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22 August 2016

Reference: RFP 2016/012

REQUEST FOR CLARIFICATIONS

Readiness and Accreditation Support

Clarification requested	Response
<p>1. On page 1 of the RFP, it is noted that "... the GCF is seeking to engage two consultancy firms to provide accreditation application review and readiness for accreditation support services". Could you please clarify if the two selected firms will be responsible to provide support for the two categories of accreditation services the GCF (i.e. readiness for accreditation-activity 3 AND Stage I/Step 2 of the accreditation process)? Or is the Fund looking preferably for one firm that will be responsible for the accreditation application review and another one responsible for readiness for accreditation support services?</p>	<p>GCF is looking to engage two firms, depending on the capacity and experience demonstrated by firms in respect of the assignments. A firm can be engaged to provide either accreditation services or readiness for accreditation.</p>
<p>2. Further to the above question, could you clarify if a firm can apply to only one functional grouping or category (i.e. readiness for accreditation- activity 3 or Stage I/Step 2 of the accreditation process)?</p>	<p>Firms may apply for both, accreditation and readiness for accreditation support services.</p>
<p>3. We note that the Fund is looking for firms with a global reach and that can provide accreditation support services in a wide range of regions and countries. Could you please clarify if the Fund is looking preferably for a large team structure that enables to undertake assignments in multiple locations simultaneously?</p>	<p>GCF is looking to engage firms that have the capacity and experience to provide the required services in all developing country regions.</p>



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<p>4. Further to the above question, could you please clarify if a consortium of two firms is eligible to apply?</p>	<p>GCF will review applications from each firm individually.</p>
<p>5. On page 15 of the RFP, it is noted that the consultancy should have hands-on experience in institutional assessments and gap analyses for at least 5 years. Could you please clarify if this refers only to institutional assessments and gap analysis against fiduciary standards, ESS (based on IFC Performance Standards), and Gender?</p>	<p>Firms should have the experience and capacity to conduct either institutional assessments or gap analysis of entities seeking accreditation for all the standards that have been listed in the RFP.</p>
<p>6. In Annex 2 of the RFP, it is noted that “the Financial Proposal must provide a detailed cost breakdown including separate figures for each functional grouping or category, as well as, fees and cost-reimbursable expenses”. Given that the country location for the assignments are not known at this stage, it is difficult to provide detailed estimates for reimbursable expenses for site visits with entities. It should also be noted that travelling and subsistence expenses will vary widely across countries. Could you please clarify on which assumptions we should base our reimbursable expenses calculation? Can we use a fictional country as an assumption?</p>	<p>Such expenses can be left out as payment will be based on actual approved costs at the time of travel.</p>