

File name: "[last name], [first name]" (e.g. Olsson, Anna) Subject line: "Adaptation Planning Consultant (Remote)"

Please indicate your earliest availability to take up the assignment.

Closing date for applications is 29 July 2018 (KST). Applications submitted after the closing date may not be considered.

Upon submission of your application, you will receive an automatic e-mail acknowledging receipt of your application. Should you not receive a response, however, please check your spam/clutter mail before resubmitting your application. Please also ensure to use the correct spelling for the subject line of your e-mail. Thank you.